

**Town of Genesee
Little Genesee, NY 14754
Regular Board Meeting
February 18, 2020**

ATTENDANCE: Supervisor Alex Smith; Councilpersons Joshua Bluhm, Howard Cornwall, and Michael Cannon; Highway Superintendent Ben Reynolds; Deputy Clerk Rhonda Faulkner, Town Clerk Bonita Brunner

ABSENT: CP Holcomb

VISITORS: None

This meeting was brought to order by Supervisor Smith at 7 pm.

REPORTS:

Supervisor's Report was not available from Accountants. The final report for 2019 is still in process and no report available for January 2020.

Town Clerk presented the following reports:

- Clerk's Report for January 2020 indicated total monies collected of \$224.00. Of this, \$177.50 was paid to the Supervisor for the General Fund, \$18.00 to NYS Ag and Markets for dog licenses, and \$28.50 to Allegany Co DPW for landfill tickets sold.
- Petty Cash Report was presented for the month of January 2020. There is currently \$100.00 available. No monies were used during January.
- Minutes from both the January Organizational Meeting and Regular Board Meeting were previously e-mailed to all Board Members.
- Tax Collector Report submitted. As of February 11 a total of \$1,151,204.81 has been collected for 2020 taxes. This is approximately 61% of the total warrant. \$725,575 has been turned over to the Town Supervisor for the Town's share of these taxes and all remaining monies collected will now be forwarded to the County Treasurer.

Town Justice Report:

- Review of Court Fines collected during January totaled \$749.00.

Code Enforcement Officer Report:

- Code Enforcement Officer Barnes did not attend the meeting. He notified Supervisor Smith that he was out of town and would have a formal report available on Friday, February 21. He did advise Supervisor Smith that the paperwork on the Collesium has been prepared by Town Attorney Brautigam and CEO Barnes needs to speak with Judge Pritchard to set up a Court date.

Motion made by CP Cannon and 2nd by CP Bluhm to accept all reports as submitted. Ayes all. Motion carried.

COMMITTEE ASSIGNMENTS & REPORTS

Buildings & Repairs – Holcomb and Cannon

Clerk advised that, at the request of Highway Superintendent Reynolds, she contacted Ian Whitehouse regarding additional insurance when work begins on the addition to the Highway Barns. He is looking into this matter with NYMIR. It is possible that NYMIR will cover the

construction under our present policy or they may require Builders' Risk coverage. This would be a rider to our policy until the construction is done and then included with our regular policy.

Mr. Whitehouse will keep us advised.

Highway Department – Holcomb and Bluhm

Parks – Cannon and Cornwall

Cemeteries – Holcomb and Cornwall

Grants – Smith and Cornwall

Code Enforcement – Cannon and Holcomb

Audit Committee – Holcomb and Cannon

Accountant Jack Berry has completed his review of the Town Clerk, Tax Collector and Justice Court accounts and supplied this information to CP Cannon for the Board's official review.

OLD BUSINESS

Doxey and Shaw Properties

The Doxey property was not addressed in the Code Enforcement Officer's verbal report. The Coliseum property is now ready to be forwarded to Court.

Search for New Highway Truck

Superintendent Reynolds provided specs for a new 2020 F-450 truck with a 9' dump body and plow. Motion made by CP Cornwall, 2nd by CP Bluhm, that the Town request bids for this purchase. Ayes all, motion passed. Clerk will prepare a legal notice for the Olean Times Herald to advertise for bids to be returned by March 13. Bids will be opened on March 17 at the next regular Board meeting.

Approval for JCAP Grant

Judge Pritchard has been notified that the JCAP Grant applied for has been approved. This will be for a total of \$2,574.87. Monies will be forwarded to the Town and must be spent within 180 days of receipt. This will cover 4 cameras, two outside covering the parking lot and front door, and two inside, one facing the hallway by the bathrooms and one facing the Judge's inside door. It will also include two monitors, one for the Judge's bench and one at the "Security" table.

Discussion about the need for an additional monitor in the Town Clerk's office. The Judge is willing to use his contractual monies to cover this or the funds can be transferred from Contingency and covered under Buildings & Grounds. Supervisor Smith advised that the Court does not wish to begin the process until the money is actually received from the State. A resolution and/or motion will be needed at that time to make the necessary adjustments to the 2020 Budget.

RG&E Update on Street Lights

No update is available on the installation date for the new street lights. Supervisor Smith will keep the Board advised of any change to the plans.

NEW BUSINESS

Mailbox – Mr. Heap

Supervisor Smith received a call from a Richard Heap who lives on Butternut Brook Road complaining that snow from the snowplow has damaged his mailbox. Mr. Smith also spoke with Mr. Heap’s landlord about the situation and she has agreed to have a new mailbox installed for Mr. Heap. It should be noted that the Town is not liable for any mailbox damages due to snow issues.

Census is Coming

Supervisor Smith advised that he has received several communications regarding the 2020 Census. He requested that the Board members get the word out to town residents that they should cooperate with the Census during this process.

PAYING OF BILLS:

Abstracts totaling \$74,224.32 were reviewed for paying the Town bills as follows:

Abstract	Voucher Nos.	Abstract Amount
General Fund – 2019 Monies - 2020 Monies	18 - 38	\$ 5,475.00 49,021.01
Highway Fund – 2019 Monies - 2020 Monies	5 - 24	\$ 1,310.81 18,417.50

CP Cornwall made a motion to pay the above bills, 2nd by CP Cannon. Ayes all. Motion passed.

Motion to adjourn the meeting was made by CP Cannon, 2nd by CP Bluhm. Ayes all. Motion passed.

Meeting was adjourned at 7:50 p.m.

Bonita Brunner
Town Clerk
Dated: February 19, 2020