

**Town of Genesee
Little Genesee, NY 14754
Regular Board Meeting
March 21, 2017**

ATTENDANCE: Town Supervisor Donald Jordan, Deputy Supervisor Joshua Bluhm; Councilpersons Howard Cornwall, Alyn Holcomb and Michael Cannon; Highway Superintendent Ben Reynolds; Code Enforcement Officer James Cline, Town Clerk Bonita Brunner

Visitors: Tyler Covert, Allegany Co Land Bank; Peggy Cowell, Joshua Fuller, Kayla Bluhm, Jack Moyer (@ 8 p.m.)

This meeting was brought to order by Supervisor Jordan at 7 pm. with the Pledge to the Flag.

FLOOR PERMISSION:

Mr. Tyler Covert, representing the Allegany County Land Bank, presented information to the Town Board. The Land Bank was created by NYS and is funded through grants. The governing board holds their meetings at 9 a.m. the first Thursday of each month in the Legislative chambers in Belmont. The Land Banks are allowed to hold properties tax free with the goal of helping to end blight in rural areas. They can acquire property and either demolish, sell or rehab it. Their goal is to get the property back on the tax rolls. Their offices are located in the Crossroads Building in Belmont. They will be in contact with our Town Assessors regarding information they need to compile.

REPORTS:

Supervisor's Report for February 2017 was reviewed as presented by Accountants Berry & Berry. Also provided was the Financial Statements for the year ending December 31, 2016.

Town Clerks Reports:

- Clerk's Report for February was submitted. Total monies collected were \$685.80. Of this, \$610.30 was paid to the Town Supervisor for the General Fund, \$9.00 was forwarded to NYS Animal Control for dog licenses, and \$66.50 was paid to Allegany County DPW for landfill tickets sold.
- Petty Cash Report for February was submitted. There was \$95.04 in Petty Cash at the end of February as the Clerk used \$4.96 for a certified mailing to Attorney Brautigam.
- Minutes from the February meeting had previously been e-mailed to the Board Members for approval.

Town Justice Report:

- Review of Court Fines collected during February totaled \$2,232.00. Of this, \$460.00 is retained by the Town and \$1,772.00 will be forwarded to the NYS Comptroller.

Dog Control Officer Report:

- Dog Control Officer Wagner presented his report covering January 1 to March 21, 2017. During this time there were 3 calls answered. Two formal complaints were filed, one on January 11 for a dog running at large. This was referred to Court and the individual was fined. Another complaint was filed today and will be referred to Court.

Code Enforcement Report:

- Code Enforcement Officer James Cline provided a report to the Board covering February 14 to March 17, 2017. He advised that he made 6 inspections during this period. He also attended the yearly FLBOA Training during March.
- The Clerk advised there were four building permits issued between February 22 and March 21, 2017.

Motion made by CP Holcomb and 2nd by CP Cornwall to accept all reports as submitted. Ayes all, motion carried.

COMMITTEE ASSIGNMENTS & REPORTS

Buildings & Repairs – Holcomb and Cannon

Highway Department – Holcomb and Bluhm

Superintendent Reynolds advised that the new truck may be done in about two weeks.

Parks – Cannon and Cornwall

CP Cannon asked the Board about the large tree trunk still in the park and, if individuals were climbing on it and were injured, would the Town be liable.

Cemeteries – Holcomb and Cornwall

Grants – Jordan and Cornwall

Code Enforcement – Cannon and Holcomb

- Discussion with Mr. Cline about the Doxey property. He advised that, on March 16, the Doxey matter was returned to Court. Attorney Brautigam appeared for the Town but no one appeared for Mr. Doxey. Atty Brautigam recommended that the Court dismiss this action without prejudice. He advises that there are legal issues with the current Local Law and he recommends that the Town begin a new Local Law to correct these problems. So ordered by the Court. (After Court, the Judge advised that he had received a message from Robert Doxey that Jack Doxey no longer owns the property. The family hired Attorney Bulson to transfer the property to Jack's mother.) Atty Brautigam will notify the Town Board of the issues involved with the current Local Law.
- Mr. Cline advised that it is his understanding on the Colleisum property that the owner intends to demolish the property himself.
- CP Bluhm asked Mr. Cline that, when he does his monthly reports that he could include all the pending complaints with a time table of what is happening. This will help the Board to better ensure that all the time constraints and steps in the law are being followed.

OLD BUSINESS

- The Clerk presented a letter from the Department of State regarding Local Law #1 of 2017, Best Value Law, advising that the Law become effective as of February 8, 2017.
- Notice was received from Allegany County regarding a public hearing regarding the Agricultural District in the Town of Genesee. This will be held on March 27 in Belmont.
- Opening Bids for the Mowing Contract as follows:

BID OPENING
for
Mowing/Maintenance Contract

Bid Number	Vendor	Bid Amount
1	Edwin D. Peterson Dream Landscaping	\$13,500.00
2	Brandon Lewandowski	\$12,499.00
3	Fuller's Odd n Ends Jobs	\$15,000.00

After discussion CP Holcomb made a motion, 2nd by CP Cannon, to award the contract to Fuller's Odd n Ends Jobs of Little Genesee, NY, for the following reasons:

- The bid received from Dream Landscaping was not received at the Town Clerk's office until Tuesday, March 21. Bids, as stated in the Olean Times Herald publication, were to be received by the Town Clerk by March 16.
- The bid from Brandon Lewandowski did not supply all the necessary documentation as indicated in the contract.
- As per Local Law #1 of 2017, Best Value, extra consideration was given to Fuller's as they are a multi-employee operation, have prior experience with the Town and have supplied excellent workmanship in the past.

Ayes all; motion was passed. The Clerk will prepare the appropriate documents for signatures by Supervisor Jordan and Mr. Fuller and will notify the other bidders of the decision.

NEW BUSINESS

- The Clerk presented the Final Audit Report to the Town Board which was received from the NYS Comptroller's office. This was an audit covering January 1, 2015 through December 2, 2016. The Clerk will do a Legal Notice to the Olean Times Herald advising that the audit results are available in the Town Clerk's office for review. The Town now has 90 days to file their official response to the audit.
- Resolution #2017-5 was presented:

RESOLUTION ACCEPTING THE 2016 BUDGET TRANSFERS

WHEREAS, it is necessary to make monetary transfers to the 2016 Town of Genesee Budget to finalize figures for the year ending December 31, 2016;

RESOLVED, that the 2016 Budget be amended by the transfers between appropriations and appropriations of unanticipated revenues and fund balance as listed in the Town of Genesee Financial Statements as prepared by Accountants Berry & Berry, for the year ending December 31, 2016

CP Bluhm made a motion, 2nd by CP Holcomb, to accept the budget transfers. Ayes all, Motion carried.

- The Town has been notified that there are 3 properties in the town that will be sold at the 2017 Tax Sale.
- Information regarding the Highway Department compensated absences spreadsheet prepared by Berry & Berry will be tabled until further information can be obtained from our accountants.
- The Town Clerk advised she received a FOIL request from a Regional Community Development Attorney regarding Code Enforcement issues. She will obtain information from Mr. Cline regarding this request.

PAYING OF BILLS:

Abstracts totaling \$22,668.01 were reviewed for paying the Town bills as follows:

Abstract	Voucher Nos.	Abstract Amount
General Fund	44-65	\$ 8,102.78
Highway Fund	31-48	\$ 14,565.23

CP Cannon made a motion to pay the above bills, 2nd by CP Holcomb. Motion passed.

Motion to adjourn the meeting was made by CP Cannon, 2nd by CP Holcomb. Meeting was adjourned at 8:40 p.m.

Respectfully Submitted,

Bonita Brunner
Town Clerk
Dated: March 23, 2017