

**Town of Genesee  
Little Genesee, NY 14754  
Regular Board Meeting  
April 16, 2019**

**ATTENDANCE:** Supervisor Alex Smith; Councilpersons Joshua Bluhm, Alyn Holcomb, Howard Cornwall, and Michael Cannon; Code Enforcement Officer Jon Barnes; Town Clerk Bonita Brunner

**VISITORS:** Peggy Cowell

This meeting was brought to order by Supervisor Smith at 7 pm with the Pledge of Allegiance.

**FLOOR PERMISSION:**

None

**REPORTS:**

- Supervisor's Report for March 2019, a payroll summary and bank reconciliations were reviewed.

Town Clerk presented the following reports:

- Clerk's Report for March 2019 indicated total monies collected were \$173.00. Of this, \$98.50 was paid to the Supervisor for the General Fund, \$8.00 to NYS Ag and Markets for dog licenses, and \$66.50 to Allegany Co DPW for landfill tickets.
- Petty Cash Report was presented for the month of March. There is currently \$94.30 available as \$5.70 was used for postage.
- Minutes from the March Board Meeting were previously e-mailed to all Board Members.
- Tax Collector's Final Settlement Report was provided. Of the original tax warrant of \$1,761,947.14, taxes of \$1,276,636.63 were collected at the town level. A total of \$260,241.13 still owing was returned to the County Treasurer for collection. Total collections here represented 85% of the warrant.

Town Justice Report:

- Review of Court Fines collected during March totaled \$1,636.00.

Dog Control Officer Report:

- Report covering the 1<sup>st</sup> Quarter of 2019 presented. There were a total of 3 dog complaints during this time.

Code Enforcement Officer Report:

- A report was presented by Code Enforcement Officer Barnes. He has received an anonymous complaint regarding the Doxey property next to Dave's Diner. Resident states he believes the owners are bringing in more tires and rubbish. Mr. Barnes states he is still waiting for pre-printed appearance tickets so that he can refer the matter to Court.
- He has also attempted to speak with the owner of the "car sales lot" across from the diner. However, he has only been able to speak with one of the tenants. Apparently, the owner resides in Pennsylvania and never comes over to the property.
- Mr. Barnes has also begun checking on some properties in Ceres that are in dilapidated condition. He will be issuing violation notices and inspection reports.
- Supervisor Smith advised that he has spoken with BOCES regarding printing of the appearance tickets. He will check with Judge Pritchard about the notice that appears on the

back of each ticket as BOCES cannot do double-sided tickets. If possible, he will make the arrangements for BOCES to print these tickets.

- Officer Barnes recently completed three-years of reports requested by the State. Apparently, the previous Code Enforcement Officer did not complete these. In going through some of the Town's files he found some discrepancies and will be working with the Clerk on these.

Motion made by CP Cannon and 2<sup>nd</sup> by CP Bluhm to accept all reports as submitted. Ayes all.  
Motion carried.

## **COMMITTEE ASSIGNMENTS & REPORTS**

Buildings & Repairs – Holcomb and Cannon

Highway Department – Holcomb and Bluhm

Code Enforcement Officer asked if the Highway Department was aware that a new order has been issued by the State that all operators of excavators must be certified by the State.

Highway Superintendent Reynolds will be advised of this. He also advised that people who pick up bottles along the roadway should be warned. Meth manufacturers often throw away these bottles and, if residue is in them, the bottles can explode.

Parks – Cannon and Cornwall

CP Cannon advised he has noticed that the park gets smaller and smaller due to some trees that have fallen. He also wondered if some weed-whacking could be done near the creek so that fishermen would have better access.

Cemeteries – Holcomb and Cornwall

Supervisor Smith has been contacted by Scott Fuller regarding the cemeteries. He has noticed that people are driving outside of the regular driveways. He would like to place ropes or some type of barriers to help protect the grave spaces from vehicle traffic.

Supervisor Smith gave Mr. Fuller permission to begin this process.

Grants – Smith and Cornwall

Code Enforcement – Cannon and Holcomb

Audit Committee – Holcomb and Cannon

## **OLD BUSINESS**

### **Doxey and Shaw Properties**

Still waiting for pre-printed appearance tickets to return both matters to Court.

### **Sewer System at Town Barns**

Supervisor Smith advised that we are still waiting for another proposal and for better weather to continue this process.

### **Highway Department Grant**

The Town is waiting to get a fully signed copy of the grant. May 1, 2019 had been listed as the start date. No monies can be spent until the fully signed grant is received from Albany.

**Transfer of Monies**

Supervisor Smith advised that Accountant Kathy Berry has transferred funds as indicated at last month's meeting. Funds in the Unclaimed Bail account and monies in Trust & Agency were available for the General Fund.

**NEW BUSINESS**

**Resolution #2019-7**

This resolution was presented as follows:

**CREATION OF STANDARD WORK DAY AND  
REPORTING FOR ELECTED AND APPOINTED OFFICIALS  
FOR THE NYS RETIREMENT SYSTEM**

NYS regulations under Title 2NYCRR Part 315.4 requires employers to submit a Standard Workday and Reporting Resolution for all paid elected and appointed officials who are members of the NYS and Local Retirement System and are in a term of office or appointment that began on or after August 12, 2009.

BE IT RESOLVED, that the Town of Genesee, Local Code 30805, hereby establishes the following standard work days for these titles and will report the officials to the NY State and Local Retirement System based on their records of activities as follows:

| Title                                | Standard Work Day | Name              | SS# (last 4 digits) | NYS Registration # | Current Term             | ROA Result |
|--------------------------------------|-------------------|-------------------|---------------------|--------------------|--------------------------|------------|
| <b>(Appointed)</b><br>Court Security | 8.0               | Benjamin E. Ellis | 7513                | 62662036           | 1/1/2019 –<br>12/31/2019 | 1.04       |
|                                      |                   |                   |                     |                    |                          |            |
|                                      |                   |                   |                     |                    |                          |            |

CP Cornwall made a motion, 2<sup>nd</sup> by CP Bluhm, to approve this resolution. Roll call vote taken.

|                  |     |
|------------------|-----|
| CP Cornwall      | Aye |
| CP Cannon        | Aye |
| CP Bluhm         | Aye |
| CP Holcomb       | Aye |
| Supervisor Smith | Aye |

Resolution passed. Clerk will post for 30 days and then send the information to NYS Retirement System.

**SPCA Contract Request**

A request has been received from the Allegany County SPCA regarding a contract with them for dogs as needed. Discussion and board decision that we would not need to use their facility.

**2019 County Comprehensive Plan Update**

The completed Comprehensive Plan Update has been received from the County. They are asking that this be reviewed and any suggested changes be sent to them. After discussion, it was determined that in Appendix X, an addition be made to indicate Waterway Access to Little Genesee Creek on Sanford Hollow and Streeter Brook.

**Resignation of Ben Ellis as Court Constable**

Supervisor Smith has received a resignation from Ben Ellis, our Constable. This will be effective May 1, 2019. Board requested that an ad be placed in the Olean Times Herald advertising this position.

**Search for new Highway Department truck**

Supervisor Smith has requested that Highway Superintendent Reynolds begin a search for a 1-ton pick up truck for the Highway Department to replace the one that was sold earlier this year. There is presently a state bid for vehicles but this could be put out for bid in an attempt to get a lower price.

**PAYING OF BILLS:**

Abstracts totaling \$24,457.62 were reviewed for paying the Town bills as follows:

| <b>Abstract</b> | <b>Voucher Nos.</b> | <b>Abstract Amount</b> |
|-----------------|---------------------|------------------------|
| General Fund    | 52 - 69             | \$ 10,557.26           |
| Highway Fund    | 37 - 49             | \$ 13,900.36           |
|                 |                     |                        |

CP Holcomb made a motion to pay the above bills, 2<sup>nd</sup> by CP Cannon. Ayes all. Motion passed.

Motion to adjourn the meeting was made by CP Cannon, 2<sup>nd</sup> by CP Holcomb. Meeting was adjourned at 8:20 p.m.

Bonita Brunner  
Town Clerk  
Dated: April 17, 2019