

**Town of Genesee  
Little Genesee, NY 14754  
Regular Board Meeting  
October 16, 2018**

**ATTENDANCE:** Supervisor Alex Smith; Councilpersons Joshua Bluhm, Howard Cornwall, Alyn Holcomb and Michael Cannon; Highway Superintendent Ben Reynolds; Code Enforcement Officer Jonathan Barnes; Town Clerk Bonita Brunner

**VISITORS:** Kayla and Colt Bluhm, Peggy Cowell, Ian Whitehouse, Richardson & Stout

This meeting was brought to order by Supervisor Smith at 7:15 pm.

**FLOOR PERMISSION:**

No one requested to speak when offered floor permission.

**INSURANCE INFORMATION – RICHARDSON & STOUT:**

Ian Whitehouse, Vice President for Richardson & Stout presented information to the Town Board. Our current insurance policy with NYMIR will expire on November 5. A new application was submitted by Supervisor Smith for the 2018-2019 year and the cost will be \$24,784.71. A Renewal Summary was provided for the Board and Mr. Whitehouse reviewed each item. Discussion also about the Cyber Insurance available from NYMIR at an additional cost of \$346 per year. This can be added at any point. Discussion also about the list of heavy truck/equipment and the physical damage coverage. Supervisor Smith will contact Mr. Whitehouse prior to November 5 to make some adjustments on some of the equipment.

**REPORTS:**

Supervisor's Report and Bank Reconciliations for September 2018 were presented and reviewed. Questions regarding overages in some line items. A request will be made to our accountants regarding charges that have been made to the following line items.

1220.4 Supervisor – Contractual  
5132.4 Garage – Contractual  
8810.4 Cemetery-Contractual

Town Clerk presented the following reports:

- Clerk's Report for September indicated total monies collected were \$688.50. Of this, \$591.50 was paid to the Supervisor for the General Fund, \$52.00 to NYS Animal Population Control Program for dog licenses, and \$45.00 to NYS Health Department for two marriage licenses.
- Petty Cash Report was presented for the month of September. There is currently \$100.00 available as no monies were spent during the month of September.
- Minutes from both the Regular Board Meeting in September and the special Board meeting in October were previously e-mailed to all Board Members.

Town Justice Report: Review of Court Fines collected during September totaled \$2,086.00.

Code Enforcement Officer Barnes presented a verbal report to the Board.

- There is a new home being built on Sherry Hollow that is well underway and solar panels being installed on Narvoo Road. There is also a garage being built on the Hess property.
- Mr. Barnes has had several conversations with Mr. Doxey about his two properties. He was given until the end of October to clean up the motor home that caught fire earlier in the year. If he does not have it cleaned up by then, the matter will be referred to Court. He also intends to talk with the Land Bank Association regarding the possibility of having the Doxey property in Ceres demolished.
- Jonathan has also spoken with Mr. Shaw about the Coliseum which needs to be boarded up to keep individuals trying to gain entrance to the building. Mr. Shaw states that he has boarded up the property before and then someone steals the boards. Mr. Barnes will speak with him again regarding this issue.
- There was a fire at Dave's Diner and Mr. Barnes has inspected both the restaurant and the upstairs apartment. The restaurant is presently under new ownership.

CP Bluhm requested that Mr. Barnes provide a written report to the Board each month.

Motion made by CP Holcomb and 2<sup>nd</sup> by CP Bluhm to accept all reports as submitted. Ayes all. Motion carried.

## **COMMITTEE ASSIGNMENTS & REPORTS**

Buildings & Repairs – Holcomb and Cannon

Supervisor Smith reminded CP Holcomb that in September the Library had requested someone come and inspect the building for any maintenance or cosmetic issues that may need to be fixed. The Board requested that CP Holcomb contact Director Raeanne Smith at 585-928-1915 for a time when he can inspect the building.

Highway Department – Holcomb and Bluhm

Parks – Cannon and Cornwall

Cemeteries – Holcomb and Cornwall

Grants – Smith and Cornwall

Code Enforcement – Cannon and Holcomb

Audit Committee – Holcomb and Cannon

## **OLD BUSINESS**

### **Grant for Highway Barns**

CP Cornwall advised he is still working on the grant request that would be for an additional bay on the highway garage and an emergency generator. He would like Mr. Reynolds to provide a contractor's estimate for a new bay. Mr. Reynolds advised that he will need some plans drawn up. He will try to speak with Barry Cummins from Cummins Construction in Cuba regarding this.

### **Grant for Animal Shelter from Ag & Markets**

Supervisor Smith advised that he will be looking into this grant soon to try and get insulation and heat in the dog kennel.

**Appointment of Constable/Court Security**

Supervisor Smith has received an application from Ben Ellis, a town resident, who is interested in the court security position. He will be interviewing Mr. Ellis and, hopefully, he will be appointed to this position soon.

**NEW BUSINESS**

**Deer Creek Road repair**

On Tuesday, October 9 it was discovered that a small stretch of Deer Creek Road had become dangerous. This portion is a narrow two-lane road which is bordered on one side with a high drop-off. One lane had partially collapsed. The Highway Department worked Tuesday, Wednesday and Thursday (October 9, 10, 11) repairing the road as much as possible. Mr. Reynolds has contacted Allegany County and they will be sending in an engineer to look at the problem to see what needs to be done on a long-term basis.

**Resolution #2018-14 – Adopting Allegany Co Hazard Mitigation Plan**

Information has been received from the Allegany County Planning Office that the Allegany County Hazard Mitigation Plan update has been approved. They advise that each town must approve the plan in order to apply for Hazard Mitigation funds (FEMA) if necessary. The plan was provided to the Board via the website for review.

Resolution #2018-14 was presented to the Board as follows:

**RESOLUTION ADOPTING THE  
ALLEGANY COUNTY NEW YORK NATURAL HAZARD  
MITIGATION PLAN**

**WHEREAS**, Town of Genesee, with the assistance from the Consultant TetraTech, has gathered information and prepared the Allegany County New York Hazard Mitigation Plan; and

**WHEREAS**, the Allegany County New York Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2011; and

**WHEREAS**, Town of Genesee is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

**WHEREAS**, Town of Genesee has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

**NOW THEREFORE, BE IT RESOLVED** by the Town Board that the Town of Genesee adopts the Allegany County New York Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

Supervisor Smith made a motion, 2<sup>nd</sup> by CP Cornwall, that this plan be approved.

Roll call vote taken as follows:

CP Cornwall           Aye  
CP Bluhm             Aye  
CP Cannon            Aye  
CP Holcomb          Aye  
Supervisor Smith    Aye

Resolution carried. Plan approved. Clerk was instructed to send the necessary documents to the Planning Department as requested in their letter.

**Sexual Harassment Training Plan**

Supervisor Smith advised that the town needs to prepare a plan for sexual harassment training that will be needed for all employees before October 2019. There are several options to consider for this plan.

**PAYING OF BILLS:**

Abstracts totaling \$158,776.25 were reviewed for paying the Town bills as follows:

<b>Abstract</b>	<b>Voucher Nos.</b>	<b>Abstract Amount</b>
General Fund	167 - 180	\$ 5,380.29
Highway Fund	129 - 146	\$153,395.96

CP Bluhm made a motion to pay the above bills, 2<sup>nd</sup> by CP Cornwall. Ayes all. Motion passed.

Motion to adjourn the meeting was made by CP Cannon, 2<sup>nd</sup> by CP Holcomb. Meeting was adjourned at 8:55 p.m.

Respectfully Submitted,

Bonita Brunner  
Town Clerk  
Dated: October 17, 2018

