

**Town of Genesee
Little Genesee, NY 14754
Regular Board Meeting
May 21, 2019**

ATTENDANCE: Supervisor Alex Smith; Councilpersons Joshua Bluhm, Alyn Holcomb, Howard Cornwall, and Michael Cannon; Highway Superintendent Ben Reynolds; Town Clerk Bonita Brunner

VISITORS: Paul Lundfelt, Carol Thwing, Gail Shaw, Loren Wedge, Rose & Joe Luzier, Paul Geschwender,

This meeting was brought to order by Supervisor Smith at 7 pm with the Pledge of Allegiance.

FLOOR PERMISSION:

A resident asked about the missing sign for Willow Brook Road. It has been gone for about 2 years. The Clerk advised that she contacted the NYS DOT in Friendship when this first happened and she called again several months ago. She will contact them again and try to get some action.

Several of the residents had questions and expressed frustrations regarding the lack of progress in cleaning up various properties in the Town, i.e. both Doxey properties; the Collesium; several places in Ceres.

- They wondered if the Town could look into having the Doxey property next to Dave's Diner be considered a “zombie” property.
- They provided copies of an article from the Olean Times Herald that appeared in March 2017 regarding the Allegany County land banks.
- They are concerned about rats and other rodents living in the structure and also the fact that the owner continues to bring in tires and dumps them on the property.
- Regarding the Doxey property on Route 417 where they are living, it was requested that the Health Department be notified about the living conditions.

Supervisor Smith advised them that our new Code Enforcement Officer has been in contact with the owners of all these properties. As they are not complying with our Local Law, they will be given appearance tickets to appear before the Town of Genesee Court. Supervisor Smith said he would look into what additional steps could be taken for these properties.

Another resident asked when the Highway Department would be working on Bells Brook Road again. There are holes in the road and the ditches need to be cleaned. Superintendent Reynolds advised that their road is on the list to be repaired but, with the wet weather, it has been impossible to begin work. He also has other roads in need of repair too. He has also had two employees off work so he has been limited on his employees. Question asked about the shared services and could he “borrow” workers from another town. They were advised that the Highway Departments in other towns do work together if they are working on big projects but other towns are also trying to catch up because of the weather situation.

REPORTS:

- Accountants Compilation Report covering the 1st Quarter of 2019 was reviewed by the Board.
- Supervisor's Report for April 2019, a payroll summary and bank reconciliations were reviewed.

Town Clerk presented the following reports:

- Clerk's Report for April 2019 indicated total monies collected were \$285.00. Of this, \$207.00 was paid to the Supervisor for the General Fund, \$21.00 to NYS Ag and Markets for dog licenses, and \$57.00 to Allegany Co DPW for landfill tickets sold.
- Petty Cash Report was presented for the month of April. There is currently \$100.00 available. No expenses in the month of April.
- Minutes from the April Board Meeting were previously e-mailed to all Board Members.

Town Justice Report:

- Review of Court Fines collected during April totaled \$1,886.00.

Code Enforcement Officer Report:

- A report was presented by Code Enforcement Officer Barnes. He was unable to attend due to training. However, he addressed all the same issues as presented by the town residents. Supervisor Smith read the report as presented.

Motion made by CP Holcomb and 2nd by CP Cannon to accept all reports as submitted. Ayes all. Motion carried.

COMMITTEE ASSIGNMENTS & REPORTS

Buildings & Repairs – Holcomb and Cannon

Highway Department – Holcomb and Bluhm

Parks – Cannon and Cornwall

CP Cornwall advised that the bench in the park is in need of new wood.

Cemeteries – Holcomb and Cornwall

Clerk advised that she recently discovered that, per Town Law, our cemeteries should be fenced. She requests that possibly we could get a grant to cover the cost of this for our cemeteries. She will begin a search for grants and CP Cornwall said he would look into this too.

Grants – Smith and Cornwall

Code Enforcement – Cannon and Holcomb

Audit Committee – Holcomb and Cannon

OLD BUSINESS

Doxey and Shaw Properties

Covered previously.

Septic System at Town Barns

A septic system design has been provided by Leonard Preston of LP Engineering. He also submitted a bill for his services. The design would involve the Town purchasing a 1000 gal septic tank and

pipng for the leach bed. The work can be done by the Highway employees. The Board approved whatever purchases are necessary to complete this project and Mr. Reynolds was told to begin the process.

Highway Department Grant - Generator

Another estimate has been received from Lighthouse Electric for the generator. This is for a total of \$7,429.00 (\$2300 labor and \$5,129 for parts/supplies). Discussion about the grant guidelines and if it would be necessary to put this out for bid and if a resolution would be needed for this purchase. Clerk will contact our contact person in NYS DOT and ask these questions. If it is necessary to put this for bids, the process will begin immediately. If not, Superintendent Reynolds is given permission to advise Lighthouse Electric that their estimate was approved.

Search for New Highway Pick-Up

Superintendent Reynolds is getting prices for this purchase. He is getting prices through Van Bortel Ford in Rochester, who has the state bid, and also is requesting a price through Mastel Ford in Olean.

Appointment of Constable Position

Discussion about the appointment of Erica Kreamer, our former Constable, to the vacant position. Motion made by CP Bluhm, 2nd by CP Cornwall, to appoint her to this position as of May 16, 2019. Ayes all. Motion approved.

Sexual Harassment Prevention Training

This training needs to be completed for all employees (both elected and appointed) by October 9, 2019 and yearly thereafter. Train-the-Trainer instruction was provided to Supervisor Smith (with a PowerPoint presentation) so he can provide the training. Superintendent Reynolds advised that two of his employees, Ed Slocum and Clyde Youngs, attended this training through the Highway Superintendents Association. The other highway employees will be able to attend another class prior to the October 9 deadline. The training here will be held on Tuesday night, June 18, at 6:30 pm prior to the next Board Meeting. Clerk is to notify the remaining employees about this and request they attend.

Conversion to LED Street Lights

Information received from the Allegany County Planning Department regarding the effort under the Shared Services Plan to upgrade street lights to LED. If we are interested in being included with this project, we can submit a letter to our energy supplier (RG&E) requesting information on our present street lights that could be purchased and converted to LED. After discussion it was decided that we would send a letter to RG&E about this and also notify the Planning Department that we are interested in this project.

NEW BUSINESS

Upgrade to Town Hall – Railings & Front Landscaping

Clerk requested that we do landscaping in front of the hall. In addition, the railings on the side of the building need work. She is also asking for a new door with a window. After discussion, it was determined that the railings could be upgraded simply by adding a small pressure-treated board to the top of the railing. Clerk will provide additional information and costs at the next meeting.

Contract for Cemetery Custodian – Open/Close Graves

After discussions this past month between the Supervisor, Town Clerk and Scott Fuller, it was determined that we have no actual contract for his work digging graves. A recommended contract was submitted to the Board. After review, CP Bluhm made a motion, 2nd by CP Cannon, that this Contract be approved. Clerk will contact Mr. Fuller and make arrangements for him to come in and sign the contract.

District III Meeting – Scio

Information given to Board regarding a District III Meeting to be held in Scio on Thursday, May 30, 2019. A special speaker at this meeting will be on setting house numbers for the County.

2019 CHIPS and Pave-NY Aid

Information received from Assemblyman Giglio regarding the CHIPS funding for 2019-2020. We have been approved for \$75,657.22 in CHIPS Aid and \$17,269.51 in Pave-NY Aid.

New Signage for Streeter Brook Road

Notice received from NYS DOT that, after a safety evaluation conducted on Route 417, it was determined that the Yield sign at the end of Streeter Brook Road should be changed to a Stop sign. This will be done by the NYS DOT.

PAYING OF BILLS:

Abstracts totaling \$27,494.81 were reviewed for paying the Town bills as follows:

Abstract	Voucher Nos.	Abstract Amount
General Fund	70 - 95	\$ 13,190.15
Highway Fund	50 - 61	\$ 14,304.66

CP Cannon made a motion to pay the above bills, 2nd by CP Holcomb. Ayes all. Motion passed.

Motion to adjourn the meeting was made by CP Cannon, 2nd by CP Cornwall. Meeting was adjourned at 9 p.m.

Bonita Brunner
Town Clerk
Dated: May 22, 2019

