

**Town of Genesee  
Little Genesee, NY 14754  
Regular Board Meeting  
December 18, 2018**

**ATTENDANCE:** Supervisor Alex Smith; Councilpersons Joshua Bluhm, Howard Cornwall, Alyn Holcomb and Michael Cannon; Code Enforcement Officer Jon Barnes; Town Clerk Bonita Brunner

**VISITORS:** Kayla and Colt Bluhm, Peggy Cowell

This meeting was brought to order by Supervisor Smith at 7 pm with the Pledge to the Flag.

**FLOOR PERMISSION:**

No one requested to speak when offered floor permission.

**REPORTS:**

Accountants Compilation Report ending September 30, 2018 was presented and reviewed. The Supervisor's Report as of November 30, 2018 was also reviewed.

Town Clerk presented the following reports:

- Clerk's Report for November indicated total monies collected were \$268.25. Of this, \$201.75 was paid to the Supervisor for the General Fund, \$25.00 to NYS Ag and Markets for dog licenses, \$22.50 to NYS Health Department for a marriage license and \$19.00 to Allegany Co DPW for a landfill ticket purchased.
- Petty Cash Report was presented for the month of November. There is currently \$95.10 available as an outside tote was purchased for the Clerk's office.
- Minutes from the November Board Meeting were previously e-mailed to all Board Members.

Town Justice Report:

- Review of Court Fines collected during November totaled \$1,750.00.

Code Enforcement Office Report:

- No written report was presented by Code Enforcement Officer Barnes. He verbally advised the Board of the properties he has been working on. These included the Doxey properties; Dave's Diner; a house being built on Sherry Hollow; a double-wide by Cole Davis and working with Larry Douglas on a small house in Little Genesee which needs a lot of repair. The Board asked about the Coliseum. He advised that he has spoken with the owner about the situation but nothing has been done. The Board requested that a formal letter be sent to Mr. Shaw advising him of his obligation, as a minimum, to secure the building. Mr. Barnes advised that he would consider that a priority during the next month. The Board also requested that he supply a written report each month that would update them on any contacts and/or progress that he has made on any code matters.

Motion made by CP Holcomb and 2<sup>nd</sup> by CP Cannon to accept all reports as submitted. Ayes all. Motion carried.

## COMMITTEE ASSIGNMENTS & REPORTS

Buildings & Repairs – Holcomb and Cannon

Highway Department – Holcomb and Bluhm

CP Holcomb and CP Cannon both advised that log trucks have been running on Wolf Creek and Coon Hollow even though the roads have been posted. Clerk will talk with Superintendent Reynolds about this issue.

Parks – Cannon and Cornwall

Cemeteries – Holcomb and Cornwall

Grants – Smith and Cornwall

Code Enforcement – Cannon and Holcomb

Audit Committee – Holcomb and Cannon

Accountants Jack and Kathy Berry have been here collecting information for the yearly audit and should be supplying it to the Audit Committee in January.

## OLD BUSINESS

### Library Roof Repairs

CP Holcomb believes that the roof on the back side of the library building may have been replaced/repared in the last few years. The Clerk contacted Scott Fuller about this. He stated that he did paint the building but has done no repair to the roof. CP Holcomb advised that the roof may need to be reinspected in the spring.

### Grant for Highway Barns

CP Cornwall advised he is still waiting for further information from Superintendent Reynolds regarding bids for this project.

### Update on Request from Judge Pritchard

The Judge has asked to move whatever is left in his 2018 Budget Contractual and encumber it for 2019. Then, if his JCAP Grant is not approved, he will have money available to do the security installation for the Court room. Clerk spoke with Accountant Kathy Berry about this and she advised that, at the end of 2018, all monies left will go to the Fund Balance. Then, if the Court is not approved for the JCAP grant, a Board request can be re-visited and a transfer from the Fund Balance could be approved. Ms. Berry recommended that the Clerk obtain a copy of the grant proposal and that this information be included in the minutes for future use.

## NEW BUSINESS

### Reappointment of Paul Majot to Board of Assessment Review

Board was advised that the term of office for Paul Majot on the Board of Assessment Review ended as of September 30, 2018. Mr. Majot was contacted by Supervisor Smith and he is still interested in continuing this position. A motion was then made by CP Bluhm, 2<sup>nd</sup> by CP Cornwall, to reappoint Mr. Majot for term ending September 30, 2023.

**Staples Account – to Business Advantage**

Clerk advised she has been contacted by Staples regarding changing out account to a Business Advantage account. They provided a list of items ordered this last year and indicated that the Town could have saved approximately \$750. However, there is an annual membership fee of \$79 for this service. The Board requested that the Clerk check some other businesses and compare prices to see if we could get additional savings.

**Update for 2019 County Directory**

Request has been received from Allegany County to update the information used for the 2019 County Directory. Clerk went over addresses and phone numbers which should be used.

**Organizational Meeting for 2019**

Board set the 2019 Organizational Meeting for January 15, 2019 at 7 p.m., prior to the regular Board Meeting.

**Christmas Party**

Supervisor Smith invited the Board Members to attend the Christmas Party which is tomorrow here at the Town Hall at 12 Noon.

**PAYING OF BILLS:**

Abstracts totaling \$66,383.32 were reviewed for paying the Town bills as follows:

<b>Abstract</b>	<b>Voucher Nos.</b>	<b>Abstract Amount</b>
General Fund	197 - 213	\$ 39,206.82
Highway Fund	163 - 179	\$ 27,176.50

CP Cannon made a motion to pay the above bills, 2<sup>nd</sup> by CP Holcomb. Ayes all. Motion passed.

Motion to adjourn the meeting was made by CP Cannon, 2<sup>nd</sup> by CP Holcomb. Meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

Bonita Brunner  
Town Clerk  
Dated: December 19, 2018

