

ORGANIZATIONAL MEETING

**Town of Genesee
Little Genesee, NY 14754
January 19, 2016**

ATTENDANCE: Supervisor Donald Jordan, Deputy Supervisor Joshua Bluhm, Councilmen Alyn Holcomb, Howard Cornwall and Michael Cannon; Town Clerk Bonita Brunner, Highway Superintendent Ben Reynolds, Head Assessor Carol Palidar

Town Residents: Kayla Bluhm,

This meeting was brought to order by Supervisor Jordan at 8:15 PM.

The Supervisor presented the following information to the Board Members for their approval:

SALARIES AND SCHEDULES

SUPERVISOR:	\$ 4,000.00 Yearly
COUNCIL PERSONS	\$ 5,200.00 Yearly (4 people)
Deputy Supervisor	\$ 1,450.00
Council Persons, 3 each	\$ 1,250.00
TOWN JUSTICE	\$ 5,000.00 Yearly
ASSESSORS:	
Lead Assessor	\$ 3,665.00 Yearly
2 nd Assessor	\$ 3,165.00 Yearly
3 rd Assessor	\$ 3,165.00 Yearly
TOWN CLERK/TAX COLLECTOR/ VITAL STATISTICS REGISTRAR	\$12,800.00 Yearly
Clerk	\$ 9,200.00
Collector	\$ 3,000.00
Registrar	\$ 600.00
HIGHWAY SUPERINTENDENT	\$38,500.00 Yearly
HIGHWAY CREW	
Clyde Youngs Jr. (Dep. Superintendent)	\$ 17.78 per hour
John Wedge	\$ 17.68 per hour
Edward Slocum	\$ 17.68 per hour
Gregory Zegers	\$ 17.68 per hour
(or as current Union Contract specifies)	

APPOINTMENTS AND SALARIES

DEPUTY SUPERVISOR	Joshua Bluhm
DEPUTY TOWN CLERK	<u>Vacant</u> Minimum Wage
DOG CONTROL OFFICER	Gary Wagner \$4,500.00 Yearly
COURT OFFICER	Erica Kreamer \$1,500.00 Yearly
LEAD ASSESSOR	Carol Palidar \$3,665.00 Yearly
CODE ENFORCEMENT OFFICER (plus round trip mileage from his home to Town Hall once per week and mileage for any Court appearances, plus Cell Phone usage of \$40 per month)	James Cline \$5,000.00 Yearly
ELECTION CUSTODIAN	Town Clerk
TOWN HISTORIAN	Jean Milliman
BUDGET OFFICER	Town Supervisor
GRAVE DIGGER	Scott Fuller
IT ADMINISTRATOR	Joshua Bluhm \$500.00 yearly
BOARD OF REVIEW	Michael Faulkner \$50.00 yearly Paul Majot \$50.00 yearly Doug Ploetz \$50.00 yearly

OATH OF OFFICES

The Town Clerk gave the Oath of Office to the following elected officials:

- Donald Jordan, Town Supervisor
- Benjamin Reynolds, Highway Superintendent
- Michael Cannon, Councilperson
- Howard Cornwall, Councilperson
- Alyn Holcomb, Councilperson

Town Supervisor Jordan gave the Oath of Office to Bonita Brunner, Town Clerk.

DESIGNATIONS:

OFFICIAL NEWSPAPER	The Times Herald
DEPOSITORS	Community Bank, Bolivar, NY Steuben Trust, Bolivar, NY
MILEAGE	\$.54 per mile
REGULAR BOARD MEETINGS	3 rd Tuesday of each month, 7 p.m.
UTILITY PAYMENTS	RG&E - Electric National Fuel - Gas Verizon – Town Barns Soundcurve – Town Hall
TOWN ATTORNEY	David C. Brautigam David Pullen
REGULAR COURT NIGHT and SMALL CLAIMS	Thursday 3 pm – 5:30 pm
ASSESSOR HOURS	Wednesday 4 pm – 6 pm
FIRE DISTRICTS	
#1 Bolivar	\$43,300.00
#2 Portville	\$33,661.00
GENESEE LIBRARY	\$5,000 due June 30, 2016
HISTORICAL SOCIETY	\$1,000 due June 30, 2016
PETTY CASH FUND	
JUSTICE	\$100.00 (requires a monthly report)
TOWN CLERK	\$100.00 (requires a monthly report)
TAX COLLECTOR	\$200.00

CEMETERY SERVICES

Cemetery Lots \$500.00 each

1.) Payable to Town by Undertaker

Grave Opening \$500.00
Cremation Opening 300.00
Infant Grave Opening 200.00

2.) Payable by Town to Grave Digger(s)

Grave Opening \$400.00
Cremation Opening 200.00
Infant Grave Opening 150.00
Winter opening fee 100.00 additional
(Dec 1 – Apr 1)
General Labor \$ 15.00 per hour
(e.g. maintenance, filling, etc)
Cemetery Workers
(mowing, trimming, etc)

MARRIAGE LICENSE \$40.00 (\$22.50 license + \$17.50 Certificate)
or as set by NY State

CERTIFIED COPIES \$10.00 each – Birth, Marriage, Death

PHOTO COPIES \$.25 each

FAX \$1.00 Local or Toll Free Number

DOG LICENSE FEES As set by Local Law

COMMITTEES

LABOR RELATIONS: Supervisor Donald Jordan and CP Michael Cannon

BUILDING & REPAIRS: CP Michael Cannon and CP Alyn Holcomb

HIGHWAY: CP Alyn Holcomb and CP Joshua Bluhm

BUDGET: Supervisor Donald Jordan and CP Joshua Bluhm

PARK: CP Howard Cornwall and CP Michael Cannon

CEMETERY: CP Alyn Holcomb and CP Howard Cornwall

GRANTS: Supervisor Donald Jordan and Howard Cornwall

AUDIT COMMITTEE: Supervisor Donald Jordan and CP Michael Cannon

All above information was approved by the Town Board. Motion made by CP Cannon to adjourn the meeting. Meeting adjourned at 8:45 p.m.

Bonita Brunner, Town Clerk

Dated: February 4, 2016

