

**Town of Genesee
Little Genesee, NY 14754
Board Meeting
June 16, 2015**

ATTENDANCE: Town Supervisor Donald Jordan, Deputy Supervisor Joshua Bluhm, Councilmen Michael Cannon, Alyn Holcomb, and Howard Cornwall, Highway Superintendent Ben Reynolds, Town Assessor Carol Palidar, Town Clerk Bonita Brunner.

Visitors: Bill Dibble, Jim Tanner, Kayla Bluhm

This meeting was brought to order by Supervisor Jordan at 7:00 PM, followed by the Pledge to the Flag.

REPORTS:

Supervisors Report:

- Provided by Accountants Berry & Berry. Ayes all carried to accept.

Town Clerks Reports:

- Clerk's Report for April and May submitted. Monies collected in April total \$77.50 and in May total \$827.20.
- Petty Cash Report for April and May submitted. Both indicate no transactions and balance remains at \$100.00.
- Minutes from the May meeting were submitted for approval. CP Holcomb made the motion to dispense with the reading of the minutes. Seconded by CP Cornwall. Ayes all carried.

Motion made by CP Cannon to accept the Town Clerk's reports. Seconded by CP Holcomb. Ayes all carried and all reports were accepted.

Town Justice Report:

- Review of Court Fines collected by the Court during May totaled \$4,384.00.

Code Enforcement Report:

- James Cline, Code Enforcement Officer, submitted his report for the period between May 19, 2015 and June 16, 2015.
- CP Cannon asked about the Court proceeding and fines regarding the Doxey property. The Board requests that the Court provide a formal update on this matter to see where the Court proceedings stand. The Clerk will request this information from the Court.

Motion made by CP Cannon and 2nd by CP Holcomb to accept the reports as submitted. Ayes all carried.

COMMITTEE ASSIGNMENTS & REPORTS:

Audit Committee: Supervisor Jordan & CP Cannon
No Report

Buildings & Repairs: CPs Holcomb & Cannon

- CP Cornwall advised that the decision has been made to make the Genesee Library the polling site for the 2015 elections. The Town Clerk advised that the library board is currently taking bids to rebuild the handicap ramp to meet code. The Board of Elections will be responsible to formally notify the Library Board of this.

Highway Dept: CPs Holcomb & Bluhm

- Discussion about the repair/replacement of a roller owned by the Highway Department. The equipment is a 2000 roller which the Town purchased used in 2004. Highway Superintendent Reynolds advised that he has an estimate for \$18,000 to repair the roller, which would take approximately 2 weeks to complete. If the Town decides to purchase another used one the cost would be between \$40,000 and \$45,000. To rent one would cost \$3,000 per month. Superintendent Reynolds recommends getting the old one repaired and then later, if necessary, using it as a trade-in on a new model. Discussion about the cost involved. The Highway Department is presently waiting for FEMA monies totaling \$85,000 so, if that money comes in, it could be used for the repairs. The Board approved getting the equipment repaired and Superintendent Reynolds will authorize the repairs to be made.
- Superintendent Reynolds has been contacted regarding a pipeline which will be built and will cross four roads in the Town of Genesee: Deer Creek, Nouvou Road, Wolf Creek and Hooker Road. He recommends that our Town Attorney be contacted regarding requiring a bond so we have recourse against the pipeline company for any damages to our roads. Town Supervisor Jordan will contact Town Attorney Brautigam about this.

Park: CP Cannon and Cornwall

- CP Cannon will begin to check the park each month. The Town Clerk will create a checklist which he can use each month for checking the park.
- A large branch from a river willow tree had broken off on the side of the park and the Highway Department had roped off the area. Today, one of the largest river willow trees broke and fell completely. Highway Superintendent Reynolds advised that, once the park grounds are dryer he will have the trees removed and the area cleaned up.

Cemeteries: CP's Holcomb & Cornwall

- The Town Clerk advised that she has sold a total of 5 cemetery plots this month. One in West Genesee and four in Bowler. (The four plots in Bowler are being paid for with installment payments.)
- CP Holcomb asked about the issue with the lot in West Genesee that has been requested by an individual but we have been unable to determine if the lot may have been previously sold to someone else. He recommended that the individuals involved be advised that, if they do not want to continue to wait, they can purchase a plot in the new section of the cemetery for the cremation burial. The Clerk will notify them of this.

Grants: Supervisor Jordan & Cornwall
Code Enforcement – CP Cannon
Labor Relations: CP Cannon & Supervisor Jordan

OLD BUSINESS

- The Town Clerk has been reviewing the Cemetery Rules and Regulations which are given to all deed owners of a cemetery plot. The marble corner markers bearing the initial of the last name previously available are no longer being used. This information will be removed from the rules.
- Also discussion about questions regarding the burial/cremations procedures. It was recommended that the Clerk contact the Town of Portville Cemetery Association for any guidelines that they use regarding their burials. The Clerk also previously contacted the Allegany County Health Department (Environmental Health) regarding any information they might have and she was advised that they would send her any information available about this.
- Discussion about who pays for the footers which are installed at the cemeteries. Are they included in the original price of the plot? Do they bill the deed owner? CP Holcomb said he believes that this goes through the monument company who is involved.
- Question has been asked about a cremation in West Genesee. The wife is passed and the husband resides out of state. He has purchased a plot and wants a footer placed. He has had a flat stone made out of state and will be bringing it with him. The Clerk asked the procedure for this. CP Holcomb advised that he would have to contact a monument company locally who could then arrange for the placement of the monument. The Clerk will advise the family of this.

NEW BUSINESS:

- An individual telephoned the Clerk's office earlier this month and asked about who would be responsible for the upkeep on sidewalks in Ceres. She states that sidewalks near the post office in Ceres are all overgrown and unable to be used. CP Holcomb stated that it is the responsibility of the homeowners to do the upkeep on the sidewalks. If the Town has to do any maintenance, then the homeowner would be back-charged for this with their taxes. The Clerk will advise the individual of this.
- Opening of Bids for the Reconstruction of the Town Hall. See attached sheet for bidders and amounts. Copies of both bids (Griffin Construction and Vision Contracting) were faxed to Paul Mayer from Professional Claims Management for his information. We will need to wait to hear back from him before anything additional can be done.

Abstracts totaling \$32,883.92 were reviewed for paying the Town bills as follows:

Abstract	Voucher Nos.	Amount
General Fund	91 – 106	\$13,638.96
General Fund – Fire	107-108	\$ 495.63
Highway Fund	73 – 90	\$18,749.33

A motion was made by CP Cannon and 2nd by CP Holcomb to approve payment. Ayes all carried and abstracts were approved for payment.

Motion to adjourn the meeting by CP Cannon and 2nd by CP Bluhm. Ayes all. Meeting adjourned at 8:05 PM

Respectfully Submitted,

Bonita Brunner
Town Clerk

Dated: June 17, 2015

TOWN OF GENESEE
8296 Main Street
P O Box 40
Little Genesee, NY 14754

BID OPENING
On June 16, 2015
for
Reconstruction of Town Hall

Bid Number	Vendor	Bid Amount
1	Vision Contracting, Bolivar, NY	\$254,833.00
2	Griffin Construction, Cohocton, NY	\$204,000.00

NOTE: The Lowest Bidder was:

Griffin Construction of New York State, Inc.
P O Box 307
Cohocton, New York 14826