

**Town of Genesee  
Little Genesee, NY 14754  
Regular Board Meeting  
April 17, 2018**

**ATTENDANCE:** Supervisor Alex Smith; Councilpersons Joshua Bluhm, Howard Cornwall and Alyn Holcomb; Highway Superintendent Ben Reynolds; Assessor Carol Palidar; Town Clerk Bonita Brunner

**Absent:** CP Michael Cannon

**Visitors:** Kayla and Colt Bluhm, Peggy Cowell

This meeting was brought to order by Supervisor Smith at 7 pm.

**REPORTS:**

- ➔ Supervisor's Report provided by Accountants Berry & Berry, as of March 31, 2018, was presented and reviewed. Also, the Bank Reconciliations as of March 31, 2018 were provided and reviewed.

**Town Clerks Reports:**

- ➔ Clerk's Report for March was submitted. Total monies collected were \$230.00 for landfill tickets, certified copies, dog licenses and one building permit. Of this, \$165.00 was paid to the Supervisor for the General Fund, \$8.00 to NYS Animal Control for dog licenses, and \$57.00 to Allegany County DPW for landfill tickets.
- ➔ Clerk presented the Final Settlement from the County Treasurer's Office regarding collection of the 2018 County & Town taxes. The total warrant for taxes was \$1,822,002.56; \$1,283,663.48 was collected by the Town Tax Collector; \$236,072.92 was paid directly to the County Treasurer; and unpaid taxes of \$302,266.16 were returned for further collection. The settlement indicates that 83% of the original warrant was collected locally by the Town of Genesee.
- ➔ Petty Cash Report for March was submitted. There is \$93.30 in Petty Cash as the Clerk used \$6.70 for certified mail.
- ➔ Minutes from the March Board Meeting had been e-mailed to the Board Members for approval.

**Town Justice Report:**

- ➔ Review of Court Fines collected during March totaled \$2,752.00.

**Dog Control Officer Report:**

- ➔ Gary Wagner presented a report covering January 1 through April 11, 2018. Also attached was the Inspection Report for the dog kennel which was conducted in March by NYS Ag and Markets. This shows a satisfactory rating for our kennel.

**Code Enforcement Officer Report:**

- ➔ Mr. Barnes was not able to be present at the meeting due to a previous commitment. However, the Clerk advised that she has been referring several matters to him from residents with questions about building permits.
- ➔ Two Building Permit applications were received to install a coal stove and for demolition of the Community Building owned by the First 7<sup>th</sup> Day Baptist Church in Little Genesee.

Motion made by CP Bluhm and 2<sup>nd</sup> by CP Cornwall to accept all reports as submitted. Ayes all, motion carried.

## **COMMITTEE ASSIGNMENTS & REPORTS**

Buildings & Repairs – Holcomb and Cannon

Highway Department – Holcomb and Bluhm

Parks – Cannon and Cornwall

Cemeteries – Holcomb and Cornwall

- Clerk advised that additional orange cones have been placed at the Obi Cemetery to keep people from driving behind the graves where it is very soft due to the wet weather. More decisions will be made in the future about repairs to the driveways there.

Grants – Smith and Cornwall

- CP Cornwall states that he is still searching for any grants that might be available for the generator for the Highway Department and House Signs for the Portville Fire District.

Code Enforcement – Cannon and Holcomb

Audit Committee – Holcomb and Cannon

- Clerk will speak with Accountant Kathy Berry about the final paperwork regarding the 2017 Town Audit.

## **OLD BUSINESS**

- ➔ Local Law #1 of 2018 was presented to the Board regarding the eligibility of Code Enforcement Officers and their residency requirement. The Board set a Public Hearing for this law for May 15, 2018 at 7 p.m.
- ➔ Local Law #2 of 2018 was presented to the Board regarding Cold War Veterans property tax exemption. The Board set a Public Hearing for May 15, 2018 at 7:15 p.m.
- ➔ Regarding the Genesee Library contract, Supervisor Smith received a letter from Tricia Grover, Library Board President, regarding our proposed lease agreement. The only request they had was that the digital format record will be updated quarterly instead of monthly. Discussion about the stipulation that the Town would be responsible for any repairs directly to the building. The Board determined that a stipulation should be added to the lease agreement that the Library would be responsible for due diligence to raise funds for major repairs to the building. This information will now be forwarded to the Town Attorney so that he can prepare the formal lease agreement. A permissive referendum and a Public Hearing will then be scheduled.
- ➔ Board was advised that the additional arrow sign has been placed on the sharp corner of Butternut Brook Road relative to the complaint filed last month. A formal letter was written to Senator Young and Mr. Herne regarding our actions in the matter.
- ➔ Supervisor Smith advised he has spoken again with Portville Fire Chief, T.J. Latten regarding the house signs. Chief Latten is going to provide written verification that the house signs are the responsibility of the Town to provide. Supervisor Smith will check with Association of Towns to see if they can provide any information regarding this issue.
- ➔ Highway Superintendent Reynolds stated he has been checking on prices for a generator for the Highway Barns. He states that the present service is only 150 amps and that will need to be upgraded to a 200 amp service. An estimate was received indicating a cost of \$7,000 for the generator installation and an additional \$900 for the upgrade to the 200 amp service. Mr. Reynolds will attempt to get additional prices.
- ➔ Board was provided a list of equipment requested by the Code Enforcement Officer. CP Bluhm provided information for a recommended laptop. Supervisor will talk with Mr. Barnes about the laptop and also clarify the issue of mileage and cell phone usage. Clerk will order the other necessary equipment as listed.

- ➔ Board members were all given a folder with information regarding Shared Services which is presently under discussion at the County level. The next Public Meeting is scheduled for April 24, 2018 at the BOCES Center in Belmont. More to come.

**NEW BUSINESS**

- Resolution 2018-4 was presented to the Board as follows:

**RESOLUTION ACCEPTING THE 2017 BUDGET TRANSFERS**

**WHEREAS**, it is necessary to make monetary transfers to the 2017 Town of Genesee Budget to finalize figures for the year ending December 31, 2017;

**RESOLVED**, that the 2017 Budget be amended by the attached transfers in the General and Highway Funds as listed in the Town of Genesee Financial Statements as prepared by Accountants Berry & Berry, for the year ending December 31, 2017.

Motion made by CP Cornwall, 2<sup>nd</sup> by CP Holcomb that this resolution be accepted.

Roll call vote taken as follows:	CP Bluhm	Aye
	CP Cannon	Absent
	CP Cornwall	Aye
	CP Holcomb	Aye
	Supervisor Smith	Aye

Resolution 2018-4 approved.

- ➔ Highway Superintendent Reynolds advised that there is a site meeting tomorrow morning for the Deer Creek Bridge project. The County intends to begin this on May 6 and anticipates a 10-week time frame. The County will close Deer Creek completely and traffic will either use Butternut Brook Road to State Route 417 or Coon Hollow to State Route 305. The total cost will be \$291,000; \$247,350 will be county cost and \$43,650 will be the town cost. This money was budgeted in 2018. Clerk will notify Accountants Berry & Berry.
- ➔ Request from Highway Superintendent Reynolds to purchase a used wheeled excavator for the Highway Department. This was formerly owned by the Town of Campbell. He presented information for a 2011 Hyundai HW140 Wheeled Excavator that has 1200 hours on it presently. It also includes a warranty until May 4, 2019 and an installed thumb and coupler attachment. Total price would be \$66,000. (Mr. Reynolds advised that if purchased new this type of equipment would cost \$160,000.) Mr. Reynolds has spoken with Accountant Kathy Berry who advised that \$37,000 could be used through budget transfers and \$29,000 could be a loan from the General Fund to the Highway Fund which could be paid back through taxes over a period of years. It is also possible that Mr. Reynolds could sell at auction the two grade-alls presently owned by the Town which could recoup some funds. Therefore, Resolution #2018-5 was presented as follows:

**RESOLUTION APPROVING THE PURCHASE OF A WHEELED EXCAVATOR FOR THE HIGHWAY DEPARTMENT AND THE NECESSARY BUDGET TRANSFERS**

**WHEREAS**, the Highway Superintendent has advised the Town Board of a need for a Wheeled Excavator to replace a 1988 Used Grade all;

**WHEREAS**, there is a Used 2011 Hyundai HW140 Wheeled Excavator available from George & Swede Sales, Pavilion, New York. This equipment has approximately 1300 hours and includes a warranty until May 4, 2019. The price for this used equipment, including a thumb and coupler with installation, will be \$66,000.

**WHEREAS**, the Town Board wishes to purchase this equipment for the Highway Department.

**NOW THEREFORE**,

**BE IT RESOLVED** that the Town Board approves this purchase and approves the necessary budgetary transfers for the payment of same.

Motion made by CP Bluhm, 2<sup>nd</sup> by CP Holcomb, that this motion be approved.

Roll call vote taken as follows:	CP Bluhm	Aye
	CP Cannon	Absent
	CP Cornwall	Aye
	CP Holcomb	Aye
	Supervisor Smith	Aye

Resolution 2018-5 approved.

- ➔ Supervisor Smith advised there is a new website. The address remains the same as townofgeneseec.com but allows for additional information for the public. This will include copies of the minutes from meetings and possibly some pictures.
- ➔ Clerk requested that a fee be established by the Board for bad checks. During tax collection there was one bad check and the individual was only charged the additional \$10 as charged by the bank. According to State Audit & Control a charge should be in place and advertised. Clerk will check with Association of Towns to see what the process is for establishing this fee.
- ➔ A District III meeting has been scheduled for Tuesday, April 24 at the Town of Independence Town Hall if anyone is interested in attending.

**PAYING OF BILLS:**

Abstracts totaling \$19,815.23 were reviewed for paying the Town bills as follows:

<b>Abstract</b>	<b>Voucher Nos.</b>	<b>Abstract Amount</b>
General Fund	58 - 74	\$ 8,048.57
Highway Fund	37 - 50	11,766.66

CP Holcomb made a motion to pay the above bills, 2<sup>nd</sup> by CP Cornwall. Ayes all. Motion passed.

Motion to adjourn the meeting was made by Supervisor Smith, 2<sup>nd</sup> by CP Cornwall. Meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Bonita Brunner  
Town Clerk  
Dated: April 18, 2018