

**Town of Genesee  
Little Genesee, NY 14754  
Regular Board Meeting  
October 18, 2016**

**ATTENDANCE:** Supervisor Donald Jordan, Deputy Supervisor Joshua Bluhm; Councilpersons Alyn Holcomb, Howard Cornwall and Michael Cannon; Highway Superintendent Ben Reynolds; Town Clerk Bonita Brunner

Town Residents: Peggy Cowell, Kayla Bluhm, Kay Reynolds and David Parker

This meeting was brought to order by Supervisor Jordan at 7:10 pm.

**REPORTS:**

The Supervisor's Report for September 2016 and the Accountant's Compilation Report for the 3<sup>rd</sup> Quarter 2016, provided by Accountants Berry & Berry, were reviewed.

**Town Clerks Reports:**

- Clerk's Report for September was submitted. Total monies collected were \$975.00. Of this, \$867.50 was paid to the Town Supervisor, \$47.00 was forwarded to NYS Animal Control for dog licenses, \$22.50 was sent to the NYS Health Department for a marriage license, and \$38.00 was paid to Allegany County DPW for landfill tickets sold.
- Petty Cash Report for September was submitted. There is currently \$53.00 in Petty Cash as stamps were purchased.
- Minutes from the September meeting had previously been e-mailed to the Board Members for approval.

**Town Justice Report:**

- Review of Court Fines collected by the Court during September totaled \$4,019.00. Of this, \$805.00 is retained by the Town and \$3,214.00 will be forwarded to the NYS Comptroller.

**Code Enforcement Report:**

- Code Enforcement Officer James Cline provided a report to the Board covering September 19 through October 17, 2016. He advised that he had spoken with the owner of the Coliseum who states that he has reached a settlement with the insurance company on the building. He will now begin the process of demolition. Mr. Cline also intends to speak with Judge Pritchard about moving forward with Court cases in other matters.
- The Clerk advised that there have been seven building permits issued between September 21 and October 18, 2016.

Motion made by CP Cannon and 2<sup>nd</sup> by CP Holcomb to accept all reports as submitted. Ayes all, motion carried.

**COMMITTEE ASSIGNMENTS & REPORTS**

Buildings & Repairs – Holcomb and Cannon:

Highway Department – Holcomb and Bluhm:

Parks – Cannon and Cornwall:

Cemeteries – Holcomb and Cornwall:

Grants – Jordan and Cornwall

Code Enforcement – Cannon and Holcomb

- CP Cannon advised that he had received a call from a resident who lives on Coon Hollow Road about a neighbor on Keller Road, who is raising livestock. This resident has been referred to the Code Enforcement Officer before and the property and his animals continues to be a problem. CP Cannon advised the individual that he needs to file a complaint about this and try to attend the Town Board meeting.

Audit Committee – Jordan and Cannon

**OLD BUSINESS**

- Bids were opened for the 3-year Mowing/Maintenance Agreement as follows:

**BID OPENING  
On October 18, 2016  
Mowing/Maintenance Contract**

<b>Bid Number</b>	<b>Vendor</b>	<b>Bid Amount</b>
1	Brandon Lewandowski PO Box 157 Richburg, NY 14774	\$12,914 yearly
2	Edwin Peterson Dream Landscaping 8215 Main Street Little Genesee, NY 14774	\$14,500 yearly
3	Scott Fuller Fuller's Odd n Ends Jobs 7521 Miller Hollow Road Little Genesee, NY 14774	\$15,000 yearly

Discussion about the three bids. The Board directed the Clerk to contact the three individuals and ask that they provide the Town with verification of both Liability Insurance and Workers' Comp Insurance before November 15. This matter will be reviewed at that time for a formal decision.

- Discussion about the insurance renewal for the 2016-2017 policy. A quote was provided by Richardson & Stout which was confusing for the Board members. The Town Supervisor will contact George Johnson regarding this tomorrow for clarification. Also discussion regarding the need for Cyber Insurance which is being offered. CP Bluhm, as IT Administrator, stated he felt that this was not necessary for the Town. He feels that all the information stored digitally would be considered public knowledge.

**NEW BUSINESS:**

- Letter received from St. Pauly Textile in Farmington, NY. They own the clothing collection building that is presently in the parking lot at the Town Hall. NYS now requires that the property owner give written permission for this building. CP Cannon made a motion, 2<sup>nd</sup> by CP Holcomb, that Supervisor Jordan be given permission to sign the necessary paperwork for this company.
- Supervisor Jordan advised that there is a District III Meeting to be held on Thursday October 27 at the Town of Willing.
- The Town Clerk received information from SoundCurve, our telephone provider, that they are now offering text services. IT Administrator Bluhm stated that this is not necessary for the Town.
- The Town Supervisor feels that we should have a light for the parking lot at night. At the present time it is very dark when leaving the Town Hall. He has contacted RG&E about this. They state that they could put a dusk-to-dawn light on the RG&E pole outside the building. However, the cost (approximately \$40.00 per month) would be added to the present bill for the Town Hall. Discussion about putting up a dusk-to-dawn light or a light on a timer directly on the building ourselves. Highway Superintendent Reynolds advised that one of the highway employees would be able to do the wiring for this. The Board decided it would be more cost-effective to handle this issue in-house. Permission was given to Superintendent Reynolds to purchase and install this light.

**PAYING OF BILLS:**

Abstracts totaling \$28,230.75 were reviewed for paying the Town bills as follows:

<b>Abstract</b>	<b>Voucher Nos.</b>	<b>Abstract Amount</b>
General Fund	204-223	\$ 9,226.23
Highway Fund	129-142	19,004.52

CP Cannon made a motion to pay the above bills, 2<sup>nd</sup> by CP Holcomb. Motion passed.

Motion to adjourn the meeting was made by CP Cannon, 2<sup>nd</sup> by CP Holcomb. Meeting was adjourned at 8:10 p.m.

Respectfully Submitted,

Bonita Brunner  
Town Clerk

Dated: October 19, 2016