

**Town of Genesee
Little Genesee, NY 14754
Regular Board Meeting
February 21, 2023**

ATTENDANCE: Supervisor Alexander Smith, Councilmen Loren E. Miller, Councilperson Colleen Estabrook; Town Clerk Rhonda Faulkner, Deputy Town Clerk Bonita Brunner, Assessor Carol Palidar, Dog Control Officer Gary Wagner
Absent: Councilman Alyn Holcomb

Town Residents: Peggy Cowell, John Wilber

This meeting was brought to order by Supervisor Smith at 7:20 p.m.

Floor Permission:

Town resident John Wilber questioned the Board about what is being done at the Collesium. He lives across from the building and has had problems with individuals parking outside, sometimes drinking, and entering the structure. He also asked about the possibility of the Town putting a fence around the building to deter people. Supervisor Smith advised that the Town has entered into a contract with MACE to handle our Code Enforcement needs. They have been in contact with the owner regarding this matter. Mr. Wilber also asked about the street light that was previously on the building and has been removed. Supervisor Smith will check with RG&E to see about the possibility of getting a light at the end of Powerhouse Road.

REPORTS

- Supervisor's Reports for December 2022 and January 2023 were not available.
- Town Clerk presented the following reports:
- Clerk's Report for the month of December 2022 shows \$270 collected. \$229.50 was turned over to the Town Supervisor for the General Fund; \$18.00 was sent to NYS Ag and Markets for dog licenses; and \$22.50 was sent to NYS Health Department for a marriage license. The report for January 2023 shows \$225.25 collected. \$210.25 was turned over to the Town Supervisor for the General Fund and \$15 was sent to NYS Ag and Markets for dog licenses.
 - Petty Cash Report for December 2022 indicates that \$100 was available. The Report for January 2023 indicates \$8.13 was used for postage to mail payments to the NYS Retirement System.
 - Minutes from the December 2022 meeting and the canceled January 2023 meeting were emailed.
 - Tax Collector's Warrant for 2023 was presented to the Board. Total taxes to be collected are \$1,880,569.46. \$773,487 will be due to the Town of Genesee and \$1,107,082.46 will be due to the Allegany County Treasurer.
 - Report for Tax collections in January were submitted. A total of \$1,069,295 was collected. \$773,487 was paid to the Town Supervisor. Any additional monies will be submitted to the County Treasurer as collected.

Town Justice Report November 2022:

- Review of Court Fines collected during December 2022 totaled \$306. In January 2023 \$919 was collected.

Code Enforcement MACE Report

- No report was submitted to the Town Clerk by MACE
- Clerk provided a list of one permit application received in December 2022.

Dog Control Officer Report Oct, Nov, December 2022

- Dog Control Officer submitted a report showing 5 calls during this period. He also stated that the NYS Ag & Markets did an inspection on the kennel and the only recommendation was that the dog run area be painted. Officer Wagner stated that he would be painting this as soon as possible.

Motion made by CP Miller and 2nd by CP Estabrook to accept all reports as submitted. Ayes all. Motion carried.

COMMITTEE ASSIGNMENTS & REPORTS

Buildings & Repairs – Holcomb and Smith

- Discussion about the door needed in the Clerk's office for additional safety. Supervisor Smith states he will be contacting ASP Glass about this.

Highway Department- Holcomb and Miller

- Clerk advised that the final step will be submitting the payroll information for the Highway Superintendent and herself for any work done on the FEMA project. This will be completed as soon as possible.

Park – Estabrook and Miller

Cemeteries – Holcomb and Estabrook

Grants – Smith and Estabrook

Code Enforcement –Holcomb and Miller

Audit Committee – Estabrook

- Judge Pritchard has submitted a letter advising that his books are available for audit as required by New York State.

OLD BUSINESS

- Discussion about the Digging Contract with Scott Fuller. This was presented to the Board. Motion made by Supervisor Smith, 2nd by CP Estabrook, to accept the contract. Ayes all. Motion approved.
- Letter received from DOT requesting approval by the Town Board to extend the time frame on finishing the Salt Shed which was included in the Grant previously approved. This will change the completion date to December 2023. Supervisor Smith made a motion to approve this extension, 2nd by CP Miller. Ayes all. Motion approved.

NEW BUSINESS

Resolution # 2023-1

RESOLUTION APPROVING THE ANNUAL SOFTWARE SUPPORT CONTRACT WITH WILLIAMSON LAW BOOK COMPANY

WHEREAS, the Town Clerk for the Town of Genesee utilizes the Town Clerk Plus Software program from the Williamson Law Book Company for collection tracking;

WHEREAS, the Town Clerk wishes to renew the annual support contract for this service;

THEREFORE, the Town Board of the Town of Genesee hereby approves this agreement to cover the year of 2023 and by this resolution authorizes the Town Supervisor to execute the necessary paperwork for this agreement.

CP Miller made a motion, 2nd by CP Estabrook, to approve this resolution.

Roll call Vote taken as follows:

CP Miller	Aye
CP Estabrook	Aye
Supervisor Smith	Aye

Resolution passed.

Resolution # 2023-2

RESOLUTION APPROVING THE MUTUAL AID AGREEMENT BETWEEN THE MUNICIPALITIES OF ALLEGANY COUNTY, NEW YORK

WHEREAS, THE Town Board of the Town of Genesee hereby agrees to allow Town Supervisor Alexander Smith and Highway Superintendent Ben Reynolds to extend Mutual Aid assistance to another participating municipality within the County of Allegany when requested to do so by such municipality in time of abnormal snow or work conditions. This agreement is subject to the conditions listed in the written agreement.

Motion made by CP Estabrook, 2nd by CP Miller, that this resolution be approved.

Roll call vote taken as follows:	CP Miller	Aye
	CP Estabrook	Aye
	Supervisor. Smith	Aye

Resolution passed.

Resolution # 2023-3

Request for the 284 Agreement for 2023. This resolution was tabled until March as Superintendent Reynolds was not available to answer questions.

Local Law 2023-1 Updated NYS Inform Fire Precention & Building Code

This recommended law from MACE was given to the Board. Board members are to review this law and possibly a Public Hearing date will be set at the March meeting.

Municipal Guide for Allegany County Planning Board

Information given to Board members.

Making the Highway Superintendent position be appointed

Discussion about changing this position from elected to appointed. Supervisor Smith will check the process for this.

PAYING OF BILLS

Abstracts totaling \$52,171.64 were reviewed for paying the Town bills as follows:

Abstract	Voucher Nos.	Abstract Amount
General Fund	12 - 34	\$ 12,544.16
Highway Fund	4 - 21	\$ 39,627.48

CP Miller made a motion to pay the above bills, 2nd by CP Estabrook. Ayes all. Motion passed.

Motion to adjourn the meeting was made by CP Miller, 2nd by CP Estabrook. Ayes all. Meeting was adjourned at 8:45 pm

Rhonda Faulkner, Town Clerk
Dated: March 1, 2023