

Town of Genesee
 Little Genesee, New York 14754
ORGANIZATIONAL BOARD MEETING
 January 20, 2015

Present: Supervisor Donald Jordan, CP Michael Cannon, Joshua Bluhm, Howard Cornwall, Alyn Holcomb, Town Clerk, Rebecca Torrey, Assessor Carol Palidar and Townspeople.

Absent: None

The meeting was called to order at 7:35PM by Supervisor Donald Jordan.

SALARIES AND SCHEDULES:

SUPERVISOR:	\$ 4,000.00 Yearly
COUNCIL PEOPLE	\$ 4,200.00 Yearly for 4 people
Deputy Supervisor,	\$ 1,200.00
Council People, 3 each	\$ 1,000.00
TOWN JUSTICE	\$ 5,665.00 Yearly
ASSESSORS: Lead Assessor	\$ 3,665.00 Yearly for Lead assessor
2 nd Assessor	\$3,165.00 Yearly
3 rd Assessor	\$3,165.00 Yearly
TOWN CLERK/TAX COLLECTOR/ VITAL STATISTICS REGISTRAR	\$ 12,200.00 Yearly
Clerk	\$9,200.00
Collector	\$3,000.00
Registrar	\$ 600.00
HIGHWAY SUPERINTENDENT	\$38,500.00 Yearly
HIGHWAY CREW: Clyde Youngs, Jr.	\$ 16.78 per hour (Deputy Superintendent)
John Wedge	\$ 16.68 per hour
Edward Slocum	\$ 16.68 per hour
Gregory Zegers	\$ 16.68 per hour

(Or as current Union Contract Specifies.)

APPOINTMENTS AND SALARIES

DEPUTY SUPERVISOR	Joshua Bluhm	
DEPUTY TOWN CLERK	Nada Lawton	Minimum Wage
DOG CONTROL OFFICER	Gary Wagner	\$5,000 Yearly *****
COURT OFFICER	Al Marrow	\$1,500.00 Yearly
CODE ENFORCEMENT OFFICER	James Cline	\$5,000.00 Yearly
(plus round trip mileage from his house to Town Hall once per week and mileage for any court appearances)		
ELECTION CUSTODIAN	Town Clerk	
TOWN HISTORIAN	Jean Milliman	
BUDGET OFFICER	Supervisor	
GRAVE DIGGER	James Matt Faulkner	
IT ADMINISTRATOR	Joshua Bluhm	\$500.00 yearly

BOARD OF REVIEW

Michael Faulkner	\$50.00
Paul Majot	\$50.00
Doug Ploetz	\$50.00

DESIGNATIONS:

OFFICIAL NEWSPAPER DEPOSITORS

The Times Herald
Community Bank, Bolivar, NY
Stuben Trust, Bolivar, NY
(NY CLASS)

MILEAGE

\$0.55 per mile

REGULAR BOARD MEETING

Third Tuesday of each month at 7:00 p.m.

UTILITY PAYMENTS

R.G.& E., National Fuel and Verizon

TOWN ATTORNEY

David C. Brautigam
David Pullen

REGULAR COURT NIGHT

Thursday Evenings

SMALL CLAIMS

Thursday evenings with regular Court

ASSESSOR HOURS:

To be set at January Board Meeting

FIRE DISTRICTS

#1, Bolivar

#2, Portville

GENESSEE LIBRARY

\$5,000.00 due June 30, 2013

CEMETERY SERVICES

Cemetery lots \$500.00 ea

1.) Payable to Town by Undertaker

Grave Opening \$500.00

Cremation Opening \$300.00

Infant grave opening \$200.00

2.) Payable by Town to Grave Digger(s)

Grave Opening \$400.00

Cremation Opening \$200.00

Infant grave opening \$150.00

Winter opening fee \$100.00 extra

(Dec. 1st – April 1st)

General Labor \$ 15.00 hr.

(e.g.: maintenance filling, etc.)

Cemetery Workers

(Mowing, trimming, etc.)

PETTY CASH FUND

JUSTICE \$ 100.00 (Requires a monthly report)

TOWN CLERK \$ 100.00 (Requires a monthly report)

Tax Collector \$ 200.00

MARRIAGE LICENSE: \$ 40.00 (\$22.50 License & \$17.50 Certificate)

Or as set by NY State

CERTIFIED COPIES \$ 10.00 each – Birth, Marriage Death

PHOTO COPIES \$ 0.25 each

FAX \$ 1.00 Local or Toll Free number

\$ 1.50 Long distance number

DOG LICENSE FEES

As set by Local Law

COMMITTEES:

LABOR RELATIONS: CP Michael Cannon and Supervisor Don Jordan

BUILDING AND REPAIRS: CP Michael Cannon & CP Alyn Holcolmb

HIGHWAY: CP Alyn Holcomb & CP Joshua Bluhm

BUDGET: Supervisor Don Jordan & CP Joshua Bluhm

PARK: CP Howard Cornwall & CP Michael Cannon

CEMETERY: CP Alyn Holcolmb & CP Howard Cornwall

GRANTS: Supervisor Don Jordan & CP Howard Cornwall

AUDIT COMMITTEE: Supervisor Don Jordan & CP Mike Cannon

A motion was made by CP Cannon and seconded by CP Bluhm to accept the committee designations as listed. Ayes all and Carried.

A motion was made by CP Cannon to dispense with the reading of the 2014 Procurement Policy, seconded by CP Bluhm. Ayes all and Carried.

PROCUREMENT POLICY Resolution No. 1

A motion was made by CP Michael Cannon and seconded by CP Holcomb to accept Resolution #1-21-14, the Adoption of Procurement Policy and Procedures as presented, a copy of which will be attached to the minutes.

Supervisor Jordan – Aye

Michael Cannon – Aye

Howard Cornwall – Aye

Joshua Bluhm – Aye

Alyn Holcomb – Aye

The Clerk declared this 21st Day of January that the foregoing Resolution was duly carried.

Resolution attached

A motion to appoint Carol Palidar as Head Assessor was made by CP Holcomb and seconded by CP Cannon. Ayes all and carried.

A motion to adopt Resolution accepting the 2014 Genesee Public Library Contract was made by CP Bluhm and seconded by CP Cannon. The Supervisor called for the roll.

CP Cannon – Aye
CP Cornwall – Aye
CP Bluhm – Aye
Supervisor Jordan - Aye

The Clerk declared this 21st Day of January that the foregoing Resolution was duly carried.

Dog Kennel Fees: The fees for the dog kennel were made as follows:

Impound Fee – \$35.00
1st day Lodge - \$15.00
2nd day and after - \$10.00 ea.day

ADJOURNMENT

A motion to adjourn was made by CP Cannon at 7:35 PM
Ayes All and Carried

Rebecca Torrey,
Town Clerk