

**Town of Genesee  
Little Genesee, NY 14754  
Regular Board Meeting  
December 17, 2024**

**ATTENDANCE:** Supervisor Alexander Smith, Councilmen Loren E. Miller, Jodi Adams, Alyn Holcomb, and Colleen Estabrook; Deputy Town Clerk Bonita Brunner, Highway Superintendent Benjamin Reynolds

**Town Residents:** Peggy Cowell

This meeting was brought to order by Supervisor Smith at 7 pm.

**REPORTS**

- Supervisor's Report for November 2024 was reviewed by the Board.

Town Clerk presented the following reports:

- Clerk's Report for the month of November 2024 shows \$234.00 collected. \$138.50 was turned over to the Town Supervisor for the General Fund; \$16.00 was sent to NYS Ag and Markets for dog licenses, \$57.00 was sent to Allegany County DPW for landfill tickets, \$22.50 was sent to NYS Department of Health for Marriage Licenses.
- Petty Cash Report for November 2024 indicates that \$9.68 was used for a certified letter mailed to a town resident by the Highway Department. \$90.32 is now available.
- The Clerk e-mailed the November 2024 minutes to the Town Board for review.

Town Justice Report

- Review of Court Fines collected during November 2024 totaled \$2,179.00.

Code Enforcement MACE Report

- Report submitted was reviewed by the Town Board.

Motion made by CP Holcomb, 2<sup>nd</sup> by CP Adams to accept all reports as submitted. Ayes all. Motion carried.

**COMMITTEE ASSIGNMENTS & REPORTS**

Buildings & Repairs – Holcomb and Smith.

- The Board was previously updated by the Library Director. They have been approved for their request to be a historical building. She is now working on a grant for a water filtration unit for the building.
- Supervisor Smith advised that the Judge would like to use some of his remaining funds for this year for a television to be installed in the Boardroom which could be used for Court notices and also by the Board as needed.
- Supervisor Smith advised that the bus stop in front of the library has a light. The stop by the Town Hall does not. He will check on this.

Highway Department- Holcomb and Miller.

- Highway Superintendent Ben Reynolds advised that the storage trailers discussed at the last meeting were delivered.

Park – Adams and Miller

Cemeteries – Holcomb and Estabrook.

Grants – Smith and Adams.

Code Enforcement –Holcomb and Miller

- CP Holcomb asked about the procedure used by MACE when condemning a trailer located in the trailer park on Route 417. After discussion, Supervisor Smith will contact MACE with CP Holcomb’s concerns.

Audit Committee – Estabrook.

- Supervisor Smith advised that all paperwork needed for the Audit has been supplied.

### **OLD BUSINESS**

- Supervisor Smith will contact the Town Attorney to begin the process of issuing a bond for the purchase of a new truck for the Highway Department. Superintendent Reynolds advised that the truck is expected at the end of February 2025.
- Highway Superintendent Reynolds advised that the new keys for the town barns are presently on hold until the first of the year.
- Discussion about an appointment to the Board of Assessment Review. A town resident, Stephen Dieteman, may be interested. Supervisor Smith will contact him about this appointment.
- **Resolution No. 2024-10**

### **RESOLUTION BY THE TOWN OF GENESEE ADOPTING THE 2023 HAZARD MITIGATION PLAN UPDATE**

**WHEREAS**, the Town of Genesee recognized the threat that natural hazards pose to people and property within the Town of Genesee and;

**WHEREAS** the Town of Genesee has prepared a Multi-Hazard Mitigation Plan, hereby known as the 2023 Hazard Mitigation Plan Update in accordance with the Disaster Mitigation Act of 2000; and

**WHEREAS**, the 2023 Hazard Mitigation Plan Update identified mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Town of Genesee from the impacts of future hazards and disasters; and

**WHEREAS** adoption by the Town of Genesee demonstrates their commitment to hazard mitigation and achieving the goals outlined in the 2023 Hazard Mitigation Plan Update

**NOW THEREFORE**, be it resolved by the Town Board of the Town of Genesee, Allegany County, New York that:

Section 1. The Town of Genesee adopts the 2023 Hazard Mitigation Plan Update. This plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in 5 years.

CP Miller made a motion that this resolution be approved, 2<sup>nd</sup> by CP Estabrook.

Roll Call Vote taken: CP Miller                   Aye  
                                  CP Estabrook                   Aye  
                                  CP Holcomb                   Aye  
                                  CP Adams                   Aye  
                                  Supervisor Smith           Aye

Resolution adopted.

- Discussion of the procedure necessary to apply for a Dog Shelter Grant. Agreed that the Board should begin the process so that a formal request can be made by October 2025.

### **New Business**

Organizational Meeting for 2025 will be scheduled for Tuesday, January 21, 2025 at 7 pm to be followed immediately by the regular Town Board meeting. Town Clerk will publish this in the Olean Times Herald.

### **PAYING OF BILLS**

Abstracts totaling \$ 21,462.64 were reviewed for paying the Town bills as follows:

<b>Abstract</b>	<b>Voucher Nos.</b>	<b>Abstract Amount</b>
General Fund	181-194	\$ 14,910.39
Highway Fund	139-148	\$ 6,552.25

Motion made by CP Estabrook, 2<sup>nd</sup> by CP Miller, to approve the paying of these bills. Ayes all.

Motion to adjourn the meeting was made by CP Miller, 2<sup>nd</sup> by CP Adams. Ayes all.

Meeting was adjourned at 7:45 pm.

Bonita Brunner, Deputy Town Clerk  
Dated: December 18, 2024