

**Town of Genesee  
Little Genesee, NY 14754  
Regular Board Meeting  
April 26, 2022**

**ATTENDANCE:** Supervisor Alexander Smith, Councilpersons Alyn Holcomb, Loren E. Miller, Colleen Estabrook and Thomas Windus; Town Clerk Bonita Brunner

**Town Residents:** Peggy Cowell and Rae Anne Smith, Director of Genesee Library

This meeting was brought to order by Supervisor Smith at 7 p.m.

**Floor Permission:** None

**Painting of the Genesee Library – update by Director Smith**

The grant application as discussed in previous meetings has been submitted and is pending approval. The total request was a little over \$50,000. She has been approved for an additional request for 20 gallons of paint to do the outside of the building. The stipulations are a formal decision must be made by July 31 and the project has to be completed by October 1. She is now requesting that the Town consider using some of the ARP funds to cover any additional costs to complete this project. After discussion, CP Miller made a motion, 2<sup>nd</sup> by CP Windus, that this request be approved. Ayes all. Motion carried.

**REPORTS**

- Supervisor's Report for March was not available. Accountant Kathy Berry was unable to attend due to illness. Hopefully, the final reports for 2021 and the March Supervisor report will be available at the May meeting.

Town Clerk presented the following reports:

- Clerk's Report for the month of March shows a total of \$555.70 collected. \$467.70 was turned over to the Town Supervisor for the General Fund; \$12 was sent to NYS Ag and Markets for dog licenses, and \$76.00 was sent to Allegany County DPW for landfill tickets sold.
- Petty Cash Report for March indicates that \$100 is available. No monies were used during the month of March.
- The Clerk e-mailed the March minutes to the Town Board for review.

Tax Collector Report:

- Clerk provided a copy of the Final Settlement for the collection of 2022 County & Town taxes. A total of \$1,318,321.00 was collected by the Town and taxes returned to the County Treasurer as unpaid was \$244,172.65. The report shows that 86% of the total warrant was collected in-house during January, February and March.

Town Justice Report February 2022:

- Review of Court Fines collected during March totaled \$1,053.00.

Dog Control Officer Report:

- A report covering dog control for the 1<sup>st</sup> Quarter of 2022 was provided. This indicates a total of 7 calls received during this time period.

#### Code Enforcement Officer Report:

- Code Enforcement Officer Krist did not attend the meeting and no report was submitted. Clerk provided a list of three building permit applications submitted during March. Also provided was a copy of the Uniform Code Administration and Enforcement Report for 2021 completed by Mr. Krist. Mr. Krist also provided his letter of resignation to the Board due to his new employment with Allegany. He did offer to continue his duties until a replacement is found. After discussion it was decided to continue Mr. Krist on a month-to-month basis until another appointment can be made. Clerk was instructed to advertise the opening in the Times Herald.

Motion made by CP Estabrook and 2<sup>nd</sup> by CP Miller to accept all reports as submitted. Ayes all. Motion carried.

### **COMMITTEE ASSIGNMENTS & REPORTS**

#### **Supervisor Smith made adjustments to the committee assignments for the Highway Department and the Audit Committee as follows:**

Buildings & Repairs – Holcomb and Smith

Highway Department – Holcomb and Windus

- Clerk advised that Superintendent Reynolds intends to appoint a Tim Ford to the open position at the Highway Department. He will tentatively begin May 9. Mr. Ford has a Class A CDL and was previously employed by Dresser Industries.
- The FEMA application is still in process. Continues to be all virtual meetings.

Park – Estabrook and Miller

Cemeteries – Holcomb and Estabrook

- No further information from Atty Firkel regarding the Grave Installment agreement. The Clerk is no longer offering any installment agreements until a decision is reached.
- Question regarding the issue with the Small family on the burial at Bowler Cemetery. Mrs. Small has paid the additional \$250 on the purchase of one grave but nothing has been received on the \$1,100 charges for moving the burial of Kassie Small-Haynes. Supervisor Smith will attempt to contact the family regarding this matter.

Grants – Smith and Estabrook

- Clerk advised she was emailed a list of available grant opportunities within NY State. Supervisor Smith and CP Estabrook both requested that this list be emailed to them for review.

Code Enforcement – Holcomb and Miller

Audit Committee – Windus and Estabrook

CP Estabrook has updated the checklist of Justice Court Records for the 2020 Audit of the Genesee Town Court. After review by the Judge, the Clerk will be forwarding this to the Office of Court Administration.

## **OLD BUSINESS**

### **Solar Project at 1918 Route 305**

A letter has been received from Delaware River Solar advising of a solar project in the town of Genesee. Discussion followed regarding the need for a Local Solar Law. This might include information regarding damage to roads and property, rules for set-backs, fencing, etc. Supervisor Smith will provide a tentative solar law to be reviewed at the May Town Board meeting.

### **Update on ARP (American Rescue Plan) Funds**

- Supervisor Smith provided a quote from CDW-G to purchase 5 new computers and 5 Microsoft Office Home and Business licenses which totals \$5,293.63. This will provide new computers for the Supervisor, Town Clerk and 3 Assessors. This will allow for one current computer to be reassigned to the Deputy Town Clerk. Motion made by CP Windus, 2<sup>nd</sup> by CP Estabrook, to accept this quote and order the equipment to be paid from the ARP monies available.
- Discussion about the process for replacement of the roof on the old section of the Highway Barns. CP Windus and Holcomb will do an inspection of the present roof and prepare specs for the bidding process.

## **NEW BUSINESS**

### **Dog Control Issues**

The Board was advised of issues with the present Dog Control Officer. Clerk has received telephone calls from individuals who state that he is not returning calls as required and sometimes goes "off procedure" in answering complaints. For example, sometimes he requires that the resident come to the Town Hall and complete a formal complaint, sometimes he requires no written complaint. An issue in the past month involved advising a resident he could file a Dangerous Dog complaint, but when the complaint was filed, Mr. Wagner stated that it was not necessary. Also discussion about the fact that the Clerk is completing the necessary paperwork for the Court and for the quarterly report to the Board.

### **Zoning Ordinances and 5G Wireless Facilities**

A letter has been received from Attorneys Campanelli & Associates from Merrick, New York regarding providing local laws regarding 5G Wireless Facilities.

### **Association of Towns "Et Cetera" Reports**

Clerk advised that she receives these newsletters by email. The Board Members would like to receive them through email instead of an actual printed copy.

**Highway Department Damage on Powerhouse Road**

On April 19 a Highway employee was working on cleaning the sides of Powerhouse Road in the Town of Genesee with the power broom. There was a piece of equipment parked on the side of the road and, when he drove beside the equipment, a stone was thrown off the road and it broke the rear window on the equipment. Superintendent Reynolds was advised and gave the information to the Clerk. She contacted Evans Agency to report a possible claim in this matter.

**PAYING OF BILLS:** Abstracts totaling \$28,424.50 were reviewed for paying the Town bills as follows:

<b>Abstract</b>	<b>Voucher Nos.</b>	<b>Abstract Amount</b>
General Fund	48 - 72	\$ 11,355.22
Highway Fund	36 - 54	\$ 17,069.28

CP Estabrook made a motion to pay the above bills, 2<sup>nd</sup> by CP Holcomb. Ayes all. Motion passed.

**Executive Session**

Supervisor Smith made a motion, 2<sup>nd</sup> by CP Estabrook, to go into Executive Session to discuss Litigation Issues. CP Holcomb, 2<sup>nd</sup> by CP Miller, made a motion to return to Regular Town Board session.

Motion to adjourn the meeting was made by CP Miller, 2<sup>nd</sup> by CP Estabrook. Ayes all.

Meeting was adjourned at 9:15 pm

Bonita Brunner, Town Clerk

Dated: April 27, 2022