

**Town of Genesee
Little Genesee, NY 14754
Regular Board Meeting
September 18, 2018**

ATTENDANCE: Supervisor Alex Smith; Councilpersons Joshua Bluhm, Howard Cornwall, and Michael Cannon; Highway Superintendent Ben Reynolds; Town Clerk Bonita Brunner

ABSENT: Councilperson Alyn Holcomb

VISITORS: Kayla and Colt Bluhm, Peggy Cowell,

This meeting was brought to order by Supervisor Smith at 7:00 pm.

FLOOR PERMISSION:

No one requested to speak when offered floor permission.

REPORTS:

Supervisor's Report and Bank Reconciliations for August 2018 were presented and reviewed.

Town Clerk presented the following reports:

- Clerk's Report for August indicated total monies collected were \$ 540.00. Of this, \$427.00 was paid to the Supervisor for the General Fund, \$43.00 to NYS Animal Population Control Program for dog licenses, \$22.50 to NYS Health Department for a marriage license and \$47.50 to Allegany Co DPW for landfill tickets sold.
- Petty Cash Report was presented for the month of August. There is currently \$100.00 available as no monies were spent during the month of August.
- Minutes from both the Public Hearing and Regular Board Meeting in August were previously e-mailed to all Board Members.

Town Justice Report: Review of Court Fines collected during August totaled \$2,113.00.

Dog Control Officer Gary Wagner presented a report to the Board regarding complaints received from August 19 through September 18. This only involved 2 dog calls, but one was very time-consuming. The dog ended up in our kennel, the owner did not attempt to redeem the dog, and the dog was subsequently adopted by a Town of Genesee resident.

Code Enforcement Officer Barnes did not attend the meeting and no report was submitted.

Motion made by CP Cannon and 2nd by CP Bluhm to accept all reports as submitted. Ayes all. Motion carried.

COMMITTEE ASSIGNMENTS & REPORTS

Buildings & Repairs – Holcomb and Cannon

Clerk advised she had contacted two contractors about repairs to the railings outside the building. No one has replied. Supervisor Smith advised that the Judge may be applying for a Court Grant which could include these repairs.

Highway Department – Holcomb and Bluhm

Parks – Cannon and Cornwall

Cemeteries – Holcomb and Cornwall

Grants – Smith and Cornwall

Code Enforcement – Cannon and Holcomb

Audit Committee – Holcomb and Cannon

OLD BUSINESS

Shared Services Vote

Supervisor Smith advised that the County has completed the Shared Services Plan. There is a meeting scheduled for Tuesday, September 25 in Belmont for all Town and Village Supervisors to vote on approving the plan. Discussion about the plan and how it would affect the Town.

Generator for Highway Department

CP Cornwall advised he received a call from Senator Young's office on the grant for the Highway Department generator. He was advised that the minimum request is \$50,000. Discussion about other projects which could be included in this grant, i.e. septic system for the Barns; a new Salt Barn, another bay on the garage. Superintendent Reynolds will get some prices for Mr. Cornwall to be included in the grant request.

NEW BUSINESS

2019 Budget

Accountants Berry & Berry attended this meeting regarding the tentative 2019 budget. There is a full 2% tax cap this year. The only increases requested was from the Dog Control Officer to receive mileage for his general dog calls and an increase in the amount paid for doing the Dog census. The Clerk also requested an increase in the amount budgeted for the Deputy Town Clerk.

Discussion about the amounts requested by the Highway Superintendent for his budget. An additional \$1,000 was requested in salary by the Highway Superintendent. The Supervisor will contact the Bolivar and Portville Fire Departments regarding their requests for 2019. The Accountants will prepare the tentative budget and send to Supervisor Smith. Depending on the figures, an additional meeting will have to be held to finalize the Preliminary Budget. If another meeting is not needed, a Public Hearing can be held prior to the Board Meeting on October 16 and the Budget could be adopted at that same meeting.

2018 Continuing Education for Town Justice

The Board was provided with a letter from NYS Unified Court system advising that Justice Pritchard has completed the necessary training for 2018.

Sexual Harassment Policy

The Clerk advised she was notified by the Allegany County Town Clerk's Association that each municipality is now required to have a Sexual Harassment Policy in place by the middle of October. Supervisor Smith will attempt to prepare a policy and present it to the Board at the October meeting.

Resolution #2018-12 – Applying for JCAP Court Grant

Supervisor Smith advised that Judge Pritchard has requested he be allowed to apply for a JCAP Grant for additional security at the Town Hall. This would involve outside cameras, a panic button in the Clerk's office, and new railings outside the building.

Resolution #2018-12 was presented to the Board as follows:

**RESOLUTION ALLOWING THE TOWN OF
GENESEE JUSTICE COURT
TO APPLY FOR A JCAP COURT GRANT**

WHEREAS, upgrading the Courtroom facilities will serve the public better and provide the Judge with additional security options;

WHEREAS, through the Justice Court Assistance Program (JCAP,) the Court may apply for a grant up to \$30,000 to assist the Town of Genesee Justice by furnishing essential courtroom necessities to provide suitable and sufficient services to the Town of Genesee;

BE IT RESOLVED that the Town of Genesee Board approves Justice Robert Pritchard applying for a JCAP grant that would allow changes to be made to the Courtroom facilities in the Town of Genesee.

CP Bluhm recommended that this resolution be approved, 2nd by CP Cornwall.

Roll call vote taken as follows:

CP Cornwall	Aye
CP Bluhm	Aye
CP Cannon	Aye
Supervisor Smith	Aye

Resolution carried.

Additional Library Requests

Supervisor Smith presented additional requests that he received from the Library Board. They would like a Board Member(s) “to come and inspect the building for any maintenance or cosmetic issues that may need to be fixed in the upcoming year.” The Board requested that CP Holcomb contact Director Raeanne Smith at 585-928-1915 for a time when he can inspect the building.

They are also requesting clarification on the plowing and mowing issues relative to the new lease. The Board advised that the Library will be responsible for the plowing, except on Election Days. The Highway Department will plow those days if necessary. The mowing will continue under the current contract with Fuller & Fuller.

PAYING OF BILLS:

Abstracts totaling \$32,309.58 were reviewed for paying the Town bills as follows:

Abstract	Voucher Nos.	Abstract Amount
General Fund	151 - 166	\$ 7,835.28
Highway Fund	110 - 128	\$ 24,474.30

CP Cannon made a motion to pay the above bills, 2nd by CP Cornwall. Ayes all. Motion passed.

Motion to adjourn the meeting was made by CP Cannon, 2nd by CP Cornwall. Meeting was adjourned at 9:00 p.m.

Respectfully Submitted,

Bonita Brunner
 Town Clerk
 Dated: September 19, 2019