

**Town of Genesee
Little Genesee, NY 14754
Regular Board Meeting
March 19, 2019**

ATTENDANCE: Supervisor Alex Smith; Councilpersons Joshua Bluhm, Howard Cornwall, and Michael Cannon; Highway Superintendent Ben Reynolds; Code Enforcement Officer Jon Barnes; Accountants Jack & Kathy Berry; Town Clerk Bonita Brunner

ABSENT: Councilman Alyn Holcomb

VISITORS: Peggy Cowell, Kayla & Colt Bluhm

This meeting was brought to order by Supervisor Smith at 7 pm with the Pledge of Allegiance.

FLOOR PERMISSION:

None

REPORTS:

- Accountants Jack & Kathy Berry attended to go over the Financial Statements ending December 31, 2018. Overall the Town's financial situation is good. Discussion about the Unclaimed Bail Account in the amount of \$1,677.00. Since this money has been sitting for quite some time, Mrs. Berry recommended that the Court contact the State and have them check to see if this money could be transferred to our General Fund. Also, under the Trust & Agency Fund (page 13 of the report) there is \$13,688.07 listed under Accounts Payable Reimbursement. These are funds which were returned to the Town for an overpayment on health insurance when we changed health insurance carriers. Discussion about transferring a portion of these funds to the General Fund. Mrs. Berry will recommend a transfer amount and the Board can consider a transfer at the April meeting.
- The Supervisor's Report for February and the bank reconciliations as of February 28, 2019 were submitted and reviewed.

Town Clerk presented the following reports:

- Clerk's Report for February 2019 indicated total monies collected were \$480.25. Of this, \$448.75 was paid to the Supervisor for the General Fund, \$22.00 to NYS Ag and Markets for dog licenses, and \$9.50 to Allegany Co DPW for landfill tickets.
- Petty Cash Report was presented for the month of February. There is currently \$91.40 available as \$8.60 was used for postage.
- Minutes from the February Board Meeting were previously e-mailed to all Board Members.

Town Justice Report:

- Review of Court Fines collected during February totaling \$5,217.00.

Code Enforcement Officer Report:

- A report was presented by Code Enforcement Officer Barnes. Mr. Barnes has ordered printed Appearance Tickets. When these are received, tickets will be issued to Mr. Shaw and Mr. Doxey.
- There was one Building Permit issued to Mr. Cole Davis who is adding a double-wide home to property on Prosser Road.

- There were two complaints filed on March 14, 2019 by Mr. Andrew Keim who resides on Route 417 in Ceres. These complaints were regarding his neighbors with many abandoned “sale” cars, high grass and rubbish. The second complaint was regarding the Doxey property next to Dave's Diner.

Motion made by CP Cannon and 2nd by CP Bluhm to accept all reports as submitted. Ayes all.
Motion carried.

COMMITTEE ASSIGNMENTS & REPORTS

Buildings & Repairs – Holcomb and Cannon

- The Clerk advised that Shembeda Plumbing has installed the additional 24' heating units in the Main Hall, Assessors' room and Judge's office. There is also a new “toe kicker” in the Clerk's office for additional heat.

Highway Department – Holcomb and Bluhm

Parks – Cannon and Cornwall

Cemeteries – Holcomb and Cornwall

Grants – Smith and Cornwall

Code Enforcement – Cannon and Holcomb

Audit Committee – Holcomb and Cannon

OLD BUSINESS

Sewer System at Town Barns

Superintendent Reynolds advised that he is still waiting for another proposal and for better weather to continue this process.

Justice Request for Panic/Alarm System

Judge Pritchard has requested that money be transferred to allow him to install a panic/alarm system at the Judge's bench and the Town Clerk's office. He has obtained an estimate from Austin Security for \$897.30. This will also involve a monitoring fee of \$29.95 per month. After discussion, Resolution #2019-8 was presented to the Board as follows:

RESOLUTION APPROVING THE PURCHASE AND INSTALLATION OF SECURITY MEASURES FOR THE TOWN OF GENESEE JUSTICE COURT

WHEREAS, the Town of Genesee Justice has requested permission for extra security for the Justice Court involving an alarm panel and keypad and two panic alarms;

WHEREAS, the attached estimate has been received from Austin Security to provide and install the necessary equipment. This will also include a monitoring system which will be charged on a per month basis and paid annually;

RESOLVED, that the Town Board of the Town of Genesee hereby approves the purchase and installation of this equipment and the monitoring charge. The Town Supervisor is also allowed to sign any documents regarding this purchase.

Motion made by CP Cornwall, 2nd by CP Cannon that this resolution be adopted. Roll call vote taken:

| | |
|------------------|-----|
| CP Cornwall | Aye |
| CP Cannon | Aye |
| CP Bluhm | Aye |
| Supervisor Smith | Aye |

Resolution #2019-8 adopted. Further discussion about the funding for this. The purchase of equipment will be made to 1110.2 (Town Justice-Equipment) and the monitoring charges will be paid from 1110.4 (Town Justice-Contractual). These amounts will be transferred from 1990.4 (Contingency).

Highway Department Grant

More information on the grant through Senator Young's office. Senator Young resigned her position and CP Cornwall received a call from the former Senator's office stating that our grant had been cut from the State budget. At the same time the Clerk contacted the DOT office in Hornell, our contact regarding this grant, and was advised that the grant would be coming from the 2018 Budget and not the 2019 Budget. The Hornell office stated that all the paperwork was in order and had been forwarded to Albany for signatures. After discussion, the Board decided that Highway Superintendent Reynolds should continue getting prices and plans unless we hear differently.

Clerk also provided information from the grant paperwork indicating that this grant has "completed by" dates as follows: Generator Purchase by 12/31/2019; Highway Garage Addition by 12/31/2020; and Salt Storage Shed by 12/31/2021.

Late Taxes Relief

Supervisor Smith advised he had received information from the Association of Towns regarding the inquiry about dismissing the late fee penalty on property taxes due to a problem with the post office and weather at the end of January. This inquiry had been made by a town resident at last month's meeting. Supervisor Smith will be sending a letter to him advising him of this information.

NEW BUSINESS

Resolution #2019-7

This resolution was to establish standard work day and reporting requirements for the Retirement System on Court Security employee Benjamin Ellis. After discussion, it was decided to table this resolution until the April meeting to get further clarification from Accountant Kathy Berry.

Department of Aging & Meals on Wheels Request

Supervisor Smith had received information from the Department of Aging asking for volunteers to help with Meals on Wheels on Friday, March 22. If anyone would like to volunteer for this, please talk with Supervisor Smith for contact information.

Houghton Government Conference

All members have the information regarding the Houghton conference to be held in May. If anyone is interested, please advise so that reservations can be made.

2019 Tax Sale List

Information received on five properties that are up for the 2019 Tax Sale. These are located on Sanford Hollow, Wells Road East, High Street in Ceres, and Butternut Brook Road. Tax Sale will be May 4, 2019.

PAYING OF BILLS:

Abstracts totaling \$28,286.19 were reviewed for paying the Town bills as follows:

| Abstract | Voucher Nos. | Abstract Amount |
|-----------------|---------------------|------------------------|
| General Fund | 33 - 51 | \$ 10,405.76 |
| Highway Fund | 23 - 36 | \$ 17,880.43 |
| | | |

CP Cannon made a motion to pay the above bills, 2nd by CP Cornwall. Ayes all. Motion passed.

Motion to adjourn the meeting was made by CP Cannon, 2nd by CP Cornwall. Meeting was adjourned at 8 p.m.

Bonita Brunner
Town Clerk
Dated: March 20, 2019