

**Town of Genesee  
Little Genesee, NY 14754  
Regular Board Meeting  
June 20, 2017**

**ATTENDANCE:** Supervisor Donald Jordan; Councilpersons Joshua Bluhm, Howard Cornwall, Michael Cannon and Alyn Holcomb; Highway Superintendent Ben Reynolds; Town Clerk Bonita Brunner

**Visitors:** Peggy Cowell, Kayla Bluhm, Paul Geschwender

This meeting was brought to order by Supervisor Jordan at 7:20 pm.

**FLOOR PERMISSION:**

No one asked for floor permission.

**REPORTS:**

Supervisor's Report for May 2017 was reviewed as presented by Accountants Berry & Berry. Review of Bank Reconciliations as of May 31, 2017 were also reviewed.

**Town Clerks Reports:**

- Clerk's Report for May was submitted. Total monies collected were \$434.50. Of this, \$331.50 was paid to the Supervisor for the General Fund, \$27 to NYS Animal Control for dog licenses, and \$76 to Allegany County DPW for landfill tickets.
- Petty Cash Report for May was submitted. There was \$90.43 in Petty Cash at the end of May as the Clerk used certified mail twice.
- Minutes from the May meeting had been e-mailed to the Board Members for approval.

**Town Justice Report:**

- Review of Court Fines collected during May totaled \$1,535.00. Of this, \$237.00 is retained by the Town and \$1,238.00 will be paid to the NYS Comptroller.

**Code Enforcement Report:**

- Code Enforcement Officer James Cline provided a report to the Board covering May 15 to June 20, 2017. He advised that he made 9 inspections during this period. He failed to provide the requested timetable form that had been provided by the Town Clerk.
- The Clerk advised there were two building permits issued between May 17 and June 20, 2017.

Motion made by CP Cannon and 2<sup>nd</sup> by CP Holcomb to accept all reports as submitted. Ayes all, motion carried.

**COMMITTEE ASSIGNMENTS & REPORTS**

Buildings & Repairs – Holcomb and Cannon

Highway Department – Holcomb and Bluhm

Superintendent Reynolds advised that work on the new bridge on Deer Creek would begin by Allegany County DPW in approximately 3 weeks. It is anticipated that this will take about 3-4 weeks to complete. Detour will be made over Butternut Brook. Mr. Reynolds will place notices in the Times Herald regarding this. CP Holcomb requested that he also notify the local Fire Departments when construction begins.

- Supervisor asked Mr. Reynolds about a picture of the new truck, along with the highway employees.

Parks – Cannon and Cornwall

- CP Cannon checked the park prior to this meeting. He advised that the garbage still needs to be taken care of. Clerk will contact Scott Fuller about this problem.

Cemeteries – Holcomb and Cornwall

- CP Holcomb asked about the trimming of the tall trees on the right side of Bowler Cemetery. The Clerk advised that Scott Fuller will trim these in the fall. She advised the Carlin family regarding this.
- Regarding the trees on the left side of Bowler Cemetery which need to be cut, tax maps show that the property is owned by Adrian Torrey. Supervisor sent a letter to Mr. Torrey asking permission to cut these trees. No response has been received as of today. .

Grants – Jordan and Cornwall

- Clerk asked where information would be available for possible grants for the Town. CP Cornwall advised he has some website information regarding this which he will e-mail to the Clerk.

Code Enforcement – Cannon and Holcomb

Audit Committee – Jordan and Cannon

## **OLD BUSINESS**

- The CAP answer to Audit Report #2016M-433 was sent to NYS Comptroller on May 24. A formal receipt was received today from their office. Copies of each were provided to all Board members.
- Clerk spoke with Bill Griffin regarding his estimate for repairs at the Library. He provided a new estimate which includes prevailing wage information and a further breakdown of costs involved. The Board wonders if they could find a local contractor who might do these repairs at a lower cost. Clerk is to contact Vision Contracting in Bolivar and Loucks Construction for quotes before going forward with this project.

## **NEW BUSINESS**

- The Clerk has been contacted by a Brent Swanson, grandson of James Leonard. His grandparents live at the end of Willow Brook Road before the abandoned trail which leads to Horse Run Road. People are still traveling this trail by GPS and when they get stuck they contact his grandfather for help. Mr. Swanson supplied pictures to the Clerk and asks that the Town place signage to indicate it is an abandoned road. The Highway Superintendent has talked with representatives of TomTom GPS regarding this abandoned road. After review of the pictures it was decided that no further action needs to be taken at this time.

**Resolution #2017-9**

CP Cannon made a motion, seconded by CP Holcomb, that the following resolution be approved:

**APPROVING THE CONTRACT BETWEEN THE TOWN OF GENESEE AND THE GENESEE PUBLIC LIBRARY ASSOCIATION, FOR FUNDING YEAR 2017**

**WHEREAS:** The Town, pursuant to the Education Law, Section 256, desires to renew their contract with the Library which will furnish Library privileges to the people of the Town, AND,

**WHEREAS:** The Library desires to enter into a contract with the Town to furnish such library privileges to the people of the Town,

**THEREFORE BE IT AGREED:**

The Library agrees to furnish library privileges to the people of the Town for the sum of \$6,000.00 payable annually. In consideration of furnishing of such library privileges by the Library, the Town agrees to pay the Library the sum specified in the paragraph above.

**NOW, therefore, RESOLVED** that:

The Town Supervisor is hereby authorized to execute any necessary documents between the Town of Genesee and the Genesee Public Library for the continuation of this service.

Roll call vote taken as follows:	CP Bluhm	Aye
	CP Cannon	Aye
	CP Cornwall	Aye
	CP Holcomb	Aye
	Supervisor Jordan	Aye

Resolution 2017-9 approved.

**Resolution #2017-10**

CP Bluhm made a motion, seconded by CP Holcomb, that the following resolution be approved:

**APPROVING THE NYS TEAMSTERS HEALTH & HOSPITAL FUND RATES FOR TOWN EMPLOYEES FOR YEAR 2018**

**WHEREAS:** when the agreement was originally approved for NYS Teamsters Health Insurance for the Highway Superintendent and employees for contract period January 2015 through December 2018, no rates for 2018 were available;

**WHEREAS:** the Town has now been advised that the rates for 2018 have now been established;

**NOW, therefore, Resolved that:**

1. The 2018 rates for the Highway Superintendent will be \$1,806.22 per month and the Highway employees will be \$1,722.93 each per month; and .
2. The Town Supervisor is hereby authorized to execute any necessary documents between the Town of Genesee and the NYS Teamsters Council Health & Hospital Fund for this rate change.

Discussion about the increased cost for these changes. Clerk advised that it will increase the yearly cost by \$3,182.40 for the employees and \$1,629.12 yearly for the Highway Superintendent. Clerk also advised that our contract is considered a “Composite Rate” which means that the rates hold for the entire contract period and do not change depending on single or family policies.

Roll call vote taken as follows:

CP Bluhm	Aye
CP Cannon	Aye
CP Cornwall	Aye
CP Holcomb	Aye
Supervisor Jordan	Aye

Resolution 2017-10 approved.

- Clerk spoke to individuals from the Bolivar Legion who place flags every year in our four cemeteries prior to Memorial Day. They stated that previously the Town gave a donation to the Legion for this service. Question if this should be considered again. After discussion, the Clerk was asked to contact Association of Towns and asked if the Town can use budgeted monies for this purpose.
- The Head Assessor has requested estimates for mailing out questionnaires to all land owners which would provide information regarding structures, rooms, additions, deletions, etc. which could be used for updated assessments on properties. This would include postage, window envelopes, labels and SASE'd return envelopes. There are approximately 1500 parcels in the Town. Board did not approve this action. Clerk will advise Ms. Palidar and, if she wants to present further information at the next Board meeting she can. Clerk was also asked to check with Ms. Palidar about the necessary schooling/training that needs to be completed by all assessors.
- Memo received from Berry & Berry regarding moving funds into NYClass for investment purposes. The interest rate ny NYClass is presently .70% versus what Community Bank pays of .01%. Motion made by CP Holcomb, 2<sup>nd</sup> by CP Cornwall, to allow the transfer of funds as necessary. The Board will leave the amount of the transfer to the discretion of Kathy Berry.

**PAYING OF BILLS:**

Abstracts totaling \$30,623.38 were reviewed for paying the Town bills as follows:

<b>Abstract</b>	<b>Voucher Nos.</b>	<b>Abstract Amount</b>
General Fund	104 - 128	\$ 15,213.14
Highway Fund	78 - 95	\$ 15,410.24

CP Cornwall made a motion to pay the above bills, 2<sup>nd</sup> by CP Cannon. Motion passed.

Motion to adjourn the meeting was made by CP Cannon, 2<sup>nd</sup> by CP Holcomb. Meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Bonita Brunner  
Town Clerk  
Dated: June 21, 2017