

**Town of Genesee
Little Genesee, NY 14754
Regular Board Meeting
August 16, 2016
Meeting Held at BRAG Museum, Ceres Schoolhouse, Ceres, NY**

ATTENDANCE: Supervisor Donald Jordan, Deputy Supervisor Joshua Bluhm; Councilpersons Alyn Holcomb, Michael Cannon and Howard Cornwall; Highway Superintendent Ben Reynolds; Town Clerk Bonita Brunner

Town Residents: Peggy Cowell, Kayla Bluhm, Wayne and Jean Milliman, Robert and Charlotte Mead from BRAG, Ceres Schoolhouse

This meeting was brought to order by Supervisor Jordan at 7 pm with the Pledge to the Flag. Supervisor Jordan thanked Historian Jean Milliman for opening the BRAG Museum at the Ceres Schoolhouse for this meeting.

REPORTS:

The Accountant's Compilation Report as of June 30, 2016 and the Supervisor's Report for July 2016, provided by Accountants Berry & Berry, were reviewed.

Town Clerks Reports:

- Clerk's Report for July was submitted. Total monies collected were \$608.25. Of this, \$510.75 was paid to the Town Supervisor, \$37.00 was forwarded to NYS Animal Control for dog licenses, \$22.50 was sent to the NYS Health Department for a marriage license, and \$38.00 was paid to the Allegany County DPW for landfill tickets sold.
- Petty Cash Report for July was submitted. There is currently \$68.26 in Petty Cash as stamps were purchased and three certified, return-receipt letters were sent by Code Enforcement Officer.
- Minutes from the July meeting had previously been e-mailed to the Board Members for approval.

Town Justice Report:

- Review of Court Fines collected by the Court during July totaled \$403.00. (This low amount was due to a two-week vacation by Judge Pritchard.)

Code Enforcement Report:

- Code Enforcement Officer James Cline provided a report to the Board covering July 18 – August 12. The Clerk also advised the Board that, per a notice in the Olean Times Herald, Mr. Doxey was sentenced by Allegany County Court regarding the pending charges there. He was given a Conditional Discharge for 3 years, fined \$1,500 and ordered to use an ignition interlock device. Therefore, the Town still has pending complaints about his property on Route 417.
- The Clerk advised that there have been three building permits issued between July 19 and August 16, 2016.

Motion made by CP Holcomb and 2nd by CP Cornwall to accept all reports as submitted. Ayes all, motion carried.

Committee Assignments & Reports

Buildings & Repairs – Holcomb and Cannon:

- The Clerk advised that she spoke with Ben Polselli of Root Water Well Systems regarding the water in the basement and the question raised last month about possible mold and the problem of salt from the water softener going into the septic system. He did not notice any mold in the basement. He also advised that, since the system only back washes every six days any salt going into the septic would be minimal. He also provided some information for the Board about this issue. The Clerk also advised that, during the weekend of August 5-8 she had left the door to the basement open and all the water had evaporated. Since the softener is working properly now, this should not be an issue again.

Highway Department – Holcomb and Bluhm:

- Discussion about the procedure for the purchase of the new truck. Highway Superintendent Reynolds has ordered the truck. The Clerk has spoken with Town Attorney Brautigam and he advised that a permissive referendum will not be necessary. He will prepare any additional documents necessary for the bond. The Statutory Installment Bond will be for 5 years and the first payment will be due in January 2018.

Parks – Cannon and Cornwall:

- CP Cannon advised that he checked the park before this meeting and found that the garbage has still not been emptied. The Clerk will contact Scott Fuller about this.

Cemeteries – Holcomb and Cornwall:

- Discussion about the stockade fence at the West Genesee Cemetery. CP Holcomb said the fence that needs to be replaced is approximately 30'. A town resident is now requesting that a 90' fence be installed alongside the back of the cemetery (which connects with his property). CP Holcomb feels that the fence in place now should be taken down and not replaced at all. If we replace it then the Town will have the added expense of maintaining it. The Board directed that the Highway employees be instructed to remove the fence.

Code Enforcement – Cannon and Holcomb

- The Clerk advised that she spoke with Attorney Brautigam about the disclosure issue brought up at last month's meeting. He advised that, initially, the CEO simply needs to tell the resident that the Town has received a complaint. However, if the matter is not resolved and it goes to Court, then the complainant has to be identified. He also said that, if the CEO sees an issue with a property himself and speaks with the resident, then the CEO would become the complainant in the matter if it goes to Court.

OLD BUSINESS

- Regarding the 911 number signs, Supervisor Jordan found that this is not a law and is not mandatory. He spoke with Senator Cathy Young's office and the 911 Center in Belmont. He also obtained a packet of information from Senator Young's office about various grants that might be available to the Town for these signs. Supervisor Jordan asked that this packet be reviewed by CP Cornwall.

- Regarding the pipeline, the Clerk advised that the Town has received an addendum to the original Bond which increases the bond from \$500,000 to \$600,000 due to the addition of Prosser Road to the construction route.
- It is necessary for a letter to be written to NAVISTAR to order the 2017 truck. The Clerk provided a breakdown of the costs involved which total \$226,435.61. A motion was made by CP Holcomb and 2nd by CP Cannon that Supervisor Jordan and Highway Superintendent Reynolds sign a formal letter ordering the 2017 International Truck as listed in a quote received July 27, 2016. Ayes all, motion carried.
- The bond to purchase this truck will be for \$200,000. Accountant Berry requested that the Board decide where the additional \$26,435.61 would be allocated from. The Board decided that it would recommend that it come from the Reserves in the Highway Department Budget from 2016.

NEW BUSINESS:

- The Clerk requests that money be allowed for shrubs to be planted on the side of the Town Hall. They agreed that this could be done by Scott Fuller and billed to the Town under his Mowing/Maintenance agreement. However, they requested that we wait until Spring 2017 to do any planting.
- The accountants will begin the 2017 Budget process at the end of August. They have requested that the Highway Department begin putting together information regarding what they need for the 2017 year. The tentative budget will then be presented to the Town Board before September 30. CP Holcomb requested that Superintendent Reynolds get some estimates on purchasing a new pick-up for the Highway Department as the oldest one presently is 11 years old.

PAYING OF BILLS:

Abstracts totaling \$28,014.39 were reviewed for paying the Town bills as follows:

Abstract	Voucher Nos.	Abstract Amount
General Fund	159-180	\$ 12,382.25
Highway Fund	103-115	15,632.14

CP Holcomb made a motion to pay the above bills, 2nd by CP Cannon. Motion passed.

Motion to adjourn the meeting was made by CP Cannon, 2nd by CP Holcomb. Meeting was adjourned at 7:40 p.m.

Respectfully Submitted,

Bonita Brunner
Town Clerk

Dated: August 17, 2016