

**Town of Genesee
Little Genesee, NY 14754
Regular Board Meeting
May 15, 2018**

ATTENDANCE: Supervisor Alex Smith; Councilpersons Joshua Bluhm, Howard Cornwall, Michael Cannon and Alyn Holcomb; Highway Superintendent Ben Reynolds; Town Clerk Bonita Brunner

Visitors: Kayla and Colt Bluhm, Peggy Cowell, Sue Yehl, Bill Yehl, Robert Brooks, Crystal Brooks, Ricky Hunt, Kristin Wisner

This meeting was brought to order by Supervisor Smith at 7:20 pm.

FLOOR PERMISSION:

Several residents who reside on Coon Hollow Road attended the Board Meeting to inquire what the Town could do regarding an on-going problem with sheep running free in their neighborhood. They provided pictures of damage to their lawns and also spoke about problems with animals being in the roadway, not being able to let their children play outside, and problems experienced by school buses with animals in the road and letting children off the bus. This has been an on-going problem, also involving pigs at one time. These residents are asking if the Town has or could enact an Ordinance regarding this issue. The sheep owners' parents attended the meeting and stated that their son has tried to provide fencing or a barn for these animals but, due to medical issues, this has not been possible. After discussion, the board determined they would look into several options, the NY State Police, Department of Agriculture and Markets or Department of Environmental Conservation to see if there are any laws on the books now that might apply to this problem. Residents were advised they could contact the Supervisor or attend the next Board meeting for further information.

REPORTS:

- ➔ Supervisor's Report provided by Accountants Berry & Berry for April, 2018, was presented and reviewed. Also, the Bank Reconciliations as of April 30, 2018 were provided and reviewed.

Town Clerks Reports:

- ➔ Clerk's Report for April was submitted. Total monies collected were \$804.50 for landfill tickets, dog licenses, machine copies and two building permits. Of this, \$744.00 was paid to the Supervisor for the General Fund, \$32.00 to NYS Animal Control for dog licenses, and \$28.50 to Allegany County DPW for landfill tickets.
- ➔ Petty Cash Report for April was submitted. There is \$89.74 in Petty Cash as the Clerk used \$10.26 to purchase items as requested for the Code Enforcement Officer.
- ➔ Minutes from the April Board Meeting had been e-mailed to the Board Members for approval.

Town Justice Report:

- ➔ Review of Court Fines collected during April totaled \$2,503.00.

Dog Control Officer Report:

- ➔ Gary Wagner presented a report covering April 12 through April 15, 2018. There have been a total of 5 calls during this time frame, two of which involved formal written complaints regarding dogs running at large. All complaints were addressed by Mr. Wagner.

Code Enforcement Officer Report:

- ➔ Mr. Barnes was not able to be present at the meeting but the Clerk advised that there have been 2 applications for building permits made between April 18 and May 15, 2018. One is for a home on Sherry Hollow Road and one for a workshop and roof to a residence on Bells Brook Road.

Motion made by CP Bluhm and 2nd by CP Cornwall to accept all reports as submitted. Ayes all. Motion carried.

COMMITTEE ASSIGNMENTS & REPORTS

Buildings & Repairs – Holcomb and Cannon

Highway Department – Holcomb and Bluhm

Parks – Cannon and Cornwall

Cemeteries – Holcomb and Cornwall

Grants – Smith and Cornwall

- ➔ CP Cornwall advised that he is still looking into a grant for a generator for the Highway Department and also street lighting in the Town. He also received information from Sen. Young's office regarding possible grants that may be available in 2019.

Code Enforcement – Cannon and Holcomb

Audit Committee – Holcomb and Cannon

OLD BUSINESS

BID OPENING

On May 15, 2018

for

Wheeled Excavator for Highway Department

Bid Number	Vendor	Bid Amount
1	George & Swede Sales & Services	\$64,000.00
2		
3		
4		

Motion made by CP Holcomb, 2nd by CP Cornwall, that the bid for this equipment be approved. Roll call vote was taken as follows:

- CP Cannon Aye
- CP Cornwall Aye
- CP Bluhm Aye
- CP Holcomb Aye
- Supervisor Smith Aye

Motion carried. A formal notice will be sent to George & Swede Sales & Service advising them.

- Resolution 2018-8 was presented to the Board as follows:

RESOLUTION ACCEPTING THE INTERNAL AUDITS FOR 2017

WHEREAS, as per the Town of Genesee Accounting Policies & Procedures Manual it is required that the Town Accountants annually prepare information for the Town Board Audit Committee to review the records of the Town Supervisor, Town Clerk, and Tax Collector and

WHEREAS, as per the Uniform Justice Court Act 2019-a, it is the duty of the Town Justice to present his financial records annually to the Town Board Audit Committee for review of the Town Justice's records;

WHEREAS, the Town of Genesee Audit Committee has reviewed the records of the Town Supervisor, Town Clerk, Tax Collector and Town Justice. They have been duly examined and verified that the monies collected have been turned over to the proper officials as required by law. This review was conducted by CP Michael Cannon in January 2018 and presented to the Town Board for their review.

NOW THEREFORE,

BE IT RESOLVED that the Internal Audit for the year 2017 is accepted. The Town Clerk is authorized to notify the Office of Court administration of this audit by sending a certified copy of this resolution to their Internal Audit Services Unit.

Motion made by CP Bluhm, 2nd by CP Cannon, that this motion be approved.

Roll call vote taken as follows:	CP Bluhm	Aye
	CP Cannon	Aye
	CP Cornwall	Aye
	CP Holcomb	Aye
	Supervisor Smith	Aye

Resolution 2018-8 approved.

- ➔ Highway Superintendent Reynolds advised that he has received two more bids for a generator for the Town Barns. He is attempting to get one more.
- ➔ Highway Superintendent Reynolds advised that the beams for the Deer Creek Bridge are now in place. All necessary materials are on site and it is possible that the bridge may be done in six weeks instead of the 10 originally estimated by County DPW. No formal complaints have been received thus far from residents in the area about the necessary detours.

NEW BUSINESS:

➔ Town Clerk advised that she is scheduled to have a full knee replacement on June 18. This will mean she will be off work for approximately 3 weeks. Board recommended that she ask former Clerk Nada Lawton of Town of Wirt Justice Laura Manners to fill in for her.

PAYING OF BILLS:

Abstracts totaling \$21,463.52 were reviewed for paying the Town bills as follows:

Abstract	Voucher Nos.	Abstract Amount
General Fund	75 - 92	\$ 9,463.52
Highway Fund	51 - 64	12,000.00

CP Cannon made a motion to pay the above bills, 2nd by CP Holcomb. Ayes all. Motion passed.

Motion to adjourn the meeting was made by Cp Cannon, 2nd by CP Holcomb. Meeting was adjourned at 8:10 p.m.

Respectfully Submitted,

Bonita Brunner
Town Clerk
Dated: May 18, 2018