

**Town of Genesee
Little Genesee, NY 14754
Regular Board Meeting
December 19, 2017**

ATTENDANCE: Supervisor Donald Jordan; Councilpersons Joshua Bluhm, Howard Cornwall, Michael Cannon, Alyn Holcomb; Highway Superintendent Ben Reynolds; Town Clerk Bonita Brunner, Supervisor-Elect Alex Smith

Visitors: Kayla and Colt Bluhm, Peggy Cowell, Raeann Smith, Gabe Steinwandt

This meeting was brought to order by Supervisor Jordan at 7 pm with the Pledge to the Flag.

Floor Permission was granted to Gabe Steinwandt, Genesee Library Board Member and Treasurer, and Raeann Smith, Genesee Library Director. They presented their requested Agreement between the Town and the Library. They are requesting the following changes to the Annual Agreement:

- Requesting a 10-year contract covering 2018 through 2027 with an increase in funding each year in the amount of \$50 each year.
- Requesting they receive the monies in February instead of June.
- Supplying the Town with a copy of all records on file in digital format that will be updated monthly.
- Request for a 10-year building use agreement to aid in applying for grants.
- Request that the Town provide plowing services on the weekend or when special events are planned.

They also provided a copy of their Budget Adopted for 2018. The Board requested that this matter be placed back on the agenda for January 2018 for further discussion.

REPORTS:

The Supervisor's Report for November 2017 and the completed Accountant's Compilation Report ending September 2017 were reviewed as presented by Accountants Berry & Berry

Town Clerks Reports:

- Clerk's Report for November was submitted. Total monies collected were \$269.75. Of this, \$186.75 was paid to the Supervisor for the General Fund, \$13.00 to NYS Animal Control for dog licenses, \$22.50 to NYS Health Department for one marriage license and \$47.50 to Allegany County DPW for landfill tickets.
- Petty Cash Report for November was submitted. There is \$100 in Petty Cash as the Clerk used no petty cash during November.
- Minutes from the November meeting had been e-mailed to the Board Members for approval.

Town Justice Report:

- Review of Court Fines collected during November totaled \$2,208.00. The Clerk noted that the list includes 2 fines (\$50) issued for violations of Local Law #1 of 2010, Harboring an Unlicensed Dog. This money is retained by the Town and does not have to be turned over to the State.

Code Enforcement Report:

- Code Enforcement Officer Cline submitted his report covering November 13 through December 18, 2017. During this time he reports a total of 12 inspections on various building projects. He also submitted information on the time table for pending complaints. He had

further discussion with Mr. Doxey regarding the property in Ceres. He has now given them until December 22 for further cleanup or face Court action. Discussion about several serious concerns the Board has regarding Mr. Cline's reports. They are now ordering the Clerk to write a formal letter to Mr. Cline instructing him to appear at the January 2018 meeting regarding these issues. They also asked the Clerk to place an ad in the Olean Times Herald asking for anyone who might be interested in the Code Enforcement Officer position.

- The Clerk advised there were no new building permits issued since October 26, 2017.

Motion made by CP Cannon and 2nd by CP Holcomb to accept all reports as submitted. Ayes all, motion carried.

COMMITTEE ASSIGNMENTS & REPORTS

Buildings & Repairs – Holcomb and Cannon

- Clerk asked if something could be done with the heat in her office. On several occasions the temperature has been in the low 60's when she arrives in the morning. She states that there may be little or no insulation in the electrical closet in her office. CP Bluhm stated he would check the wall heat unit to see if it needs to be adjusted.

Highway Department – Holcomb and Bluhm

- Discussion about the extra plowing as requested by the Genesee Library. It was decided that the Highway Department would be responsible to clear the parking lot but any sidewalks or ramps would be the responsibility of the library itself.

Parks – Cannon and Cornwall

Cemeteries – Holcomb and Cornwall

Grants – Jordan and Cornwall

Code Enforcement – Cannon and Holcomb

Audit Committee – Jordan and Cannon

OLD BUSINESS

- At the November meeting CP Holcomb requested information on the possibility of changing our street lighting to LED bulbs. Clerk contacted RG&E and they advised that the service poles that we have do not come in LED. However, she noted that the Nov/Dec 2017 magazine from Association of Towns contains an article about Customer Energy Solutions (CES) who offers a LED street lighting program for towns and cities. The Board requested that the Clerk check into this company to see what the process and possible expense would be.
- At the last Board meeting a question was raised as to the amount of fines being collected. Board members were advised that, during a conversation between Judge Pritchard, the Town Clerk and the Assistant DA, they were advised that the Town receives money quarterly under Revenue Acct 2615 which pays the Town \$25 for each case referred to a Diversion Program. A check for \$600 was received in November to cover the 3rd Quarter of 2017.
- CP Cornwell advised that, in order to apply for the grant for the Animal Shelter, the Town must apply for a NY Grants Gateway number. The Clerk is working on this process now and getting the needed signatures.

NEW BUSINESS

Resolution # 2017-15 was presented to the Board by Supervisor Jordan as follows:

**RESOLUTION APPROVING THE AGREEMENT
BETWEEN THE BOLIVAR
FIRE DISTRICT AND THE TOWN OF GENESEE**

WHEREAS, the Town of Genesee’s fire protection is partially covered by the Bolivar Fire District and

WHEREAS, THE Town Board of the Town of Genesee hereby approves the agreement between the Town of Genesee and the Bolivar Fire Protection District for the year 2018, furnishing the necessary fire protection for their portion in the Town of Genesee;

WHEREAS, included in the Town of Genesee Approved 2018 Budget are sufficient funds as requested to pay the Bolivar Fire District \$44,358.00 for the year 2018;

RESOLVED, that the Town Board approves that the Town Supervisor Donald Jordan execute the necessary paperwork for this agreement.

CP Holcomb made a motion, 2nd by CP Cannon to approve this resolution. Ayes all, Resolution approved.

- The proposed Collective Bargaining Agreement between the Union and the Highway Department covering January 2018 through December 2020 was provided to the Board. All changes were noted and approved. When a formal agreement is received from the Union a Resolution will be provided for actual approval at that time.
- Clerk presented information regarding the Cold War Veterans Exemption being adopted by the Town. The Board agreed that they would like to allow this exemption but requested the Clerk to contact Attorney Brautigam to determine if a full Local Law must be presented or can it be done by Resolution. Question also raised if a Board Member would be eligible for this exemption if they can vote on this. Clerk will check with the Town Attorney about this issue.
- It was decided that the Organizational Meeting for 2018 will be held on January 16, 2018 at 7 pm immediately followed by the regular Board meeting.
- Supervisor Jordan was thanked for his four years of service to the Town of Genesee.

PAYING OF BILLS:

Abstracts totaling \$79,462.40 were reviewed for paying the Town bills as follows:

Abstract	Voucher Nos.	Abstract Amount
General Fund	225-248	\$ 63,204.90
Highway Fund	173-189	\$ 16,257.50

CP Cornwall made a motion to pay the above bills, 2nd by CP Holcomb. Motion passed.

Motion to adjourn the meeting was made by CP Cannon, 2nd by CP Holcomb. Meeting was adjourned at 8:35 p.m.

Respectfully Submitted,

Bonita Brunner

Town Clerk

Dated: December 26, 2017