

**Town of Genesee
Little Genesee, NY 14754
Regular Board Meeting
February 18, 2025**

ATTENDANCE: Supervisor Alexander Smith, Councilmen Loren E. Miller, Jodi Adams, and Colleen Estabrook; Town Clerk Rhonda Faulkner, Deputy Town Clerk Bonita Brunner, Highway Superintendent Benjamin Reynolds

Absent: Alyn Holcomb

Town Residents: Bill Dibble and Rae Smith

This meeting was brought to order by Supervisor Smith at 7:20 pm.

REPORTS

- Supervisor's Reports for December 2024 and January 2025.

Town Clerk presented the following reports:

- Clerk's Report for the month of December 2024 shows \$164.00 collected. \$118 was turned over to the Town Supervisor for the General Fund; \$8.00 was sent to NYS Ag and Markets for dog licenses, and \$38 was sent to Allegany County DPW for landfill tickets,
- Report for the month of January 2025 shows \$258 collected. \$162 was turned over to the Town Supervisor for the General Fund; \$20 was sent to NYS Ag and Markets for dog licenses and \$76 was sent to Allegany County DPW for landfill tickets.
- Clerk submitted the 2024 Annual Report which shows total receipts and disbursements of \$3,257.50.
- Petty Cash Report for December 2024 indicates no expenses and January 2025 indicates that \$3.30 was used for 2 mailings to Canada for tax receipts.
- The Clerk e-mailed the December 2024 minutes to the Town Board for review.

Tax Collector Report for January 2025

- Report shows a total of \$1,118,907.48 collected toward 2025 County & Town taxes.

Town Justice Report

- Review of Court Fines collected during December 2024 totaled \$1,526.00 and in January 2025 collections of \$399.00.

Code Enforcement MACE Report

- MACE submitted the 2024 Annual Summary showing 29 building permits issued. Also submitted were reports covering December 2024 and January 2025. A listing of MACE Personnel training was also submitted.

Dog Control Officer Report

- No reports submitted. An inspection report for our kennel was completed in December 2024. All areas were rated satisfactory.

Motion made by CP Miller, 2nd by CP Estabrook to accept all reports as submitted. Ayes all.
Motion carried.

COMMITTEE ASSIGNMENTS & REPORTS

Buildings & Repairs – Holcomb and Smith.

- The Board was updated by the Library Director. They are waiting for a check to cover the grant which will then be turned over to the Town to cover monies paid up-front. The new water filtration system has been installed.
- Supervisor Smith requested that the Highway employees replace the light bulb in the front of the town hall.
- Bill Dibble requested that the town contact RG&E for possibly adding two street lights outside the Town Hall.

Highway Department- Holcomb and Miller.

- Highway Superintendent Ben Reynolds advised that a new pressure tank was purchased for the barns. Discussion also about the installation of the new signs recently purchased for the park, Wells Cemetery and West Genesee Cemetery.

Park – Adams and Miller

Cemeteries – Holcomb and Estabrook.

- Discussion about an issue of procedures in our cemeteries regarding burials. The Board recommended that a letter be written to all funeral homes we have regular contact with to put in writing procedures to be followed.

Grants – Smith and Adams.

Code Enforcement –Holcomb and Miller

Audit Committee – Estabrook.

- All necessary paperwork has been given to the accountants for the pending audits.

OLD BUSINESS

- Supervisor Smith is still waiting for paperwork from the Town Attorney regarding a bond for the new truck. Superintendent Reynolds advised that the truck is expected in the near future.
- Highway Superintendent Reynolds advised that the new keys for the town barns are presently on hold.
- Discussion about an appointment to the Board of Assessment Review. A town resident, Stephen Dieteman, may be interested. If he is not interested Supervisor Smith will contact Mr. Faulkner to see if he could be reappointed.
- Supervisor Smith and CP Adams are working on paperwork to access the portal applying for grants relative to the Dog Shelter.

NEW BUSINESS

Resolution #2025-1

**RESOLUTION APPROVING THE ANNUAL SOFTWARE SUPPORT
CONTRACT WITH WILLIAMSON LAW BOOK COMPANY**

WHEREAS, the Town Clerk for the Town of Genesee utilizes the Town Clerk Plus Software program from the Williamson Law Book Company for collection tracking;

WHEREAS, the Town Clerk wishes to renew the annual support contract for this service;

THEREFORE, the Town Board of the Town of Genesee hereby approves this agreement to cover the year of 2025 and by this resolution authorizes the Town Supervisor to execute the necessary paperwork for this agreement.

CP Adams made a motion that this resolution be approved, 2nd by CP Miller.

Roll Call Vote taken: CP Miller	Aye
CP Estabrook	Aye
CP Adams	Aye
Supervisor Smith	Aye

Resolution adopted.

Resolution #2025-2

**RESOLUTION APPROVING THE AGREEMENT
BETWEEN THE BOLIVAR JOINT FIRE DISTRICT
AND THE TOWN OF GENESEE**

WHEREAS, the Town of Genesee's fire protection is partially covered by the Bolivar Fire District and

WHEREAS, the Town Board of the Town of Genesee hereby approves the agreement between the Town of Genesee and the Bolivar Joint Fire District for the year 2025 furnishing the necessary fire protection for their portion in the Town of Genesee;

WHEREAS, included in the Town of Genesee Approved 2025 Budget are sufficient funds as requested to pay the Bolivar Fire District \$50,735.00 for the year 2025;

RESOLVED, that the Town Board approves the Town Supervisor Alexander Smith execute the necessary paperwork for this agreement.

CP Estabrook made a motion that this resolution be approved, 2nd by CP Miller.

Roll Call Vote taken: CP Miller	Aye
---------------------------------	-----

CP Estabrook	Aye
CP Adams	Aye
Supervisor Smith	Aye

Resolution adopted.

Resolution #2025-3

**RESOLUTION APPROVING THE MUTUAL AID AGREEMENT
BETWEEN THE MUNICIPALITIES OF ALLEGANY COUNTY, NEW YORK**

WHEREAS, THE Town Board of the Town of Genesee hereby agrees to allow Town Supervisor Alexander Smith and Highway Superintendent Ben Reynolds to extend Mutual Aid assistance to another participating municipality within the County of Allegany when requested to do so by such municipality in time of abnormal snow or work conditions. This agreement is subject to the conditions listed in the written agreement.

Supervisor Smith made a motion that this resolution be approved, 2nd by CP Miller.

Roll Call Vote taken:	CP Miller	Aye
	CP Estabrook	Aye
	CP Adams	Aye
	Supervisor Smith	Aye

Resolution adopted.

Resolution #2025-4

**RESOLUTION APPROVING THE AGREEMENT
BETWEEN THE PORTVILLE FIRE DISTRICT
AND THE TOWN OF GENESEE**

WHEREAS, the Town of Genesee's fire protection is partially covered by the Portville Fire District and

WHEREAS, the Town Board of the Town of Genesee hereby approves the agreement between the Town of Genesee and the Portville Fire Protection District for the year 2025, furnishing the necessary fire protection for their portion in the Town of Genesee;

WHEREAS, included in the Town of Genesee Approved 2025 Budget are sufficient funds as requested to pay the Portville Fire District \$46,315.81 for the year 2025;

RESOLVED, that the Town Board approves the Town Supervisor Alexander Smith execute the necessary paperwork for this agreement.

CP Adams made a motion that this resolution be approved, 2nd by CP Estabrook.

Roll Call Vote taken: CP Miller	Aye
CP Estabrook	Aye
CP Adams	Aye
Supervisor Smith	Aye

Resolution adopted.

Tax Collector’s Warrant

Copy of the Collector’s warrant issued to Tax Collector Rhonda Faulkner was submitted. Taxes totaling \$2,005,708.47 are to be collected. Town of Genesee Supervisor will receive \$824,057 and the remainder of \$1,181,651.47 will be turned over to the County Treasurer.

Also provided was a breakdown of the Tax Levy and Equalization and Apportionment Table and a listing of salaries for Town Officers in Allegany County for 2025.

Generator Preventive Maintenance Service Agreement

Board determined that this agreement was not necessary at this time.

Monies Received from Allegany County in 2024

A total of \$42,699.43 was forwarded to Town of Genesee from Allegany County in 2024 to cover 2nd Notice Fees for tax collection, mortgage tax, snow and ice contract and traffic diversion.

Request from Town of Clarksville

Request received from the Town of Clarksville for an agreement with the Town of Genesee for the use of our dog kennel by their Dog Control Officer. After discussion it was determined that the Town is not interested in this agreement. A letter will be written to the Clarksville Town Supervisor advising.

2024-2025 CHIPS

Letter from NYS DOT advising of our roll-over monies from 2024-25 of \$66,884.35. CHIPS monies for 2025 will not be set until the State budget is generated later this year. Supervisor Smith was contacted by Allegany County Highway Superintendent Windus asking for a breakdown of monies expended using CHIPS funding for road improvements. Mr. Windus feels that the town might be entitled to additional CHIPS funds. Superintendent Reynolds will prepare a list of monies expended.

284 Agreement for 2025

Highway Superintendent Reynolds has submitted the 284 Agreement. After discussion CP Miller made a motion, 2nd by CP Adams that this agreement be approved. Ayes all. Agreement approved.

Resident Request for Town Garbage pick-up

Request received from town resident Jordan Boldt requesting the town provide garbage pick-up for town residents. This is not financially feasible at this time.

PAYING OF BILLS

Abstracts totaling \$ 31,421.44 were reviewed for paying the Town bills as follows:

Abstract	Voucher Nos.	Abstract Amount
General Fund	13 - 32	\$ 8,153.75
Highway Fund	2 - 24	\$ 23,267.69

Motion made by CP Estabrook, 2nd by CP Adams, to approve the paying of these bills. Ayes all.

Motion to adjourn the meeting was made by CP Miller, 2nd by CP Adams. Ayes all.

Meeting was adjourned at 8:35 pm.

Bonita Brunner, Deputy Town Clerk

Dated: February 19, 2025