

**Town of Genesee  
Little Genesee, NY 14754  
Regular Board Meeting  
September 19, 2017**

**ATTENDANCE:** Supervisor Donald Jordan; Councilpersons Joshua Bluhm, Howard Cornwall, Michael Cannon; Assessor Carol Palidar; Town Clerk Bonita Brunner

**Absent:** Councilperson Alyn Holcomb

**Visitors:** Gail Shaw, Kayla Bluhm, Paul Lundfelt, Loren Wedge, Carol Thwing

This meeting was brought to order by Supervisor Jordan at 7:00 pm. with the pledge to the Flag.

**FLOOR PERMISSION:**

Residents from Bells Brook Road stated that they were very pleased with the progress being made by the Highway Department. They have been cutting out the ditches along the road. They were advised by Supervisor Jordan it is anticipated that the road will be regraded and topped next year. Mrs. Shaw did advise that she would be happy if a catch basin could be put in between the blacktop driveway on her son's property and her lawn. Mrs. Shaw did request a map of the town's roads. Town Clerk will see if one is available and, if so, will send her a copy.

**REPORTS:**

The Supervisor's Report for August 2017 was reviewed as presented by Accountants Berry & Berry.

**Town Clerks Reports:**

- Clerk's Report for August was submitted. Total monies collected were \$800.25. Of this, \$622.75 was paid to the Supervisor for the General Fund, \$66.00 to NYS Animal Control for dog licenses, \$45.00 to NYS Health Department for 2 marriage licenses; and \$66.50 to Allegany County DPW for landfill tickets.
- Petty Cash Report for August was submitted. There was \$91.91 in Petty Cash at the end of August as the Clerk sent certified mail when returning pictures to Mrs. Shaw.
- Minutes from the August meeting had been e-mailed to the Board Members for approval.

**Town Justice Report:**

- Review of Court Fines collected during August totaled \$1,278.00.

**Code Enforcement Report:**

- No report was submitted by Code Enforcement Officer James Cline.
- The Clerk advised there were no new building permits issued.

Motion made by CP Cannon and 2<sup>nd</sup> by CP Cornwall to accept all reports as submitted. Ayes all, motion carried.

**COMMITTEE ASSIGNMENTS & REPORTS**

Buildings & Repairs – Holcomb and Cannon

CP Cannon asked about the progress with the repairs at the Library. Clerk advised that Mr. Griffin has been contacted and will begin work at the end of September or October. Request made that CP Holcomb be asked to inspect the work after it is completed before Mr. Griffin's bill is paid.

Highway Department – Holcomb and Bluhm

Parks – Cannon and Cornwall

Cemeteries – Holcomb and Cornwall

Grants – Jordan and Cornwall

Code Enforcement – Cannon and Holcomb

Audit Committee – Jordan and Cannon

## **OLD BUSINESS**

- Clerk advised that Dog Control Officer Gary Wagner has completed the 2017 Dog Census, concentrating on Route 305 in Portville. He worked on three different Saturdays and it has been very successful. Clerk provided a listing of dog license transactions from August 1 through September 14 which shows a total of 26 new licenses and 42 renewals. Some people advised that, since their address was Portville, they had their dog(s) licensed in Portville. We will honor that license until renewal but then the residents will have to get their dog licensed in the Town of Genesee. It is anticipated that there will be some tickets issued in the near future for some residents.

## **NEW BUSINESS**

- Clerk advised that she attended a Tax meeting at the County Treasurer's Office regarding accepting partial payments for taxes. In the 2017-2018 State Budget the Legislature authorized this but it must be approved by the Town Board. At this time, this is a voluntary program. If a Town decides to opt into this, they must complete a plan/procedure. The County Treasurer feels that there is not enough time for this to be implemented for the 2018 tax collections. She also feels that it would be more cost-effective for there to be one plan that all the participating Towns would follow. Therefore, all the computerization, billing, etc. could be uniform. If a Town decides to write their own plan then they would have to print all their own tax bills, take care of all the bookkeeping and tracking. The plan that was suggested was a 50-25-25 plan where the resident would pay 50% of their tax bill in January, then 25% in February and March. It should be noted that, the County DOES NOT participate in accepting partial payments. This is mainly due to staffing limitations in the Treasurer's Office. The following pros and cons were discussed:
  - PROS: Helpful to town residents, especially older individuals who are on Social Security; the Town can charge a fee (not more than \$10.00) to be added to each payment, which would remain with the Town.
  - CONS: There will be a charge-back to each Town for the change in the tax bills; There will be a charge-back to each Town for the necessary changes to the computer system; there will be additional postage involved, both for sending receipts and also sending billing notices; May require additional staff to help Collector with tracking of the fees involved. This will not be done by the computerized system that we now use; and a lot of time will be spent answering telephone questions regarding this new system.

Another option which would be available immediately would be for the town to accept credit cards. The County pays all the set-up fees involved in this. The Board requested that they be kept apprised of any progress by the County on this program and any additional information regarding the credit cards. They would consider this if there are no charges back to the Town.

A motion was made by CP Bluhm, 2<sup>nd</sup> by CP Cannon, regarding Resolution #2017-12 as follows:

**RESOLUTION TO UPDATE INFORMATION APPROVED  
BY RESOLUTION #2016-4 and #2016-6**

**WHEREAS**, on May 4, 2016 by Resolution #2016-4 the Town Board authorized the purchase of a 2017 International Truck for the Highway Department; and

**WHEREAS**, on September 20, 2016 by Resolution #2016-6, the Town Board authorized the issuance and sale of serial bonds for the purchase of a 2017 International Truck for the amount of \$200,000; and

**WHEREAS**, on April 26, 2017 the Town of Genesee took possession of said equipment; and

**WHEREAS**, when the New York State title was received from the State of New York it was determined that the truck purchased was actually a **2018 International Truck**; now be it

**RESOLVED**, that the Town Board now updates the information contained in Resolution #2016-6 for the issuance of bonds with Community Bank from a 2017 International Truck to a 2018 International Truck; and

**RESOLVED**, that the Town Clerk is authorized to provide a copy of the NYS Title and a certified copy of this Resolution to Community Bank for their records.

Roll call vote taken as follows:	CP Bluhm	Aye
	CP Cannon	Aye
	CP Cornwall	Aye
	CP Holcomb	Aye
	Supervisor Jordan	Aye

Resolution 2017-12 approved.

- Clerk asked about the procedure for the 2018 Budget. According to the Budget Timeline the Tentative budget is to be presented to the Town Board by October 5. This will be before the next Board meeting. It was agreed that, when the Clerk receives the budget from the

accountants, she will notify the Board members by e-mail and they can either pick up their copy or request that it be mailed to them.

- Supervisor Jordan advised that a letter has been received from DEC regarding the Portville-Obi Stone Gravel Mine located at 1397 Portville-Obi Road. This is owned by Benson Construction. The letter requests that DEC be approved to act as SEQR Lead Agency for the review of this mining permit application. The Mined Land-Use & Reclamation Plan is available from the Clerk for review.
- Head Assessor Carol Palidar presented a request to the Board regard getting at least one additional phone for her office. Presently they have only one and this is cumbersome when calls are received. She also asked IT Administrator Joshua Bluhm about networking their three computers. Regarding the extra phones, there will be an extra charge from our internet-based service provider for any additional phones (approximately \$23 per month per phone), plus additional lines would have to be run. This issue may be revisited during the 2018 Budget sessions. Regarding the networking of the computers, Mr. Bluhm advised that they are already networked but the issue is how to set up the network so it will work with the assessors software program. He has attempted to work with the software company but they do not return his calls. Ms. Palidar advised that she will speak with her contacts about this.
- Clerk advised that she has received a quote from Acme Business Machines for a 3-in-1 printer. This would be a Kyocera machine and would cost the Town \$1,050 plus \$300 per year for a full service contract. The cost could be paid with a 3-year lease if necessary at the rate of \$35.49 per month. The Clerk makes approximately 5500 copies per year and, after discussion, it was decided that a more cost effective 3-in-1 could be purchased for a much lower price. IT Administrator Joshua Bluhm will check out the availability of this for the Clerk.
- The Clerk advised that she has had several calls this past month from local residents regarding the town's phone number being used for robo-calls. Some residents, when they get these calls, call here very concerned that they are in trouble with the town. Clerk contacted Senator Youngs office regarding this and they advised her to file a formal complaint with the FTC, which she did. The Clerk also received a letter from Senator Young advising that, since the FTC is a federal agency, she should contact Congressman Tom Reed's office regarding this issue.
- The Clerk asked about getting rid of some used equipment that is no longer needed by the Town. According to the Association of Towns, Town Law Section 64 (2-a) indicates that as long as the Town receives fair market value for the items if sold, there is no issue. Discussion about simply discarding any machines which are no longer in working condition.

**PAYING OF BILLS:**

Abstracts totaling \$37,148.20 were reviewed for paying the Town bills as follows:

<b>Abstract</b>	<b>Voucher Nos.</b>	<b>Abstract Amount</b>
General Fund	165-186	\$ 8,247.05
Highway Fund	128-141	\$ 28,901.15

CP Cornwall made a motion to pay the above bills, 2<sup>nd</sup> by CP Cannon. Motion passed.

Motion to adjourn the meeting was made by CP Cannon, 2<sup>nd</sup> by CP Bluhm. Meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

Bonita Brunner

Town Clerk

Dated: September 20, 2017