

**Town of Genesee  
Little Genesee, NY 14754  
Regular Board Meeting  
March 15, 2022**

**ATTENDANCE:** Supervisor Alexander Smith, Councilpersons Loren E. Miller, Colleen Estabrook and Thomas Windus; Highway Superintendent Ben Reynolds; Town Assessor Carol Palidar; Town Clerk Bonita Brunner, Deputy Town Clerk Rhonda Faulkner

**Absent:** Councilman Alyn Holcomb

**Town Residents:** Peggy Cowell

This meeting was brought to order by Supervisor Smith at 7 p.m.

**Floor Permission:** Short discussion about the contract for the Bolivar Fire Department and their services.

**REPORTS**

- Supervisor's Report for January and February 2022 was reviewed by the Board. Accountant advised that these reports are on a cash basis at this time. The final reports for 2021 and the March Supervisor monthly reports will show the year-end changes.

Town Clerk presented the following reports:

- Clerk's Report for the month of February shows a total of \$305.25 collected. \$152.25 was turned over to the Town Supervisor for the General Fund; \$20 was sent to NYS Ag and Markets for dog licenses, and \$133.00 was sent to Allegany County DPW for landfill tickets sold.
- Petty Cash Report for February indicates that \$90.66 was available. The report indicates that \$9.34 was used for postage by the Clerk's Office.
- The Clerk e-mailed the February minutes to the Town Board for review.

Tax Collector Report:

- Tax Collector report for February presented. There is a total warrant for \$1,879,980.06, of which \$758,321 is due to the Town and \$1,121,659.96 to the County Treasurer. As of February 28, 2022 a total of \$1,262,011.60 was collected. This is 67% of the total warrant.

Town Justice Report February 2022:

- Review of Court Fines collected during February totaled \$2,430.00.

Code Enforcement Officer Report:

- Code Enforcement Officer Krist did not attend the meeting but supplied a short report for February. Clerk provided a list of one building permit application submitted during February.

Motion made by CP Estabrook and 2<sup>nd</sup> by CP Miller to accept all reports as submitted. Ayes all. Motion carried.

## COMMITTEE ASSIGNMENTS & REPORTS

### Buildings & Repairs – Holcomb and Smith

- A draft grant proposal is available for the Genesee Library grant as discussed last month. The amount can be up to \$50,000 but it is anticipated the request will be below that figure. After discussion, it was decided that the Town Clerk will be responsible for any bills associated with this project (which will be included with the monthly abstracts), and she will submit the reimbursement request(s) as necessary.

### Highway Department – Holcomb and Miller

- Supervisor Smith has received a complaint regarding some ditches and wash-outs due to the heavy rains. Superintendent Reynolds advised that he is aware of these problems and will be working on them soon.
- The FEMA Application is in process. Two telephone conferences have been made and the formal submission will be made March 24.

### Park – Estabrook and Miller

- Discussion about the use of the park and if some improvements could be made.

### Cemeteries – Holcomb and Estabrook

- CP Estabrook reported that there are tire tracks where someone drove in the Wells Cemetery and possibly hit a gravestone. Clerk will speak with Scott Fuller and ask that he check this out. Also, request made for some grave fill-ins at the Bowler Cemetery. Mr. Fuller will be working on this in all the cemeteries when the weather permits.

### Grants – Smith and Estabrook

### Code Enforcement – Holcomb and Miller

Further discussion about the dissatisfaction with the present Code Enforcement Officer. Supervisor Smith will contact Ryan Reid who may be interested in taking over that position. He will also speak with Mr. Krist about writing appearance tickets for properties in the Town.

### Audit Committee – Holcomb and Estabrook

Town Clerk has been advised by the State Court system that there is an additional form which must be completed by the Board and returned when the audit resolution is mailed. CP Estabrook will review the form, complete it and return it to the Clerk so that it can be submitted for the 2020 audit which was approved at the February 2022 Board meeting.

## OLD BUSINESS

### **Update on ARP (American Rescue Plan) Funds**

More discussion about the use of ARP funds: Replacement of the Highway Barn roof, exterior painting of the Genesee Library, computer hardware for Town officials, additional funds needed for the Salt Barn.

### **Installment Agreement for Grave Purchases**

As discussed at last month's meeting, Clerk contacted Town Attorney Firkel about this procedure asking for his advise. She has heard nothing from him. Supervisor Smith will be speaking with Mr. Firkel on Thursday this week about this matter.

**NEW BUSINESS**

**Resolution #2022-7**

CP Miller requested that Resolution #2022-7 be approved, 2<sup>nd</sup> by CP Windus, as follows:

**RESOLUTION APPROVING THE AGREEMENT  
BETWEEN THE BOLIVAR JOINT FIRE DISTRICT  
AND THE TOWN OF GENESEE**

WHEREAS, the Town of Genesee's fire protection is partially covered by the Bolivar Fire District and

WHEREAS, the Town Board of the Town of Genesee hereby approves the agreement between the Town of Genesee and the Bolivar Joint Fire District for the year 2022, furnishing the necessary fire protection for their portion in the Town of Genesee;

WHEREAS, included in the Town of Genesee Approved 2022 Budget are sufficient funds as requested to pay the Bolivar Fire District \$47,807.00 for the year 2022;

RESOLVED, that the Town Board approves the Town Supervisor Alexander Smith execute the necessary paperwork for this agreement.

Roll call Vote taken as follows:

CP Miller	Aye
CP Estabrook	Aye
CP Windus	Aye
Supervisor Smith	Aye

Resolution approved.

**Resolution #2022-8**

CP Windus requested that Resolution #2022-8 be approved, 2<sup>nd</sup> by CP Miller, as follows:

**RESOLUTION TRANSFERRING EXPENDITURES MADE  
DURING FEBRUARY 2022 FROM THE HIGHWAY  
ACCOUNT TO THE GENERAL FUND ACCOUNT**

WHEREAS, at a Town Board meeting held February 15, 2022 the following expenditures in the amount of \$3,805.70 were approved from the Highway Department account to cover items purchased for the Highway Barns building. These purchases should have been paid from the General Account.

RESOLVED, that the Town Board thereby approves the transfer of \$3,805.70 in expenditures from the Highway Department account to the General Fund account as follows:

		FROM HWY A5110.4	TO GEN A5132.4
CK#3802	Fassett Lane, Wellsville, NY	\$1,705.04	\$1,705.04
CK#3811	Southern Tier Electric, Olean, NY	2,100.66	2,100.66

**RESOLVED**, that the Town Clerk notify Accountants Berry & Berry of this transfer.

Roll call Vote taken as follows:

CP Miller	Aye
CP Estabrook	Aye
CP Windus	Aye
Supervisor Smith	Aye

Resolution approved.

**Board of Elections Request**

The Board of Elections requested information regarding a “backup” location for voting if necessary. Supervisor Smith advised them that the Highway Barns could be used.

**Notary Application**

Deputy Town Clerk Rhonda Faulkner is requesting permission to apply for a Notary license. A course is being offered on April 5, 2022 at Alfred State College. Cost would be \$125 for the training course and textbook. The Board approved this.

**Retirement Announcement**

We have been notified of an upcoming retirement in the Highway Department as of April 1.

**PAYING OF BILLS:** Abstracts totaling \$115,665.58 were reviewed for paying the Town bills as follows:

Abstract	Voucher Nos.	Abstract Amount
General Fund – 2022 Monies	30 – 47	\$ 57,859.56
Highway Fund – 2022 Monies	17B - 35	\$ 57,806.02

CP Estabrook made a motion to pay the above bills, 2<sup>nd</sup> by CP Miller. Ayes all. Motion passed.

**Executive Session**

Supervisor Smith made a motion, 2<sup>nd</sup> by CP Estabrook, to go into Executive Session to discuss personnel matters. Supervisor Smith made a motion to return to Regular Town Board session, 2<sup>nd</sup> by CP Windus.

Motion to adjourn the meeting was made by CP Miller, 2<sup>nd</sup> by CP Estabrook. Ayes all.

Meeting was adjourned at 8:50 pm

Bonita Brunner, Town Clerk

Dated: March 22, 2022