

**Town of Genesee
Little Genesee, NY 14754
Regular Board Meeting
April 18, 2017**

ATTENDANCE: Deputy Supervisor Joshua Bluhm; Councilpersons Howard Cornwall and Alyn Holcomb; Highway Superintendent Ben Reynolds; Town Clerk Bonita Brunner

Absent: Town Supervisor Donald Jordan, Councilperson Michael Cannon

Visitors: Peggy Cowell, , Kayla Bluhm, David Parker

This meeting was brought to order by Deputy Supervisor Bluhm at 7 pm. with the Pledge to the Flag.

REPORTS:

Supervisor's Report for March 2017 was reviewed as presented by Accountants Berry & Berry. Question regarding Highway Department Acct 5142.1 Snow Removal Wages. It indicates a total of \$40,052.00 expended during 2017 with an overage in the account of \$15,643.00. The Clerk will ask Accountant Berry about this.

Town Clerks Reports:

- Clerk's Report for March was submitted. Total monies collected were \$323.25. Of this, \$202.25 was paid to the Town Supervisor for the General Fund, \$7.00 was forwarded to NYS Animal Control for dog licenses, and \$114.00 was paid to Allegany County DPW for landfill tickets sold.
- Petty Cash Report for March was submitted. There is \$100.00 in Petty Cash at the end of March as no expenditures were needed.
- Minutes from the March meeting had previously been e-mailed to the Board Members for approval.

Tax Collector Report:

- Town Clerk/Tax Collector presented the Settlement Statement for the 2017 Taxes to the Board. A total of \$1,291,127.34 was collected, which is 84% of the total Tax Warrant. A total of \$282,223.29 remains due and was returned to the County Treasurer for collection. There is approximately \$4,300 which will be turned over to the Town Supervisor during May representing tax penalties collected.

Town Justice Report:

- Review of Court Fines collected during March totaled \$4,247.00. Of this, \$617.00 is retained by the Town and \$3,630.00 will be forwarded to the NYS Comptroller.

Code Enforcement Report:

- Code Enforcement Officer James Cline provided a report to the Board covering March 17 to April 17, 2017. He advised that he made 7 inspections during this period. At last month's meeting the Board requested that, in future reports, he include a timetable of pending complaints and update information on each. This was not provided. The Board requested that the Clerk contact Mr. Cline and remind him of this for his report for the May meeting.
- The Clerk advised there were two building permits issued between March 22 and April 18, 2017.

Motion made by CP Holcomb and 2nd by CP Cornwall to accept all reports as submitted. Ayes all, motion carried.

COMMITTEE ASSIGNMENTS & REPORTS

Buildings & Repairs – Holcomb and Cannon

Highway Department – Holcomb and Bluhm

Superintendent Reynolds advised that the new truck will be delivered on Wednesday, April 26.

Parks – Cannon and Cornwall

Cemeteries – Holcomb and Cornwall

Grants – Jordan and Cornwall

Code Enforcement – Cannon and Holcomb

Audit Committee – Jordan and Cannon

OLD BUSINESS

- A memo has been received from Town Attorney Brautigam regarding Local Laws #2 of 2007 and #1 of 2009. A search of the local laws on the Department of State website does not show LL#2 of 2007, although it shows LL#1 of 2009. These laws differ in the definition of a junk complaint being considered as a violation or a misdemeanor. If the charge is a misdemeanor, it would mean that a jury trial could be requested in the matter. It is recommended by Attorney Brautigam that the Board consider completing a whole new Local Law which would incorporate information from both LL#2 of 2007 and LL#1 of 2009. The Clerk was asked to forward both laws to the Board Members for their review before the next Board meeting. At that time, they will begin the process of actually drafting a new Local Law.

NEW BUSINESS

- The State Retirement System has put in place instructions for certain elected and appointed officials who do not work a fixed schedule. It is required that these employees complete a three-month time study to determine the number of days worked to report to the system. Resolution #2017-6 was presented:

CREATION OF STANDARD WORK DAY AND REPORTING FOR ELECTED AND APPOINTED OFFICIALS FOR THE NYS RETIREMENT SYSTEM

NYS regulations under Title 2NYCRR Part 315.4 requires employers to submit a Standard Workday and Reporting Resolution for all paid elected and appointed officials who are members of the NYS and Local Retirement System and are in a term of office or appointment that began on or after August 12, 2009.

BE IT RESOLVED, that the Town of Genesee, Local Code 30805, hereby establishes the following standard work days for these titles and will report the officials to the NY State and Local Retirement System based on their records of activities as follows:

| Title | Standard Work Day | Name | SS# (last 4 digits) | NYS Registration # | Current Term | ROA Result | ROA Not Submitted |
|--|-------------------|-------------------|---------------------|--------------------|-----------------------|------------|-------------------|
| (Elected) Highway Superintendent | 8.0 | Benjamin Reynolds | 7655 | 42783696 | 1/1/2016-12/31/2019 | | X |
| (Appointed) Code Enforcement Officer | 6.0 | James Cline | 5885 | 43439751 | 1/1/2017 – 12/31/2017 | | X |
| (Appointed) Dog Control Officer | 6.0 | Gary G. Wagner | 2264 | 37625001 | 1/1/2017 – 12/31/2017 | | X |

CP Holcomb made a motion, 2nd by CP Cornwall, to adopt this resolution. Roll call vote was taken, Ayes all. Resolution so passed. This resolution will be posted for 30 days, certified by the Clerk, and forwarded to the Retirement System.

PAYING OF BILLS:

Abstracts totaling \$21,332.04 were reviewed for paying the Town bills as follows:

| Abstract | Voucher Nos. | Abstract Amount |
|-----------------|---------------------|------------------------|
| General Fund | 66-86 | \$ 11,490.81 |
| Highway Fund | 49-58 | \$ 9,841.23 |

CP Holcomb made a motion to pay the above bills, 2nd by CP Cornwall. Motion passed.

Motion to adjourn the meeting was made by CP Cornwall, 2nd by CP Holcomb. Meeting was adjourned at 7:40 p.m.

Respectfully Submitted,

Bonita Brunner
Town Clerk
Dated: April 19, 2017