

**Town of Genesee
Little Genesee, NY 14754
Regular Board Meeting
May 17, 2022**

ATTENDANCE: Supervisor Alexander Smith, Councilpersons Alyn Holcomb, Loren E. Miller, Colleen Estabrook and Thomas Windus; Highway Superintendent Ben Reynolds; Town Clerk Bonita Brunner; Deputy Clerk Rhonda Faulkner; Accountants Jack & Kathy Berry
Town Residents: Peggy Cowell and Ryan Reed

This meeting was brought to order by Supervisor Smith at 7 p.m.

Floor Permission: None

Accountant's Report – Closing our 2021

Kathy Berry provided reports covering year end information for both the General Fund and Highway Fund. Overall the Town is in excellent shape financially. She also provided a list of necessary transfers to balance all 2021 accounts. If these transfers are approved by the Board she will update all accounts and provide the final Financial Reports at next month's meeting. She advised that the CLASS revenue line is paying a good percentage and she requested she be allowed to transfer additional funds into this program. This is an investment only available to municipalities and the monies can only be transferred in and out. Interest is compounded on a daily basis. After discussion the Board approved this request at her discretion.

Possible Code Enforcement Officer Applicant

Ryan Reed attended the meeting. He has been a code officer for the City of Olean for 5 years and presently handles 6 municipalities. He is also Assessor for the Village of Cuba. He would consider our appointment with the understanding that he is extremely busy. Discussion about the possibility of appointing him to handle our "problem cases" and then hiring another individual to handle the smaller building projects.

REPORTS

- Supervisor's Report for March and April 2022 was provided along with information on Fire Protection, Payrolls and Bank Reconciliation. These were reviewed by the Board.

Town Clerk presented the following reports:

- Clerk's Report for the month of April shows \$395.00 collected. \$255 was turned over to the Town Supervisor for the General Fund; \$26 was sent to NYS Ag and Markets for dog licenses, and \$114.00 was sent to Allegany County DPW for landfill tickets sold.
- Petty Cash Report for April indicates that \$100 is available. No monies were used.
- The Clerk e-mailed the April minutes to the Town Board for review.

Town Justice Report April 2022:

- Review of Court Fines collected during April totaled \$887.00.

Code Enforcement Officer Report:

- Code Enforcement Officer Krist did not attend the meeting and no report was submitted. Clerk provided a list of one permit application received in April which is on hold pending receipt of building drawings.

Motion made by CP Holcomb and 2nd by CP Windus to accept all reports as submitted. Ayes all.
Motion carried.

COMMITTEE ASSIGNMENTS & REPORTS

Buildings & Repairs – Holcomb and Smith

- Supervisor advised that the Revitalization Grant for the Genesee Library is pending.

Highway Department – Holcomb and Windus

- Highway Superintendent Reynolds advised that the addition is all done except for tile in the handicapped bathroom.
- The Salt barn is presently on hold pending road repairs.
- The FEMA application is still in process. Continues to be all virtual meetings.

Park – Estabrook and Miller

Cemeteries – Holcomb and Estabrook

- Attorney Firkel provided his recommendations if the Town decides to continue installment agreements for purchasing graves. After discussion the Board decided to continue to offer this to individuals purchasing graves in our cemeteries. Town Clerk will revise the agreement form. Also the costs relating to our cemeteries was discussed and will be re-visited at Budget time.
- Supervisor Smith spoke with the Small family regarding moving the grave at Bowler Cemetery. The daughter advised she is still aware of the issue and intends to pay the costs previously discussed.
- Clerk advised that the NYS DOT recently took down the large pine tree in the front of Wells Cemetery.

Grants – Smith and Estabrook

- CP Estabrook advised she reviewed the list of available grants but found nothing that would be appropriate for the Town.

Code Enforcement – Holcomb and Miller

Audit Committee – Windus and Estabrook

OLD BUSINESS

Update on ARP (American Rescue Plan) Funds

- Supervisor Smith provided a copy of the order for 5 computers and 5 microsoft licenses from CDW Government. This totals \$5,616.67.
- CP Windus has looked into materials for replacing the roof on the old section of the Highway Barn. Discussion if this should be a rubber or a metal roof. The metal roof would be more expensive but would have a longer life. He will prepare specs and the town can ask for bids for both rubber and metal roofs.

Suggested Solar Law

Attorney Firkel has provided copies of 3 local laws for the Towns of Allegany, Alfred and Avoca to be used to help the Board devise their own law. Supervisor Smith asked that the Board Members review these laws and make recommendations to him regarding the pros and cons. Also,

discussion about doing an Energy Law which would cover both solar and wind. It is anticipated that a suggested law be available for the June board meeting.

Update on Solar Project on State Route 305

The Town received a copy of a letter from Portville School District to Delaware River Solar asking for a proposed PILOT agreement regarding this project.

NEW BUSINESS

Resolution #2022-9

CP Miller made a motion, 2nd by CP Estabrook, that the following resolution be approved.

RESOLUTION ACCEPTING THE 2021 BUDGET TRANSFERS

WHEREAS, it is necessary to make monetary transfers to the 2021 Town of Genesee Budget to finalize figures for the year ending December 31, 2021;

RESOLVED, that the 2021 Budget be amended by the transfers between appropriations and appropriations of unanticipated revenues and fund balance as listed in the attached Financial Statements as prepared by Accountants Berry & Berry, for the year ending December 31, 2021

Roll Call Vote Taken: CP Miller	Aye
CP Estabrook	Aye
CP Windus	Aye
CP Holcomb	Aye
Supervisor Smith	Aye

Resolution approved. *(See attached list of Budget Transfers)*

Hazard Mitigation Update for 2023

The County is in the process of updating the Hazard Mitigation Plan from 2018. Highway Superintendent Reynolds has received paperwork regarding this process and contact information will be provided to the Economic Development & Planning Department in Belmont.

Cleaning of the Town Hall

- The individual who cleaned the hall on a monthly basis has notified the Clerk that she can no longer provide this service. Clerk requested permission to advertise for someone else to clean. Approval granted.

- Supervisor Smith also advised that he has been contacted by an

Town of Genesee
Budgetary Transfers
December 31, 2021

Resolved that the 2021 Budget be amended by the following transfers between appropriations and appropriation of unanticipated revenues :

		TO	FROM
<u>GENERAL FUND</u>		-----	-----
3091	Grant - Highway Barn		24,780.00
2190	Sale of Cemetery Lots		7,156.00
1010.4	Town Board - Contractual	25.00	
1110.1	Town Justice - Salaries		
1110.2C	Court Grant Expenditures		
1,330.11	Tax Collector Assistant	895.00	
1,410.11	Town Clerk - Deputy	610.00	
1430.1	Arbitrator		
1920.4	Dues	75.00	
1990.4	Contingency		3,500.00
1989.4	Miscellaneous	230.00	
5020.4	Transportation	250.00	
5132.2C	Garage Capital	37,330.00	
5132.4	Garage		
5182.4	Street Lighting	195.00	
8810.4	Cemetery - Contractual	3,825.00	
8,810.41	Cemetery - Mowing	1.00	
9060.8	Hospital Medical		8,000.00
9950.9	Transfer - Reserve		
		-----	-----
		43,436.00	43,436.00
		=====	=====

HIGHWAY FUND

		TO	FROM
		-----	-----
3501	State Aid - CHIPS		
5110.1	General Repairs		
5110.4	General Repairs		
5112.2	Road Construction		
5120.4	Bridges		
5130.1	Machinery - Wages	5,900.00	
5130.2	Machinery - Equipment		12,010.00
5130.4	Machinery - Contractual	6,310.00	
5140.1	Brush and Weeds		240.00
5140.4	Brush & Weeds - Contractual	240.00	
5142.1	Snow Removal		
5142.4	Snow Removal		9,550.00
5148.1	Services - Other Govts	9,550.00	
9010.8	Retirement		
9030.8	Social Security		
9060.8	Hospital Medical		350.00
9080.8	Clothing Allowance		800.00
9089.8	Clothing Allowance		
9720.6	SIB - Truck - Prin		
9951.9	Transfer to Res	950.00	
		-----	-----
		22,950.00	22,950.00
		=====	=====