

**Town of Genesee
Little Genesee, NY 14754
Regular Board Meeting
June 21, 2022**

ATTENDANCE: Supervisor Alexander Smith, Councilpersons Alyn Holcomb, Loren E. Miller, Colleen Estabrook and Thomas Windus; Highway Superintendent Ben Reynolds; Assessor Carol Palidar; Justice Robert Pritchard; Dog Control Officer Gary Wagner; Town Clerk Bonita Brunner; Deputy Clerk Rhonda Faulkner
Town Residents: Peggy Cowell

This meeting was brought to order by Supervisor Smith at 7 p.m.

Floor Permission: None

Accountant's Report – Closing out 2021

Kathy Berry was scheduled to bring the final 2021 paperwork for discussion. However, due to a family emergency she was unable to attend.

REPORTS

- Supervisor's Report for May 2022 was provided along with information on Fire Protection, Payrolls and Bank Reconciliation. These were reviewed by the Board.

Town Clerk presented the following reports:

- Clerk's Report for the month of May shows \$507.25 collected. \$425.25 was turned over to the Town Supervisor for the General Fund; \$25 was sent to NYS Ag and Markets for dog licenses, and \$57.00 was sent to Allegany County DPW for landfill tickets sold.
- Petty Cash Report for May indicates that \$100 is available. No monies were used.
- The Clerk e-mailed the May minutes to the Town Board for review.

Town Justice Report April 2022:

- Review of Court Fines collected during May totaled \$180.00.

Code Enforcement Officer Report:

- Code Enforcement Officer Krist has officially resigned his position and has returned all paperwork to the Town Clerk. Clerk provided a list of four permit applications received in May.
- Suggestion made that new road signs be purchased stating "Building Permit Required" for the town roads. Superintendent Reynolds will check on the prices. Highway employees would install them.

Dog Control Officer:

A quarterly report covering April, May and June 2022 will be prepared for the July Board meeting. However, Mr. Wagner wanted to discuss some issues with the Board:

- He requested that the town make arrangements for a local Vet to be used in an emergency situation. After discussion, Supervisor Smith will contact Haskell Valley Vet Clinic regarding this.
- Also requested help with the water at the dog kennel. What is there now does not work properly and needs to either be repaired or replaced. Highway Superintendent Reynolds will look at the present pump and see what could be

done. He will advise Supervisor Smith if he feels we should hire someone to look at the problem.

Motion made by CP Holcomb and 2nd by CP Miller to accept all reports as submitted. Ayes all. Motion carried.

COMMITTEE ASSIGNMENTS & REPORTS

Buildings & Repairs – Holcomb and Smith

- Quote from JCK Carpet Cleaning has been received for cleaning of the Town Hall on a monthly basis. CP Miller made a motion, 2nd by CP Estabrook, that this quote be approved.

Highway Department – Holcomb and Windus

- The FEMA application is still in process. The projects have been approved verbally, with no Town monies needed.
- CP Windus recommended specs for the Highway Barn roof replacement. After discussion and some adjustments, these specs were approved. Town Clerk was instructed to advertise for bids in the Olean Times Herald. The bids are to be received through Tuesday, July 19, 2022 until 12 Noon. Bids will be opened at the July Board meeting.
- CP Miller asked Superintendent Reynolds about the condition of School Street in Ceres. It is on the schedule to be worked on later this week.

Park – Estabrook and Miller

Cemeteries – Holcomb and Estabrook

- It has come to our attention that an updated driveway is needed in the West Genesee Cemetery so people know where to drive. A quote has been presented by Scott Fuller to do a horseshoe driveway in the new section. After discussion a motion was made by CP Windus, 2nd by CP Miller, that this quote be approved.

Grants – Smith and Estabrook

Code Enforcement – Holcomb and Miller

- As there are building projects being done without building permits, Highway Superintendent suggested new signs on Town roads which would say, “Building Permit Required”. This was tabled so that Mr. Reynolds can check on the prices for these signs.

Audit Committee – Windus and Estabrook

OLD BUSINESS

Update on ARP (American Rescue Plan) Funds

- Computers have been received which will be paid for with ARP monies and will be installed by Supervisor Smith as soon as possible.
- Resolution #2022-14 was presented by CP Holcomb, 2nd by CP Miller as follows:

RESOLUTION TO DONATE MONIES TO GENESEE LIBRARY FROM AMERICAN RESCUE PLAN ALLOTMENT

WHEREAS, The Genesee Library is in need of outside painting and the Library Board has requested additional monies from the Town to cover this cost;

WHEREAS, The Library provided essential services to Genesee Town residents during the COVID pandemic. At a Town Board meeting held April 26, 2022 the Board approved the use of American Rescue Plan (ARP) monies to be used for this purpose.

NOW THEREFORE, the Town Board approves the additional donation of \$22,000.00 to the Genesee Library for the purpose of funding the outside painting of the building. Said monies will be paid from the ARP funds available.

Roll call vote taken as follows:

CP Holcomb	Aye
CP Windus	Aye
CP Miller	Aye
CP Estabrook	Aye
Supervisor Smith	Aye

Resolution approved.

Suggested Solar Law

Board members reviewed the 3 local laws provided at last month's meeting. The main discussion involved the bonding of roads as necessary; visibility of neighbors of any projects; and decommissioning issues. This tabled for a possible recommended law at the July meeting.

NEW BUSINESS

Resignation of Town Clerk Bonita Brunner

Bonita Brunner provided a copy of her letter to the Secretary of State advising of her impending resignation of her position as of July 1, 2022. The Board accepted her resignation with regret.

Resolution #2022-10

CP Windus made a motion, 2nd by CP Miller that this resolution be approved.

RESOLUTION TO APPOINT A TOWN CLERK/TAX COLLECTOR/REGISTRAR TO FILL A VACANCY AS OF JULY 1, 2022

WHEREAS, Town Clerk/Tax Collector/Registrar Bonita Brunner has tendered her resignation as of July 1, 2022;

WHEREAS, it is now necessary for the Town Board to appoint someone to fill her vacancy; and

NOW THEREFORE, the Genesee Town Board hereby appoints Rhonda Faulkner to the position of Town Clerk/Tax Collector/Registrar as of July 1, 2022. This position shall be pro-rated for the remainder of the year 2022 as follows:

Town Clerk	\$ 9,950.00
Tax Collector	3,250.00
Registrar	600.00

Roll Call Vote Taken: CP Miller	Aye
CP Estabrook	Aye
CP Windus	Aye
CP Holcomb	Aye
Supervisor Smith	Aye

Resolution approved.

Resolution #2022-11

CP Estabrook made a motion, 2nd by CP Miller, that the following resolution be approved:

**RESOLUTION APPOINTING A
DEPUTY CLERK/TAX COLLECTOR/REGISTRAR
FOR THE TOWN OF GENESEE**

WHEREAS, it is necessary for the Clerk/Tax Collector/Registrar to be away from the office; and

WHEREAS, it is advisable that someone be authorized to perform the duties of the Clerk/Tax Collector/Registrar at such times; and

NOW THEREFORE, the Town Board of the Town of Genesee hereby appoints Bonita Brunner to the position as Deputy Clerk/Tax Collector/Registrar, as of July 1, 2022. She shall have full authority to exercise and perform any of the powers and duties of the Clerk/Tax Collector/Registrar that may be specified by the Town of Genesee. Position to be paid at the New York State minimum wage of \$13.20 .

Roll Call Vote Taken: CP Miller Aye
 CP Estabrook Aye
 CP Windus Aye
 CP Holcomb Aye
 Supervisor Smith Aye

Resolution approved.

Executive Session

CP Windus requested that the Board go unto Executive Session to discuss a pending resolution. After discussion, CP Windus made a motion to return to regular session, 2nd by CP Estabrook.

Resolution #2022-12 was tabled pending further consideration.

Resolution #2022-13

CP Miller made a motion, 2nd by CP Holcomb, that the following resolution be approved:

**RESOLUTION TO APPOINT NEW
CODE ENFORCEMENT OFFICER FOR
DIFFICULT AND/OR PROBLEM CASES**

WHEREAS, John Krist, has presented his resignation for his position as Code Enforcement Officer; and

WHEREAS, it is now necessary for the Town Board to appoint someone to fill his vacancy to handle difficult and/or problem cases in the Town of Genesee;

NOW THEREFORE, after discussion and interview of applicants, the Genesee Town Board hereby appoints Ryan Reed as Code Enforcement Officer to handle these issues, effective immediately. This position will be paid at the rate of \$3,000 per year for the remainder of 2022 .

Roll Call Vote Taken: CP Miller Aye
 CP Estabrook Aye
 CP Windus Aye
 CP Holcomb Aye
 Supervisor Smith Aye

Resolution approved.

Updated Election Information for 2022

Board was provided with information from Board of Elections advising dates for 2022 elections. On June 28 the primary election will be held, along with a Special Election regarding the Congressional 23rd District vacancy. The General Election will be held on November 3, 2022.

CP Windus will be on the ballot to fill a vacancy created by the resignation of Joshua Bluhm. CP Estabrook failed to meet the deadline for the ballot so will be hoping she will receive write-in votes for the vacancy created by the resignation of Howard Cornwall. Due to the resignation of Town Clerk Brunner, it is anticipated that the Republican committee persons will nominate Rhonda Faulkner to be on the ballot to fill the Town Clerk vacancy.

PAYING OF BILLS: Abstracts totaling \$85,833.94 were reviewed for paying the Town bills as follows:

Abstract	Voucher Nos.	Abstract Amount
General Fund	84 - 105	\$ 32,688.13
Highway Fund	69 – 84	\$ 53,145.81

CP Estabrook made a motion to pay the above bills, 2nd by CP Holcomb. Ayes all. Motion passed.

Motion to adjourn the meeting was made by CP Miller, 2nd by CP Windus. Ayes all.

Meeting was adjourned at 8:20 pm

Bonita Brunner, Town Clerk
Dated: July 4, 2022