

**Town of Genesee
Little Genesee, NY 14754
Regular Board Meeting
July 16, 2019**

ATTENDANCE: Supervisor Alex Smith; Councilpersons Joshua Bluhm, Alyn Holcomb, Town Clerk Bonita Brunner; Code Enforcement Officer Jonathon Barnes, Assessor Carol Palidar

ABSENT: Councilpersons Howard Cornwall and Michael Cannon

VISITORS: Peggy Cowell, Rae Smith, Gail Shaw

This meeting was brought to order by Supervisor Smith at 7 pm with the Pledge of Allegiance. Supervisor Smith also wished to make a statement regarding issues brought before the Town Board by town residents and visitors. It is expected that all comments and complaints will be voiced in a civil manner and will not be directed at any one individual.

FLOOR PERMISSION:

Rae Smith, Director of the Genesee Library, presented a proposal for materials and labor to do remodeling at the Library. The estimate submitted totaled approximately \$89,000. The Library will be applying for a grant for a portion of this and the library will cover any additional cost. The Board has no objection to this project.

REPORTS:

- Supervisor's Report for June 2019, a payroll summary and bank reconciliations were reviewed.

Town Clerk presented the following reports:

- Clerk's Report for June 2019 indicated total monies collected of \$456.75. Of this, \$354.75 was paid to the Supervisor for the General Fund, \$32.00 to NYS Ag and Markets for dog licenses, \$22.50 to NYS Health Department for a marriage license, and \$47.50 to Allegany Co DPW for landfill tickets sold.
- Petty Cash Report was presented for the month of June. There is currently \$57.72 available. \$28.30 was used for an overnight check to purchase the generator and \$13.98 was used for certified mail for two Appearance Tickets from the Code Enforcement Officer.
- Minutes from the June Board Meeting were previously e-mailed to all Board Members.

Town Justice Report:

- Review of Court Fines collected during June totaled \$2,642.00.

Dog Control Officer Report:

- Gary Wagner submitted his report for April 1 through June 30, 2019. He had two calls. The kennel was also inspected by NYS Ag & Markets with a satisfactory rating.

Code Enforcement Officer Report:

- A report was presented by Code Enforcement Officer Barnes. Mr. Shaw failed to appear in Court as ordered and Mr. Doxey contacted the Court and requested an adjournment. Mr. Barnes has now been in contact with the County Attorney for further direction in getting these individuals to Court. He is still working on the car sales lot in Ceres, a garage being built on Route 417, an addition to a residence on Main Street in Little Genesee, and continued remodeling work on a property in Little Genesee.

Motion made by CP Holcomb and 2nd by CP Bluhm to accept all reports as submitted. Ayes all. Motion carried.

COMMITTEE ASSIGNMENTS & REPORTS

Buildings & Repairs – Holcomb and Cannon

Highway Department – Holcomb and Bluhm

Parks – Cannon and Cornwall

Cemeteries – Holcomb and Cornwall

Clerk advised there needs to be some tree trimming done at West Genesee Cemetery in the back by the driveway. Board suggested that she contact Scott Fuller about this work.

Grants – Smith and Cornwall

Code Enforcement – Cannon and Holcomb

Audit Committee – Holcomb and Cannon

OLD BUSINESS

Bells Brook Issue

Supervisor Smith advised that he has spoken with Highway Superintendent Reynolds and he has reviewed the problem.

Doxey and Shaw Properties

Covered previously.

Septic System at Town Barns

The 1000-gal septic tank has been installed at the Highway Barns. The additional work of piping to the leach field will be completed by the Highway employees.

Highway Department Grant - Generator

The generator has been delivered. The Clerk advised that she has e-mailed the installer. In order to get the 10-year warranty the unit has to be installed and operational by August 7. Supervisor Smith asked for the name and contact information so that he can check on this time-frame.

Search for New Highway Pick-Up

Superintendent Reynolds is still getting prices for this purchase.

Upgrade to Town Hall Railings

CP Holcomb advised that he has the materials needed. CP Cornwall and Holcomb will be installing these railings as soon as possible

RG&E Confidentiality Agreement

In May a letter was sent to RG&E asking for price information to purchase our street lights and converting them to LED. RG&E now has a Confidentiality Agreement that must be signed by the Town before supplying us with this information. The Board has some questions regarding this agreement and Supervisor Smith will attempt to contact RG&E about this.

NEW BUSINESS

Portville-Obi Stone Gravel Mine

The Town has received a copy of the Mined Land-Use & Reclamation Plan for this from NYS DEC. This is for our information only and to initiate a comment period. The Board has no comments or questions on this business.

Temporary Hire for Highway Department

Due to the extended disability of a highway employee, the Highway Superintendent has hired a temporary worker during this disability. This was reviewed by both the Union and County Civil Service. Discussion about the possibility of including funds in the 2020 Budget for a seasonal worker during the busy summer months.

Extreme Winter Recovery Aid

Notice has been received from Assemblyman Giglio that NYS has approved an additional \$14,400 for the Town in Extreme Winter Recovery Aid. This will become part of the CHIPS and Pave-NY Aid.

284 Agreement with Highway Department

Supervisor Smith has received information from Association of Towns regarding the mandate for a 284 Agreement. Highway Law requires the Town Board and Highway Superintendent to execute a written agreement yearly that sets forth how to use money budgeted, including CHIPS monies, This agreement can be amended at any time with agreement between the Board and the Highway Superintendent. Board members were given some sample agreements. They were asked to review these to determine how our agreement should be written. Supervisor Smith will be in contact with Mr. Reynolds about his intentions for this year.

Highway Department Complaint Form

Supervisor Smith has generated a Road Complaint form. This will be used when a town resident has a complaint about their road. It will enable both the Town and Highway Department to track these requests during the year. The Town Board has no objections and the Clerk was advised to begin this process immediately.

PAYING OF BILLS:

Abstracts totaling \$40,406.72 were reviewed for paying the Town bills as follows:

Abstract	Voucher Nos.	Abstract Amount
General Fund	112 - 128	\$ 6,386.15
Highway Fund	74 - 88	\$ 34,020.57

Supervisor Smith made a motion to pay the above bills, 2nd by CP Holcomb. Ayes all. Motion passed.

Motion to adjourn the meeting was made by CP Holcomb, 2nd by CP Bluhm. Meeting was adjourned at 8 p.m.

Bonita Brunner
Town Clerk
Dated: July 17, 2019

