

**Town of Genesee
Little Genesee, NY 14754
Regular Board Meeting
January 15, 2019**

ATTENDANCE: Supervisor Alex Smith; Councilpersons Joshua Bluhm, Howard Cornwall, and Michael Cannon; Highway Superintendent Ben Reynolds; Code Enforcement Officer Jon Barnes; Town Clerk Bonita Brunner

ABSENT: Councilman Alyn Holcomb

VISITORS: Peggy Cowell

This meeting was brought to order by Supervisor Smith at 7:50 pm immediately following the 2019 Organizational Meeting.

FLOOR PERMISSION:

No one requested to speak when offered floor permission.

REPORTS:

There was no Supervisor's Report for December 2018. This will be included in the end of year report from Berry & Berry.

Town Clerk presented the following reports:

- Clerk's Report for December 2018 indicated total monies collected were \$144.50. Of this, \$86.00 was paid to the Supervisor for the General Fund, \$11.00 to NYS Ag and Markets for dog licenses, and \$47.50 to Allegany Co DPW for landfill tickets.
- Clerk presented her 2018 Annual Report. A total of \$4,991.25 was collected. \$3,981.75 was turned over to the Supervisor for the General Fund; \$340 was paid to NYS Ag and Markets for dog licenses; \$90.00 to the NYS Health Department for marriage licenses; and \$579.50 to the Allegany Co DPW for landfill tickets.
- Petty Cash Report was presented for the month of December. There is currently \$92.78 available as \$7.22 was paid out for postage and a power strip for the Clerk's office.
- Minutes from the December Board Meeting were previously e-mailed to all Board Members.

Town Justice Report:

- Review of Court Fines collected during December totaling \$1,465.00.

Code Enforcement Office Report:

- A report was presented by Code Enforcement Officer Barnes. One building permit had been issued to Drew Keim for a garage at 9460 Route 417 in Ceres. He also submitted information on two formal complaints issued, one to Theodore Shaw regarding the Coliseum and to Paula Doxey for properties on Route 417.

Motion made by CP Cannon and 2nd by CP Bluhm to accept all reports as submitted. Ayes all.
Motion carried.

COMMITTEE ASSIGNMENTS & REPORTS

Buildings & Repairs – Holcomb and Cannon
Highway Department – Holcomb and Bluhm
Parks – Cannon and Cornwall
Cemeteries – Holcomb and Cornwall
Grants – Smith and Cornwall
Code Enforcement – Cannon and Holcomb
Audit Committee – Holcomb and Cannon

OLD BUSINESS

Doxey and Shaw Properties

Code Enforcement Officer Barnes provided copies of formal Orders to Remedy Violations on both properties. The violation to Pauley Doxey gives her until March 8, 2019 to clean up both properties on Route 417. The violation to Theodore Shaw gives him until February 9, 2019 to close up the coliseum and clean up the exterior of the building. A formal certified letter was sent to Mr. Shaw regarding this issue. Mr. Barnes spoke with Mr. Shaw and he advised that he would be speaking with his attorney. Mr. Barnes advised him that a referral to Court would be made if nothing is done by the February 9 date. The Board then questioned if the matter does go to Court who would represent the Town in the matter. Supervisor Smith will speak with Attorney Brautigam about this matter and bring him up-to-date on this issue.

Grant for Highway Barns

CP Cornwall advised he is still waiting for further information regarding bids for this project.

NEW BUSINESS

Resolution #2019-1

CP Cornwall presented this resolution to the Board as follows:

RESOLUTION APPROVING THE ANNUAL SOFTWARE SUPPORT CONTRACT WITH WILLIAMSON LAW BOOK COMPANY

WHEREAS, the Town Clerk for the Town of Genesee utilizes the Town Clerk Plus Software program from the Williamson Law Book Company for collection tracking;

WHEREAS, the Town Clerk wishes to renew the annual support contract for this service;

THEREFORE, the Town Board of the Town of Genesee hereby approves this agreement to cover the year of 2019 and by this resolution authorizes the Town Supervisor to execute the necessary paperwork for this agreement.

Motion made by CP Cornwall, 2nd by CP Bluhm, that this resolution be approved.

Roll call vote taken as follows:

CP Cornwall	Aye
CP Bluhm	Aye
CP Cannon	Aye
CP Holcomb	Absent
Supervisor Smith	Aye

Resolution adopted.

Resolution #2019-2

CP Bluhm presented this resolution to the Board as follows:

**RESOLUTION APPROVING THE MUTUAL AID AGREEMENT
BETWEEN THE MUNICIPALITIES OF ALLEGANY COUNTY, NEW YORK**

WHEREAS, THE Town Board of the Town of Genesee hereby agrees to allow
Town Supervisor Alexander Smith and Highway Superintendent Ben Reynolds to extend
Mutual Aid assistance to another participating municipality within the County of
Allegany when requested to do so by such municipality in time of abnormal snow or
work conditions. This agreement is subject to the conditions listed in the written
agreement

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Motion made by CP Bluhm, 2nd by CP Cornwall, that this resolution be approved.

Roll call vote taken as follows:

CP Cornwall	Aye
CP Bluhm	Aye
CP Cannon	Aye
CP Holcomb	Absent
Supervisor Smith	Aye

Resolution adopted.

Resolution #2019-3

RESOLUTION ACCEPTING THE INTERNAL AUDITS FOR 2018

This resolution was placed on hold pending further information needed from Accountants Berry & Berry. CP Cannon advised there was one item not found in the paperwork and he would like to clarify with the accountants before accepting the audits.

Sewer System at Town Barns

Highway Superintendent Reynolds advised that the Town Barns' septic system will need repair. Mr. Reynolds had the septic pumped and contacted the Allegany County Health Department for an inspection. When tested the water “did not perk.” Therefore, it will be necessary for the Town to contact an engineer to develop a plan for what will be necessary. Mr. Reynolds has a list of engineers as recommended by the Health Department and will be contacting them for estimates.

Permit Request from Businesses who intend to Operate on Town Boards

There have been a few complaints made in the last month regarding log trucks using town roads and running overweight. All town roads are posted beginning December 1, 2018. Discussion about the need for a Permit to be issued to any business that uses heavy equipment over Town roads. This could be simply a Hauling Permit being issued (with or without a fee) or asking the business to place a bond for any damages done to Town roads. The Board decided that more information would be necessary before making a decision on this matter.

Remittance Letter of 2018 Monies from Allegany County

Information from Allegany County Treasurer totaling monies paid to the Town of Genesee during 2018 as follows:

2 nd Notice Fee (Tax Collections)	\$ 346.00
Mortgage Tax	15,131.68
Snow & Ice Contract	25,364.00
Traffic Diversion Program	1,875.00

Highway Bridge Program

Information received from Allegany Co DPW regarding the bridge replacement and painting program for 2019 and 2020. No bridges are listed for replacement but there are two scheduled for painting in 2019, on County Road 5C and on Streeter Brook. The Clerk advised she had a conversation with CP Holcomb regarding the bridge on Wolf Creek Road. He feels that someone from the County should check the bridge supports. They are wood and Mr. Holcomb feels that the water may deteriorate this wood over time. Superintendent Reynolds stated he would speak with Mr. Holcomb and inspect the bridge.

Review of Tax Levy Report

Information presented to the Board listing all towns and the 2019 equalization rates.

Purchase of Cemetery Plots on Installments

The Town provides a service for individuals who are purchasing cemetery plots. They can make a down payment of \$100 and then pay the remainder within a year. Question asked if an individual does not pay in full within the year, does any monies previously paid get returned. After discussion CP Bluhm, 2nd by Supervisor Smith, made a motion that, if the plot was not paid in full within one year, any monies already paid would be non-refundable. Ayes all, motion carried. Clerk will add this information to the agreement signed when starting an installment agreement.

Possible Changes in Town of Bolivar Ambulance Service

Supervisor Smith stated he has been advised that there will be some changes within the Town of Bolivar Ambulance and EMS service before March 1, 2019. The Town will be updated on these changes as information becomes available. Supervisor Smith is still trying to get information through the 911 System about calls to Bolivar that are answered by other agencies. This will not be available until February 2019. Question also asked if residents of Town of Genesee can vote or hold office for the Town of Bolivar Fire Department. Supervisor Smith will try to get an answer to this.

PAYING OF BILLS:

Abstracts totaling \$24,072.41 were reviewed for paying the Town bills as follows:

Abstract	Voucher Nos.	Abstract Amount
General Fund – 2018 Monies	214-225	\$ 5,038.34
- 2019 Monies	1-13	4,655.60
Highway Fund – 2018 Monies	180-192	\$ 7,232.07
- 2019 Monies	1-2	7,146.40

CP Cornwall made a motion to pay the above bills, 2nd by CP Cannon. Ayes all. Motion passed.

Motion to adjourn the meeting was made by CP Cannon, 2nd by CP Bluhm. Meeting was adjourned at 8:45 p.m.

Respectfully Submitted,

Bonita Brunner
Town Clerk
Dated: January 23, 2019

