

**Town of Genesee  
Little Genesee, NY 14754  
Regular Board Meeting  
December 17, 2019**

**ATTENDANCE:** Supervisor Alex Smith; Councilpersons Joshua Bluhm, Alyn Holcomb, Howard Cornwall, and Michael Cannon; Highway Superintendent Ben Reynolds; Justice Robert Pritchard; Code Enforcement Officer Jonathon Barnes; Town Clerk Bonita Brunner

**VISITORS:** Peggy Cowell, Rhonda Faulkner

This meeting was brought to order by Supervisor Smith at 7 pm.

**FLOOR PERMISSION:**

No one wished to speak.

**REPORTS:**

- Supervisor's Report for November 2019 was reviewed by the Board.

Town Clerk presented the following reports:

- Clerk's Report for November 2019 indicated total monies collected of \$234.50. Of this, \$195.50 was paid to the Supervisor for the General Fund, \$20.00 to NYS Ag and Markets for dog licenses, and \$19.00 to Allegany Co DPW for a landfill ticket sold.
- Petty Cash Report was presented for the month of November. There is currently \$100.00 available. No monies were used during November.
- Minutes from the November Board Meeting were previously e-mailed to all Board Members.

Town Justice Report:

- Review of Court Fines collected during November totaled \$530.50. Clerk advised that there was 1 cases in Court for unlicensed dogs. The \$25 fine collected is all town money and will be credited to the Dog Fines revenue line.

Dog Control Officer Report:

- Report given to the Board covering October 1 to December 17. There was only 1 dog call during that time. During this time a total of 12 tickets were issued for owners who failed to license their dog(s) from the Dog Census conducted during 2019.

Code Enforcement Officer Report:

- Report submitted by Jonathan Barnes covering November 19 to December 17. This covered the pending case on the Coliseum; the car sales lot on Route 417; the Keller Road property. It also covered 6 buildings under construction.

Motion made by CP Holcomb and 2<sup>nd</sup> by CP Cornwall to accept all reports as submitted. Ayes all.  
Motion carried.

**COMMITTEE ASSIGNMENTS & REPORTS**

Buildings & Repairs – Holcomb and Cannon

Clerk advised it was necessary to contact Austin Security this past week because her key to the Clerks door would not open. Austin Security states that this is due to the shifting of the building. They replaced the striker plate and honed out the lock area in case there is another shift.

Highway Department – Holcomb and Bluhm

Parks – Cannon and Cornwall

Cemeteries – Holcomb and Cornwall  
Grants – Smith and Cornwall  
Code Enforcement – Cannon and Holcomb  
Audit Committee – Holcomb and Cannon

**OLD BUSINESS**

**Doxey and Shaw Properties**

The Doxey property was addressed in the Code Enforcement Officer's report. The Coliseum property is in the hands of the Town Attorney for necessary paperwork to return the owners to Court.

**Septic System at Town Barns**

Highway Superintendent Reynolds advised that this project is now finished and has been inspected by the Health Department. Total price for this system is \$4,358.05 as the project was completed “in-house.”

**Search for New Highway Truck**

Superintendent Reynolds advised that he is working on another state bid and will have it available at next month's meeting. Supervisor Smith advised that he intends to put this out for bids to see if we might get a better price, and a newer model, for our money if we went to bids.

**NYMIR Decision regarding Insurance Claim**

A letter was received from NYMIR denying the claim regarding the truck damage for a town resident on the Norvoo Road.

**Resolution #2019-17** was presented to the Board as follows:

**RESOLUTION TO APPROVE MOWING CONTRACT  
WITH FULLER'S ODD N ENDS JOBS**

**WHEREAS**, the Town of Genesee's contract for mowing of various Town properties, bids were requested for a contract covering January 1, 2020 through December 31, 2022, and

**WHEREAS**, one bid was submitted by Fuller's Odd N Ends Jobs, Little Genesee, NY and now, be it

**RESOLVED**, by the Board of the Town of Genesee that Fuller's Odd N Ends Jobs are awarded the contract and the Town Supervisor shall be authorized to sign the contract proposed for the years 2020, 2021 and 2022.

Motion made by CP Cannon, seconded by CP Cornwall, that this resolution be adopted.

Roll call vote taken as follows: CP Bluhm Aye  
CP Cornwall Aye

CP Holcomb           Aye  
CP Cannon            Aye  
Supervisor Smith    Aye

Resolution 2019-17 approved. Clerk will prepare the contract for signatures and contact Mr. Fuller.

Resolution 2019-18 was presented to the Board as follows:

**RESOLUTION APPOINTING A DEPUTY CLERK/TAX COLLECTOR  
FOR THE TOWN OF GENESEE**

**WHEREAS**, from time to time it is necessary for the Clerk/Tax Collector to be away from the office; and

**WHEREAS**, it is advisable that someone be authorized to perform the duties of the Clerk/Tax Collector at such times; and

**NOW THEREFORE**, the Town Board of the Town of Genesee hereby appoints Rhonda Faulkner to the position as Deputy Clerk/Tax Collector, who shall have full authority to exercise and perform any of the powers and duties of the Clerk/Tax Collector that may be specified by the Town of Genesee.

Motion made by CP Holcomb, seconded by CP Cannon, that this resolution be adopted.

Roll call vote taken as follows:

CP Bluhm	Aye
CP Cornwall	Aye
CP Holcomb	Aye
CP Cannon	Aye
Supervisor Smith	Aye

Resolution 2019-18 approved. It was decided that the new Deputy Clerk will be paid at an hourly rate of \$12.00.

**NEW BUSINESS:**

Resolution #2019-19 was presented as follows:

**RESOLUTION FOR THE ADOPTION  
OF THE REVISED DRUG AND ALCOHOL ABUSE POLICY  
FOR THE TOWN OF GENESEE**

**WHEREAS**, the Town of Genesee implemented an Anti-Drug and Alcohol Abuse Plan on March 1, 1996;

**WHEREAS**, the Highway Superintendent’s Association has been revising this policy for Highway Departments in all towns in Allegany County;

**WHEREAS**, the Revised Drug and Alcohol Abuse Policy for the Town of Genesee has been completed; and it is therefore

**RESOLVED**, that the Town Board of the Town of Genesee does hereby adopt the Revised Drug and Alcohol Abuse Policy which will apply to all officials and employees of the Town of Genesee. This policy is implemented as of November 1, 2019.

Motion made by CP Bluhm, seconded by CP Cornwall, that this resolution be adopted.

Roll call vote taken as follows:	CP Bluhm	Aye
	CP Cornwall	Aye
	CP Holcomb	Aye
	CP Cannon	Aye
	Supervisor Smith	Aye

Resolution 2019-19 was approved.

**Local Law Prosecution**

Supervisor Smith advised that he has not been able to contact Attorney Brautigam regarding this law. More information to follow at January’s meeting.

**Potential Elections for 2020**

Notification from Board of Elections that there is the possibility of 3 elections in 2020. Also a request for anyone interested in becoming an election inspector.

**Electronic Notifications from Real Property**

Notice from Department of Tax & Finance that all future notifications regarding equalization rates, etc. will be sent to the Town via email.

**Board of Assessment Review Appoointment**

The term of office for Michael Faulkner, a member of the Board of Assessment Review Committee, ended as of September 30, 2019. Motion made by CP Holcomb, 2<sup>nd</sup> by CP Bluhm, to reappoint Mr. Faulkner for another 5-year term ending September 30, 2024. Clerk will notify Real Property in Belmont and Mr. Faulkner of this reappointment.

**2020 Organizational Meeting**

The Organizational Meeting for 2020 will be held on January 21, 2020 at 7 p.m. The regular Board Meeting will immediately follow. Clerk will publish this information in the Olean Times Herald.

***Judge Pritchard***

The Judge advised the Board that his collections have been down the last few months. The State Police have just transferred in several new troopers so tickets are being issued.

***2019 Christmas Party***

The Clerk advised that the employee Christmas Party is being held tomorrow, December 15 and all are invited to attend.

**PAYING OF BILLS:**

Abstracts totaling \$18,504.90 were reviewed for paying the Town bills as follows:

<b>Abstract</b>	<b>Voucher Nos.</b>	<b>Abstract Amount</b>
General Fund	208 - 226	\$ 9,173.32
Highway Fund	147 - 157	\$ 9,331.58

CP Cannon made a motion to pay the above bills, 2<sup>nd</sup> by CP Holcomb. Ayes all. Motion passed.

Motion to adjourn the meeting was made by CP Cannon, 2<sup>nd</sup> by CP Holcomb. Ayes all. Motion passed.  
Meeting was adjourned at 7:45 p.m.

Bonita Brunner  
Town Clerk  
Dated: December 24, 2019